

STATE OF CALIFORNIA

KATHLEEN CONNELL,
CONTROLLER OF CALIFORNIA

OFFICE OF STATE CONTROLLER
PERSONNEL/PAYROLL SERVICES DIVISION
300-Capitol Mall
P.O. Box 942850
Sacramento, CA 94250-5878

Date: June 21, 2000

LEAVE ACCOUNTING LETTER # 00-011
CIVIL SERVICE ONLY

To: All Agencies in the California Leave Accounting System

From: Vicki Korach, Manager
Customer Support Section

Re: WAITING PERIOD MESSAGE

A new feature has been added to CLAS. When an employee is serving a waiting period the following message will display on the Leave Accounting B10 - Leave Benefit Inquiry screen:

"BENEFIT WITHIN WAITING PERIOD - ENDS MM/DD/YY".

The screen displays all current Leave Benefit balances, including

- * Accrued benefits with balances of zero or greater when the Establishment Period has an End Leave Period of 99/99.
- * Earned benefits with balances greater than zero.
- * Usage Only benefits with Year to Date Totals (YTD TOTAL) greater than zero.

If you have any questions regarding this Leave Accounting Letter, contact the Leave Accounting Liaison Unit at (916)327-0756 or CALNET 467-0756.

VK:rs:dm