

Advisory Committee on County Accounting Procedures

[Government Code sections 30200 – 30201](#)

Meeting Agenda

Monday, September 18, 2023

9:30 AM – 10:30 AM

[Click here to join the meeting](#)

Teleconference Number (Audio only)

+1 (916)-318-8201 [United States (Sacramento)]

Phone Conference ID: 305 298 15 #

Advisory Committee on County Accounting Procedures

NAME	TITLE	AFFILIATION
Joe Harn, Chair	County Auditor-Controller	El Dorado County
Jeffery Burgh	County Auditor-Controller	Ventura County
Nathan M. Black	County Auditor-Controller	Sutter County
Phyllis Taynton	County Auditor-Controller	Solano County
Graciela Gutierrez	County Auditor-Controller	Butte County
Tracie M. Riggs	County Administrative Officer	Tuolumne County
Darcie Antle	County Executive Officer	Mendocino County
Monica Nino	County Administrative Officer	Contra Costa County
Edward C. Scofield	County Supervisor	Nevada County
VACANT POSITION	County Supervisor	N/A

State Controller's Office Staff

NAME	TITLE	REPRESENTING
Renee Hszieh	Bureau Chief	Local Government Policy & Reporting Bureau
Sandeep Singh	Manager	Local Government Policy Section
Jia Liu	Supervisor	Local Government Policy Unit
Gene Hughes	Policy Analyst	Local Government Policy Unit
Jason Narayan	Policy Analyst	Local Government Policy Unit
Henry Mathews	Policy Analyst	Local Government Policy Unit
Luis Gonzalez	Policy Analyst	Local Government Policy Unit

LOCATIONS

NAME	TELECONFERENCE LOCATION
State Controller's Office	3301 C Street Suite 740 Buckeye Conference Room Sacramento, CA 95816
Joe Harn, Chair	360 Fair Lane Assessor's Conference Room Placerville, CA 95667
Jeffery Burgh	Ventura County Hall of Administration 800 South Victoria Avenue Conference Room #1540 Ventura, CA 93009
Nathan M. Black	1160 Civic Center Blvd. Suite D Yuba City, CA 95993
Phyllis Taynton	675 Texas Street Conference Room #2065 (2 nd Floor) Fairfield, CA 94533
Graciela Gutierrez	25 County Center Drive Suite #120 Oroville, CA 95965
Tracie M. Riggs	2 South Green Street 4 th Floor Sonora, CA 95370
Darcie Antle	501 Low Gap Road Conference Room A Ukiah, CA 95482
Monica Nino	1025 Escobar Street Room 110C Martinez, CA 94553
Edward C. Scofield	950 Maidu Avenue Suite #200, Cascade Room Nevada City, CA 95959

**State Controller's Office
Local Government Policy Section**

LocalGovPolicy@sco.ca.gov

[Click here to access the Advisory Committee on County Accounting Procedures Website](#)

Advisory Committee on County Accounting Procedures

Meeting Agenda

- I. Call to Order/Roll Call – Chair Harn**

- II. Review of Minutes from May 25, 2023 – Chair Harn**
 - A. Discussion
 - B. Motion and Vote to Approve Minutes from May 25, 2023

- III. Review Proposed Publication Plan for *Accounting Standards and Procedures for Counties (ASP)* manual – 2024 Edition – SCO**

- IV. Public Comments**

- V. Approval of ASP Publication Plan – 2024 Edition – Chair Harn**
 - A. Discussion
 - B. Motion and Vote to Approve ASP Publication Plan – 2024 Edition

- VI. Action Item(s) from Meeting on May 25, 2023 – Chair Harn**
 - A. Creation of a procedural document that condenses/summarizes specific Governmental Accounting Standards Board pronouncements (e.g., quick reference guide, etc.) – SCO

- VII. Other Discussion Items/New Business – Chair Harn**

- VIII. Plan for Next Meeting – Chair Harn**

- IX. Adjournment – Chair Harn**