

STATE CONTROLLER'S OFFICE
PERSONNEL AND PAYROLL SERVICES DIVISION
P.O. BOX 942850
SACRAMENTO, CA 94250-5878

DATE: September 30, 2013

TO: All Agencies and Campuses in the Uniform State Payroll System

FROM: Lisa Crowe, Chief
Personnel and Payroll Services Division (PPSD)

RE: PAYROLL PROCEDURES MANUAL (PPM) – SEPTEMBER 2013 REVISION - #13-09

The Internet version of the [Payroll Procedures Manual](#) (PPM) has been updated and the sections below have been replaced with the current PDF version for September 2013.

Vertical revision bars in the right margins indicate additions, deletions, or changes. Revision bars are not inserted for format and minor grammatical changes.

The revised sections for the September 2013 PPM are provided below:

<u>SECTION</u>	<u>REVISION</u>
Section B:	024: Code 051 – Credit Union Organization Codes, updated.
Section B:	027: Code 088 – Dues Association Organization Codes, updated.
Section B:	028: Code 089 – Dues Association Organization Codes, updated.
Section B:	100: Alpha List of Active Agencies, updated.
Section B:	101: Numeric Listing of All Agency Codes, updated.
Section G:	105: Miscellaneous Payments Processing Chart, updated.

PLEASE NOTE: Please visit our website for instructions to subscribe or unsubscribe to the [Automated LISTSERV Management System](#) (LISTSERV).

If you have any comments/suggestions or questions that will benefit the PPM, please contact Alice Contreras at 916-322-0683 or via email: acontreras@sco.ca.gov.

LC:AC:CSS