

CalATERS-Global Expense Summary

REPORT INFORMATION

Name Alan LoFaso
Expense Dates 05/03/16-05/04/16
Form ID TEA001201880
Approver
Start Date/Time 05/03/16 / 1730
End Date/Time 05/04/16 / 2300
Trip Location Beverly Hills, CA
Purpose of Trip Attend Milken Institute Global
 Conference with/for State Controller
Authorization #/ Trip # /

REPORT TOTALS

Report Total 765.87 USD
Department Paid 503.22 USD
Advance Schedule Amount 0.00 USD
Amount Due Employee 262.65 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
05/03/16	Lodging	181.65	Cash	United States (US)	1.00		181.65
05/03/16	Parking, Auto	17.00	Cash	United States (US)	1.00		17.00
05/04/16	Airfare - Commercial	450.98	Department Paid	United States (US)	1.00		450.98
05/04/16	Auto/Car Rental	52.24	Department Paid	United States (US)	1.00		52.24
05/04/16	Parking, Auto	19.00	Cash	United States (US)	1.00		19.00
05/04/16	Parking, Auto	17.00	Cash	United States (US)	1.00		17.00
05/04/16	Dinner	23.00	Cash	United States (US)	1.00		23.00
05/04/16	Incidentals	5.00	Cash	United States (US)	1.00		5.00

Expense Sub-Totals

Auto/Car Rental 52.24
Airfare - Commercial 450.98
Dinner 23.00
Incidentals 5.00
Lodging 181.65
Parking, Auto 53.00

Review Items - Exceptions and Questions

Text	Response	Policy
Approvers should verify lodging was obtained in a designated high cost county.		46new

CalATERS-Global Expense Summary

REPORT INFORMATION

Name	Alan LoFaso
Expense Dates	05/25/16-05/27/16
Form ID	TEA001232499
Approver	Thomas J Yowell
Start Date/Time	05/25/16 / 0600
End Date/Time	05/27/16 / 1630
Trip Location	San Francisco, CA
Purpose of Trip	Attend Affordable Housing Conference in San Francisco, CA
Authorization #/ Trip #	/

REPORT TOTALS

Report Total	1719.95 USD
Department Paid	920.00 USD
Advance Schedule Amount	0.00 USD
Amount Due Employee	799.95 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
05/25/16	Personal Auto Mileage	46.76	Cash	United States (US)	1.00		46.76
05/25/16	Lodging	323.85	Cash	United States (US)	1.00		323.85
05/25/16	Conference Fees	295.00	Department Paid	United States (US)	1.00		295.00
05/25/16	Dinner	23.00	Cash	United States (US)	1.00		23.00
05/26/16	Lodging	208.56	Cash	United States (US)	1.00		208.56
05/26/16	Taxi Fare	8.85	Cash	United States (US)	1.00		8.85
05/26/16	Incidentals	5.00	Cash	United States (US)	1.00		5.00
05/26/16	Conference Fees	625.00	Department Paid	United States (US)	1.00		625.00
05/26/16	Dinner	23.00	Cash	United States (US)	1.00		23.00
05/27/16	Parking, Auto	98.00	Cash	United States (US)	1.00		98.00
05/27/16	Personal Auto Mileage	46.93	Cash	United States (US)	1.00		46.93
05/27/16	Incidentals	5.00	Cash	United States (US)	1.00		5.00
05/27/16	Lunch	11.00	Cash	United States (US)	1.00		11.00

Expense Sub-Totals

Conference Fees	920.00
Dinner	46.00
Incidentals	10.00
Lodging	532.41
Lunch	11.00
Parking, Auto	98.00
Taxi Fare	8.85
Personal Auto Mileage	93.69

Review Items - Exceptions and Questions

Text	Response	Policy
Approvers should verify lodging was obtained in a designated high cost county		46new