

STATE CONTROLLER'S OFFICE
PERSONNEL AND PAYROLL SERVICES DIVISION
P.O. BOX 942850
SACRAMENTO, CA 94250-5878

DATE: February 8, 1999

LEAVE ACCOUNTING LETTER #99-004
(Civil Service Only)

TO: All Agencies in the California Leave Accounting System (CLAS)

FROM: Pat Quinn Manager
California Leave Accounting Systems
Special Projects Bureau**RE: PARR - LAWSUIT SETTLEMENT BENEFIT**

Based on the provisions of the Parr Lawsuit Settlement (refer to Department of Personnel Administration (DPA) PML 99-008), a new leave benefit has been added to the California Leave Accounting System (CLAS). PARR LAWSUIT SETTLEMENT benefit is available for your immediate use.

On February 11, 1999, the State Controller's Office will automatically post the Parr benefit hours to CLAS for employees entitled to the Parr settlement. In addition, a listing of all employees entitled to the Parr benefit will be distributed to each department.

Parr (PA) transactions may be entered via CLAS on-line, Payroll Input Process (PIP), or magnetic tape. PA information will display on the Leave Activity and Balances Report, Employee Statement of Leave, and on the Statement of Earnings and Deductions.

The benefit attributes are as follows:

Full Leave Benefit Name: PARR LAWSUIT SETTLEMENT
Abbreviated Name: PARR
Leave Benefit Identifier: PA
Benefit Level: PA is an Employee level benefit
Benefit Category: PA is an 'Earned' type of benefit (i.e. a balance is maintained from which usage is subtracted).
Unit of Measure: PA is reported in hours and fraction of hours.

Valid Transaction Codes:

PA01-USE
PA71-USE IN LIEU OF
PA04-USE IN LIEU OF SICK LEAVE
FAMILY SICK
PAIE-USE IN LIEU OF EXCESS
PA81-MENTOR
PA05-EARN
PADW-USE DISABILITY

PA14-BALANCE ADJUST-CREDIT
WAITING PERIOD
PA15-BALANCE ADJUST-DEBIT
PAPI-USE PENDING IDL
PA16-BALANCE FORWARD
PAPL-USE PENDING
PA24-BEGIN BALANCE
LC4800

PA34-BUY BACK
PAPT-USE PENDING TD
PA36-CASH OUT
PARI-RESTORE IDL
PA37-LUMP SUM
PARL-RESTORE LC4800
PA44-TRANSFER TO EMPLOYEE

PARN-RESTORE NDI
PA48-TRANSFER TO EMP. TIME BANK
PART-RESTORE TD
PA64-CONVERSION BALANCE
PASI-USE IDL SUPP.
PA70-USE SCHOOL
PASN-USE NDI SUPP. PAST-USE TD SUPP.

If you have any questions regarding this Leave Accounting Letter, please contact the Leave Accounting Phone Liaison at (916) 327-0756 or CALNET 467-0756.

PQ:bs