

STATE CONTROLLER'S OFFICE  
PERSONNEL AND PAYROLL SERVICES DIVISION  
P.O. BOX 942850  
SACRAMENTO, CA 94250-5878

DATE: January 31, 2014

TO: All Agencies and Campuses in the Uniform State Payroll System

FROM: Lisa Crowe, Chief  
Personnel and Payroll Services Division (PPSD)

**RE: PAYROLL PROCEDURES MANUAL (PPM) – JANUARY 2014 REVISION - #14-01**

The Internet version of the Payroll Procedures Manual (PPM) has been updated and the sections below have been replaced with the current PDF version for January 2014. The manual can be obtained by accessing the State Controller's Office [public website](#).

Vertical revision bars in the right margins indicate additions, deletions, or changes. Revision bars are not inserted for format and minor grammatical changes.

The revised sections for the January 2014 PPM are provided below.

<b><u>SECTION</u></b>	<b><u>REVISION</u></b>
<b>Section B:</b>	<b>016:</b> Deduction Code, code 361, updated.
<b>Section B:</b>	<b>027:</b> Code 088 – Dues Association Organization Codes, code 074, updated.
<b>Section H:</b>	<b>119:</b> Illinois Personal Income Tax Withholding Formula Effective 01/01/2014, Annualized Method, updated.
<b>Section N:</b>	<b>147.1:</b> Moving/Relocation Expenses, References, updated.
<b>Section N:</b>	<b>147.2:</b> Moving/Relocation Mileage, References, updated.
<b>Section N:</b>	<b>147.2.2:</b> Moving/Relocation Mileage, General Information, updated.
<b>Section N:</b>	<b>171:</b> Withholding Requirements, updated.

PLEASE NOTE: Visit our [public website](#) for instructions to subscribe or unsubscribe to the Automated LISTSERV Management System (LISTSERV).

If you have any comments/suggestions or questions that will benefit the PPM, please contact Alice Contreras at 916-322-0683 or via email: [acontreras@sco.ca.gov](mailto:acontreras@sco.ca.gov).

LC:AC:CSS