

STATE OF CALIFORNIA

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Date: May 6, 1999

LEAVE ACCOUNTING LETTER # 99-008
CIVIL SERVICE ONLY

To: All Agencies in the California Leave Accounting System

From: Vicki Korach, Manager
Customer Support Section

Re: PRINTING THE LEAVE ACTIVITIES & BALANCES (LAB) REPORT

On April 23, 1999, Leave Accounting Letter #99-006 was issued announcing the availability of the on-line LAB through the View Direct application. The letter stated that laser printers could not be used to print the LAB. This information was based on the fact that the Controller's Office had not purchased the software module for laser printers.

Some agencies have expressed interest in using the on-line LAB, but were concerned because they could not use laser printers. Further research has shown that laser printers can be used if they are connected to the Controller's Office through the Teale Data Center. This is standard procedure with all printers, laser and non-laser, used with Controller's Office mainframe applications.

With this new print option, we hope that all agencies will take advantage of this new service by requesting access today! For more information concerning the on-line LAB, reference Leave Accounting Letter #99-006 or call the Leave Accounting Phone Liaison at (916) 327-0756, (CALNET) 467-0756.

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