

STATE OF CALIFORNIA

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CONTROLLER OF CALIFORNIA

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PERSONNEL/PAYROLL SERVICES DIVISION
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P.O. Box 942850
Sacramento, CA 94250-5878

Date: June 12, 2002

LEAVE ACCOUNTING LETTER # 02-008
(CSU Only)

To: All Campuses in the California Leave Accounting System (CLAS)

From: RON HUTCHESON, Manager
Customer Support Section

Re: BENEFIT OVER MAX (BOM) REPORT

Effective July 1, 2002, SCO will no longer provide hard copies of the Benefit Over Max (BOM) report. An alternative is available on the Campus Information Retrieval System (CIRS) compendium.

Report Code D03 is a campus detail report found in the Leave Accounting category. This report identifies employees whose vacation balance is projected to exceed the maximum as of January 1st. The report is produced monthly and is generally available on the Monday following the date the LAB is run.

If you have any questions regarding the information contained on the BOM report, please contact the Leave Accounting Phone Liaison at (916) 327-0756. Questions regarding the CIRS Compendium should be directed to the CIRS Hotline at (916) 323-5694.

RH:dk