

August 2015
CIVIL SERVICE BENEFIT CUT-OFF'S

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					07/31	1
2	3	4	5	6	7	8
					Cut-off to key PAR's to reflect correct Benefit rates for current month deduction	
9	10	11	12	13	14	15
Cut-off for Dental, Vision and FlexElect forms to be received by SCO for a current month deduction and to retain a standard effective date of 09/1/15 for FlexElect.			3:00 PM Cut-off to key HBD12's to my/CalPERS for a current month deduction and any retroactive adjustments.	Cut-off to key PAR's to reflect new Vision, Basic Life, Vision changes into & out of R06, Dental changes between basic & enhanced and R05 CHPDP updates for a current month deduction.		
16	17	18	19	20	21	22
3:00 PM Cut-off to key HBD12's to my/CalPERS for a current month deduction (retroactive adjustments will process next month). Cut-off for Miscellaneous Deduction forms (Parking, Long Term Disab., etc.) to be received by SCO for a current month deduction.		Cut-off to key PAR's to reflect correct R18 Coben deductions for current month.		Cut-off to key PAR's to reflect correct Coben deductions (all except R18) for current month	MASTER PAYROLL CUTOFF	
23	24	25	26	27	28	29
30	31					