CalATERS-Global
Expense Summary

REPORT INFORMATION

Name	Marcy J Mandel
Expense Dates	10/08/13-10/09/13
Form ID	TEA000174609
Approver	Richard J Chivaro
Start Date/Time	10/08/13 / 0915
End Date/Time	10/09/13 / 1950
Trip Location	Sacramento
Purpose of Trip	Official SCO business. Mtgs at BOE.
Authorization #/ Trip #	/

REPORT TOTALS

Report Total	656.67 USD
Department Paid	464.47 USD
Advance Schedule Amount	0.00 USD
Amount Due Employee	192.20 USD

***** Charges are in USD unless otherwise noted***

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
10/08/13	Airfare - Commercial	194.50	Department Paid	United States (US	1.00		194.50
10/08/13	Lodging	102.60	Cash	United States (US	1.00		102.60
10/08/13	Lunch	11.00	Cash	United States (US	1.00		11.00
10/08/13	Personal Auto Mileage	5.65	Cash	United States (US	1.00		5.65
10/08/13	Parking, Auto	8.00	Cash	United States (US	1.00		8.00
10/08/13	Dinner	23.00	Cash	United States (US	1.00		23.00
10/08/13	Incidentals	5.00	Cash	United States (US	1.00		5.00
10/09/13	Airfare - Commercial	194.50	Department Paid	United States (US	1.00		194.50
10/09/13	Auto/Car Rental	75.47	Department Paid	United States (US	1.00		75.47
10/09/13	Gasoline	5.30	Cash	United States (US	1.00		5.30
10/09/13	Breakfast	7.00	Cash	United States (US	1.00		7.00
10/09/13	Lunch	11.00	Cash	United States (US	1.00		11.00
10/09/13	Personal Auto Mileage	5.65	Cash	United States (US	1.00		5.65
10/09/13	Parking, Auto	8.00	Cash	United States (US	1.00		8.00

Expense Sub-Totals

Auto/Car Rental	75.47
Airfare - Commercial	389.00
Gasoline	5.30
Parking, Auto	16.00
Breakfast	7.00
Dinner	23.00
Lunch	22.00
Incidentals	5.00
Lodging	102.60
Personal Auto Mileage	11.30

Review Items - Exceptions and Questions

Text	Response	Policy

CalATERS-Global
Expense Summary

Did you obtain prior written approval to exceed the maximum allowed? **No PML #2013-026.**

#46a DPA required - Lodgin

CalATERS-Global
Expense and Miscellaneous Detail

EXPENSE DETAIL SUMMARY

Date	Expense Item	Amount	Expense is	Purpose	Category	Receipt Required
10/08/13	Airfare - Commercial	194.50	Reimbursable			Yes
10/08/13	Lodging	102.60	Reimbursable			Yes
10/08/13	Lunch	11.00	Reimbursable			No
10/08/13	Personal Auto Mileage	5.65	Reimbursable			No
10/08/13	Parking, Auto	8.00	Reimbursable			No
10/08/13	Dinner	23.00	Reimbursable			No
10/08/13	Incidentals	5.00	Reimbursable			No
10/09/13	Airfare - Commercial	194.50	Reimbursable			Yes
10/09/13	Auto/Car Rental	75.47	Reimbursable			Yes
10/09/13	Gasoline	5.30	Reimbursable			Yes
10/09/13	Breakfast	7.00	Reimbursable			No
10/09/13	Lunch	11.00	Reimbursable			No
10/09/13	Personal Auto Mileage	5.65	Reimbursable			No
10/09/13	Parking, Auto	8.00	Reimbursable			No

Cars used for Business Travel

Vehicle Type: Personal Auto Mileage