

STATE OF CALIFORNIA

KATHLEEN CONNELL,
CONTROLLER OF CALIFORNIA

OFFICE OF STATE CONTROLLER
PERSONNEL/PAYROLL SERVICES DIVISION
300 Capitol Mall
P.O. Box 942850
Sacramento, CA 94250-5878

Date: February 2, 2001

LEAVE ACCOUNTING LETTER # 01-005

To: All Agencies/Campuses in the California Leave Accounting System
(CLAS)

From: Vicki Korach, Manager
Customer Support Section

Re: CORRECTION - FEBRUARY 2001 DECENTRALIZED CALENDAR

The Civil Service and CSU Decentralized Calendars show incorrect dates for the Leave Activities and Balances (LAB) report as well as the Benefit Over Maximum (BOM) report. The LAB report will be run on February 14, 2001 instead of February 16, 2001. The BOM report will be run on February 15, 2001 instead of February 16, 2001.

If you have any questions regarding this Leave Accounting Letter, please contact the Leave Accounting Liaison Unit at (916) 327-0756 or (CALNET) 467-0756.

VK:jmh