

California Uniform Construction Cost Accounting Commission

Meeting Agenda

Friday, July 17, 2020

10:00AM – 2:00PM

Teleconference Number (Audio only)

1-408-419-1715 (United States — San Jose)

1-408-915-6290 (United States — San Jose)

Enter the Meeting Code: 358 813 012

Name	Position	Representing
Will Clemens, Chair	General Manager	Oceano Community Services District <i>Special Districts</i>
Michael R. Hester, Vice Chair	President	McGuire and Hester <i>Subcontractors</i>
Nathaniel Holt, Secretary	Chief Facilities Officer & Bond Program Manager	Compton Unified School District <i>School Districts</i>
Jeff Armstrong	Apprenticeship Director	Northern California Laborers' Union <i>Labor</i>
Eddie Bernacchi	President	National Electrical Contractors Association – Politico Group <i>Subcontractors</i>
Robert Campbell	Auditor-Controller	County of Contra Costa <i>Counties</i>
Leeann Errotabere	Director of Purchasing	Clovis Unified School District <i>School Districts</i>
Brad Farmer	Finance Director	City of Pittsburg <i>Cities</i>
Steven L. Hartwig	Deputy County Executive	Public Works and Infrastructure at Sacramento County <i>Counties</i>

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John Nunan	Consultant	<i>General Contractors</i>
Jeremy Smith	Deputy Legislative Director	State Building and Construction Trade Council <i>Labor</i>
Mary Teichert	Chief Operating Officer	Teichert Construction <i>Contractors State License Board</i>
Peter Worhunsky	President & CEO	Live Oak Utility Infrastructure, LLC <i>General Contractors</i>

Name	Position	Representing
David Brownfield	Staff Counsel	State Controller's Office (SCO) <i>Legal Office</i>
Sandeep Singh	Manager	SCO <i>Local Government Policy Section</i>
Jia (Jenny) Liu	Supervisor	SCO <i>Local Government Policy Section</i>
Debbie Torres	Policy Analyst	SCO <i>Local Government Policy Section</i>

Meeting Agenda

- 1. Call to Order**
- 2. Introductions**
- 3. Approval of the Minutes (Refer to attachment 3A)**
 - A. Minutes for meeting held March 6, 2020
- 4. Commission Updates (Refer to attachments 4B, 4C and 4D)**
 - A. Oath of Office
 - I. Swear in Brad Farmer to represent Cities for the period of April 3, 2020, through April 2, 2023, or until a successor appointed.
 - B. Participating agencies
 - I. New
 - II. Withdrawing
 - C. Funding update
 - D. Inquiry update

5. Public Comments

6. Staff Comments/Requests

- A. ADA compliant – CUCCAC webpage
- B. SCO Staff Update

7. Reports of Officers

- A. Chair
- B. Vice Chair
- C. Secretary

8. Committee Reports

- A. CUCCAC Manual
 - I. Proposed changes – Legislative updates
 - II. Proposed changes – Non-Legislative updates

9. Commissioner Comments/Requests

10. Old Business (Refer to attachment 10AI and 10B)

- A. Modernization of advertising requirements in the Act
 - I. Support letter for AB 2987
- B. Accounting Review – Belmont-Redwood Shores School District

11. New Business (Refer to attachment 11BI)

- A. Commission vacancy
- B. Grant agreement – California Construction Advancement Program
 - I. Grant received

12. Next Meeting

13. Adjournment

If you would like further information regarding this meeting or require special accommodations for attending this meeting, please contact:

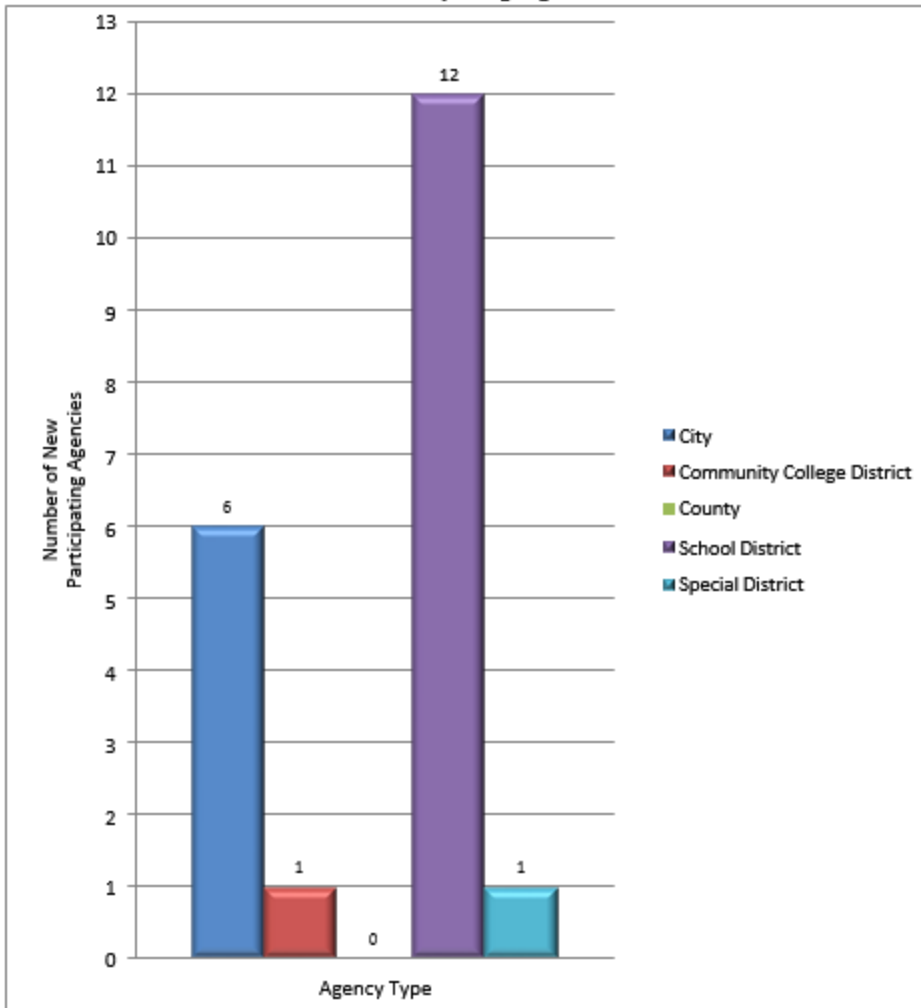
State Controller's Office
Local Government Policy Section
LocalGovPolicy@sco.ca.gov

Participating Agency's Update
For the period February 28, 2020 – July 1, 2020

Report on new participating agencies

The State Controller's Office has received 20 resolutions from agencies that have opted into the California Uniform Public Construction Cost Accounting Act (CUPCCAA), bringing the number of agencies participating in the Act to 1,335.

New Participating Agencies



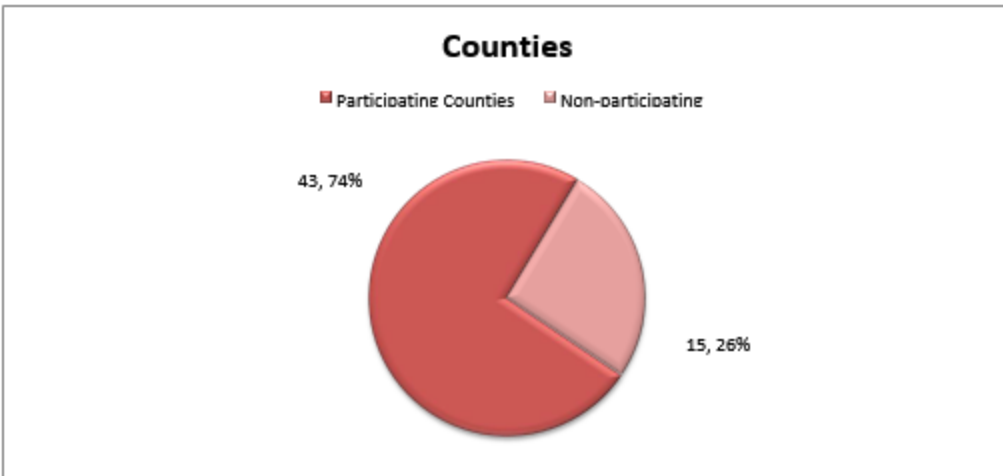
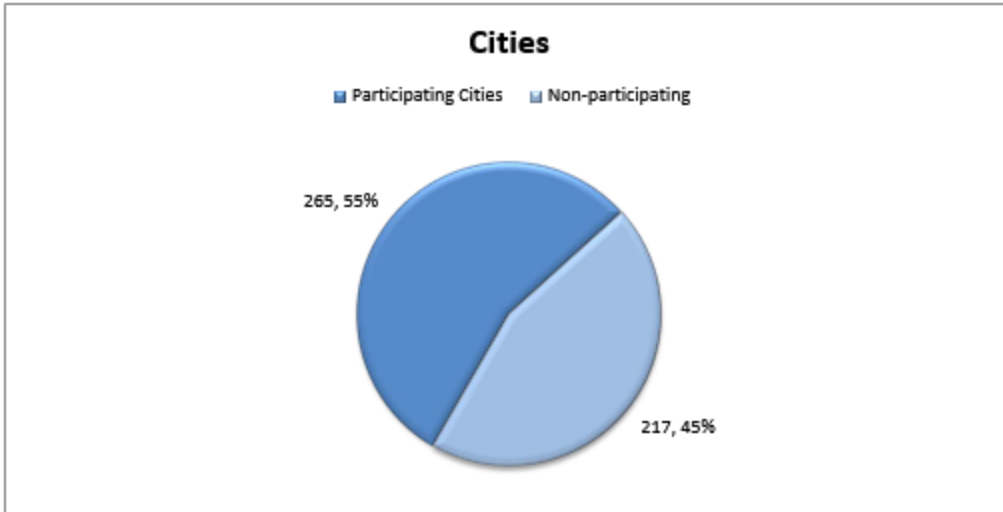
Participating Agency's Update
For the period February 28, 2020 – July 1, 2020

	AGENCY	DATE OPTED IN	AGENCY TYPE
1	City of Capitola	7/12/2012	City
2	Town of San Anselmo	1/8/2013	City
3	City of Monrovia	4/7/2015	City
4	Potter Valley Community Unified School District	4/5/2017	School District
5	City of Aliso Viejo	5/16/2018	City
6	Lewiston Elementary School	6/24/2019	School District
7	City of Coalinga	10/10/2019	City
8	Mount Shasta Union School District	11/12/2019	School District
9	Elk Grove Unified School District	2/4/2020	School District
10	Monroe Elementary School District	3/10/2020	School District
11	Douglas City Elementary School	3/26/2020	School District
12	North Orange County Regional Occupational Program	4/8/2020	School District
13	City of Fowler	4/21/2020	City
14	Waukena Joint Union Elementary	5/11/2020	School District
15	Cascade Union Elementary School District	5/13/2020	School District
16	Peralta Community College District	5/13/2020	Community College District
17	Big Bear Area Regional Wastewater Agency	5/27/2020	Special District
18	Mill Valley School District	6/1/2020	School District
19	Ripon Unified School District	8/18/2020	School District
20	East Nicolaus Joint Union High School Districts	11/6/2020	School District

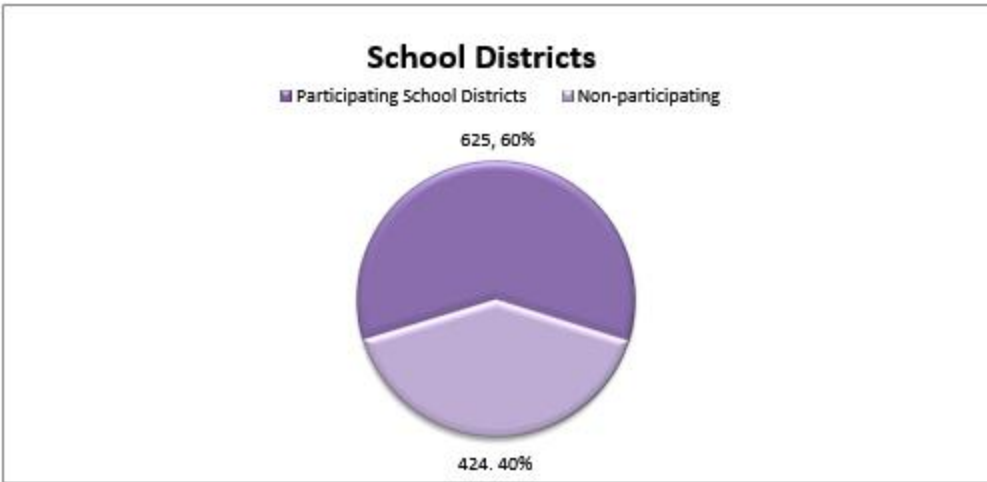
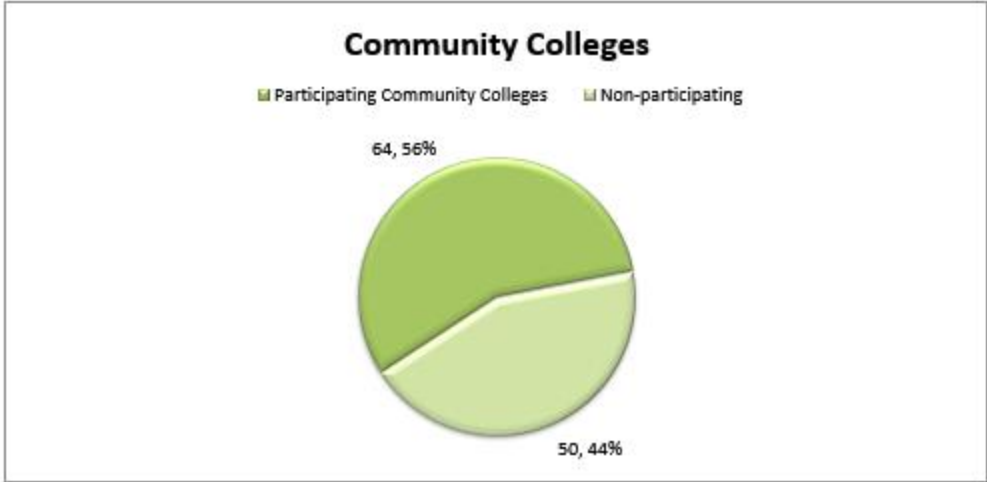
Withdrawn from the Act
For the period February 28, 2020 – July 1, 2020

1	Russian River Cemetery District	2/18/2020	Special District
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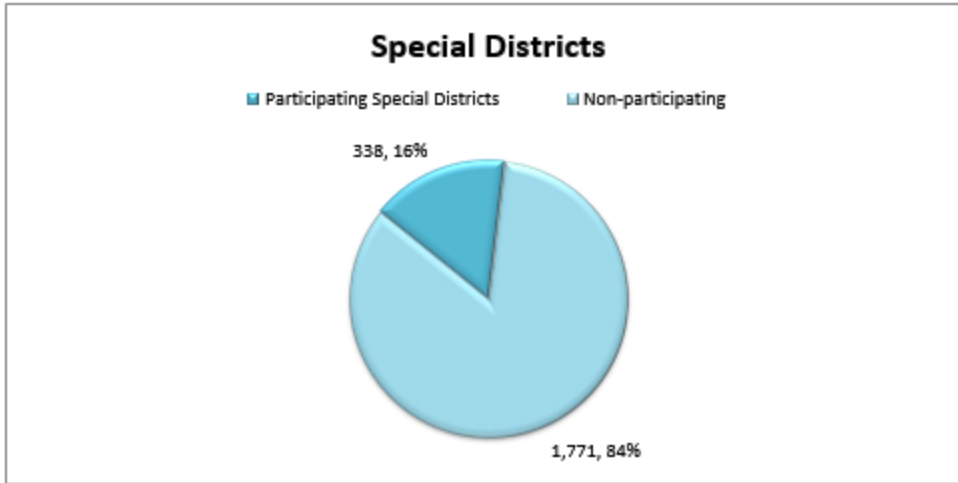
Participating Agency's Update
For the period February 28, 2020 – July 1, 2020



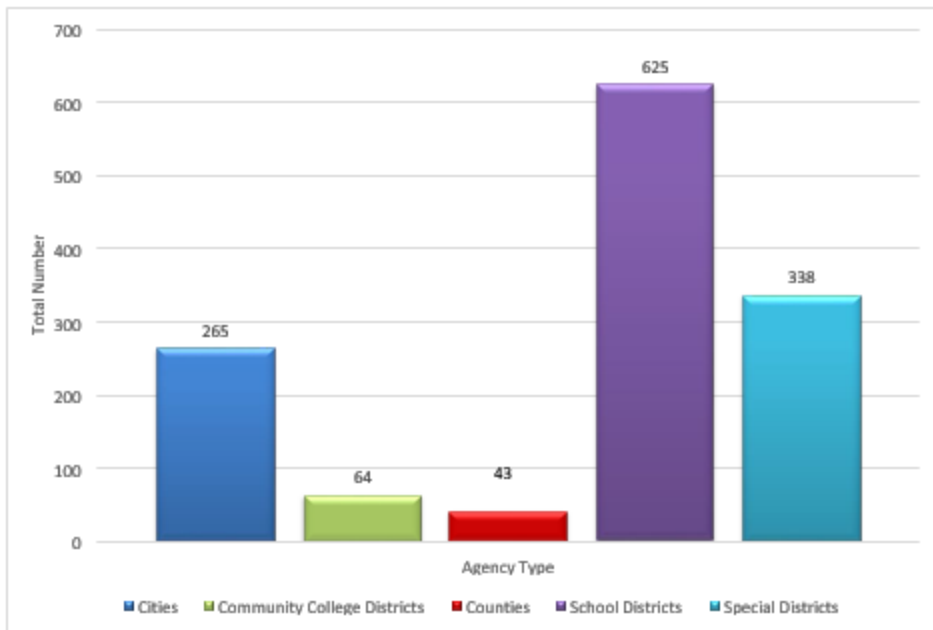
Participating Agency's Update
For the period February 28, 2020 – July 1, 2020



Participating Agency's Update
For the period February 28, 2020 – July 1, 2020



Total Participating Agencies (1,335)



Commission Funding Update for the Period February 26, 2020 – July 6, 2020

Beginning balance 2/26/2020	\$	13,484.92
Donations – CCAP* 4/09/2020	\$	<u>625.00</u>
	\$	14,109.92

Travel claims from March 6th meeting		
Commissioner 1	\$	94.15
Commissioner 2	\$	542.25
Commissioner 3	\$	225.40
Commissioner 4	\$	509.23
Total travel claims	\$	<u>1,371.03</u>
Total funds	\$	<u>12,738.89</u>

*California Construction Advancement Program
first quarter donation.

California Uniform Construction Cost Accounting Commission

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General Manager
Oceano Community
Services District
*Special Districts
Chair-CUCCAC*

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President
McGuire and Hester
*Subcontractors
Vice Chair-CUCCAC*

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Sacramento County
County

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State Building and Construction
Trade Council
Labor

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General Contractors
*California State License Board
Appointed*

Peter M. Worhunsky
Live Oak
President & CEO
General Contractors

(2) Vacancies
Cities

March 6, 2020

Natalie Sidarous, Division Chief
Local Government Programs and Services Division
PO Box 942850
Sacramento, CA 94250

SUBJECT: Assembly Bill 2987 (Flora)

Dear Ms. Sidarous:

At the March 6, 2020 meeting of the California Uniform Construction Cost Accounting Commission (CUCCAC), the Chair was authorized to request that the State Controller's Office submit a letter of support for the subject Assembly Bill, which I am hereby requesting on behalf of CUCCAC. This bill will revise Sections 22037 and 22042.5 of the Public Contract Code in response to a request from CUCCAC. The recommended revisions will modernize the noticing requirements of the California Uniform Public Construction Cost Accounting Act, reduce paperwork and cost for participating agencies, and improve the delivery of construction projects throughout the State.

We thank you for your assistance already given in support of these revisions and we thank you for any future support as it pertains to AB 2987 (Flora). I am always available to provide any further information your office may require.

Sincerely,

Will Clemens

Will Clemens
Chair

State Controller's Office
Local Government Policy Section
c/o California Uniform Construction Cost Accounting Commission
P.O. Box 942850
Sacramento, CA 94250

STATE OF CALIFORNIA

California Uniform Construction Cost Accounting Commission

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LLC
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(2) Vacancies
Cities

March 6, 2020

Jennifer Frey
Belmont-Redwood Shores Faculty Association
California Teachers Association
1705 Murchison Dr.
Burlingame, CA 94010

SUBJECT: Belmont-Redwood Shores School District Review

Dear Ms. Frey:

This letter is in response to your February 15, 2020 request for a review of the accounting procedures of the Belmont-Redwood Shores School District (BRSSD) relating to the Security Camera Installation Project. The Commission reviewed the relevant facts at its regular meeting of March 6, 2020 and made the following finding and determination:

The State Controller's Office has no record, and no record was provided, that the BRSSD elected to become subject to the uniform construction cost accounting procedures set forth in Article 2 (commencing with Section 22010) of the Public Contract Code. Therefore, the Commission has no jurisdiction over the Security Camera Installation Project of the BRSSD.

Sincerely,

Will Clemens
Will Clemens
Chair



3095 BEACON BLVD. WEST SACRAMENTO, CA 95691 (916) 371-2422

**California Construction Advancement Program
Standard Terms and Conditions
2019 Industry Fund Grant Application**

Applicant: California Uniform Construction Cost Accounting Commission

Grantee Name & Address: State Controller's Office, Local Government Programs and Services Division, Local Government Policy Section, PO Box 942850, Sacramento, CA 94250

Contact Person: John Nunan Telephone: NA

Purpose of Grant: as stated in grant request

Grant #: 20-07 Amount: \$2,500.00 Payment Schedule: Quarterly

Reporting Dates: 1st 4/30/20 2nd 7/31/20 3rd 10/31/20 4th 1/31/21

1. Your organization has made an application for a grant from construction industry advancement funds administered by the California Construction Advancement Program (CCAP).
2. Execution of this agreement acknowledges your agreement that the funds paid through this grant shall be used only for the purposes set forth in the written proposal submitted by grantee and approved by the CCAP Trustees. Funds shall be distributed upon review of quarterly reports on the schedule indicated above.
3. Financial records of all programs funded by CCAP are subject to audit without notice at the discretion of the CCAP Board of Trustees. **Please note that financial reports submitted with the quarterly status updates must show complete budget with all funding sources.**
4. The Grantee shall submit periodic progress reports and financial statements on the program to the CCAP Administrator according to the schedule above. **The grantee shall submit report in .pdf format.** CCAP may delay grant payments or terminate grant funding if reports are not submitted when due. If required reports are not received by the Trust Administrator, grant distributions will be held until reports are current.
5. This grant is made subject to the condition that any funds not used for the purposes specified in the grant request, or funds which might remain unused and uncommitted because of a termination of the program for which the grant was issued, shall be promptly returned to the CCAP with a detailed accounting of all expenditures and obligations to date. This provision shall also include any revenue received, which might offset the grant award.

6. The CCAP Board of Trustees may withhold or terminate any grant payment for reasons, which, in the judgment of the Trustees, are just and sufficient.
7. Expenses shall **not** include any cash or in-kind contributions related to lobbying expenses such as advancing or opposing ballot issues; contributions to candidates for political office, elected or appointed officials or staff of any governmental agencies. Any grant funds used for such purposes must be immediately refunded to CCAP.
8. Programs shall not involve labor relations or labor negotiations.
9. The CCAP Trustees reserve the right to determine, either at the time of grant approval or subsequent thereto, the extent of CCAP participation in any awarded program. This determination shall be based on the overall needs of the construction industry and the desire to ensure maximum coordination between CCAP programs and other relevant construction industry activity.
10. Any publication or newsletter made possible in whole, or in part, by CCAP funding shall so state.
10. On-site observations by the CCAP Administrator may be arranged in cooperation with the program administrator.
11. Postage, office supplies, printing and similar program expenses shall be documented by Invoices and/or records of use, in the event of CCAP audit.
12. The grantee agrees to defend, indemnify, and hold CCAP, its Trustees, Officers, and Administrators harmless from any liability arising out of the activity funded by this grant.
13. Please Acknowledge, by the signature of an officer, director, or trustee of your organization, acceptance of the conditions of this grant. Your signature warrants that you have the authority to commit your organization to the terms of this grant. Final approval of annual grant is contingent upon Trustee receipt and review of this executed acknowledgement.


Approved By

CCAP Administrator _____

Date

2/24/2020

Accepted By _____

Date _____