

## California Uniform Construction Cost Accounting Commission Minutes of Friday, May 6, 2022

The following minutes were officially approved by the California Uniform Construction Cost Accounting Commission (Commission) at the subsequent public meeting on September 9, 2022.

### 1. **Call to order**

Chair John Nunan called the meeting to order at 10:07 AM

Present: John Nunan, Brad Farmer, Chad D. Rinde and Will Clemens

Via Teleconference: Chuck Poss, Hertz Ramirez, Leeann Errotabere, Mike James and Nathaniel Holt

Absent: Edie Bernacchi, Mary Teichert, Jeremy Smith and Peter Worhunsky

Unexcused Absences: Steven L. Hartwig

State Controller's Office: John Dickerson, Sandeep Singh, Daniel Basso and Sheirlyn Singh

### 2. **Introductions**

Daniel Basso from the State Controller's Office (SCO) conducted roll call.

### 3. **Approval of the Minutes**

#### A. Meeting held on January 7, 2022

There were no comments from the Commission or the public.

Commissioner Clemens motioned to approve meeting minutes of January 7, 2022 without changes. Commissioner Farmer seconded the motion. The motion passed on a roll call vote with seven yays, zero nays, and two abstentions.

### 4. **Commission Updates**

#### A. Participating Agencies

Mr. Basso, SCO staff, presented an update on participating agencies, noting that SCO had received 21 resolutions from agencies that opted into the California Uniform Public Construction Cost Accounting Act (Act) since the previous meeting. Of the 21 new participating agencies, there were 3 cities, 16 school districts and 2 special districts. The number of agencies participating in the Act, including newly opted-in agencies, currently totals 1,484.

Commissioner Rinde asked if there was any withdrawals of participating agencies, Mr. Basso replied there was none.

There were no further questions or public comments.

**B. Funding Update**

Mr. Basso reported that the SCO received one grant since the last meeting. The California Construction Advancement Program donated \$625.00 for the fourth quarter of 2021. A total of \$18,613.89 is available for unrestricted funds and travel reimbursement for the Commission to use.

Chair Nunan commented that with the resumption of in-person meetings, the Commission will have some travel expenses. Moving forward, those funds will be used for future in-person meetings.

There was no public comments.

**C. Inquiry Update**

Daniel Basso presented a report on inquiries received since the last meeting.

Commissioner Rinde commented that there were couple questions in regards to the CUPCCA threshold which the Commission reviews every five years. He asked if reviewing every 5 years is written in law or policy. Mr. Basso replied that he believes it is policy and in the past it has been reviewed every 3 to 5 years and added if the Commission agrees, this can be added as an agenda item for a future meeting. Chair Nunan agreed to add the CUPCCA threshold as an agenda item for the next meeting.

Commissioner Clemens made a comment that it is in the statute that every five years the Commission shall review the CUPCCA threshold and quoted California Public Contract Code 22020 which states:

In accordance with procedures and standards adopted pursuant to [Section 22017](#) , every five years the commission shall consider whether there have been material changes in public construction costs and make recommendations to the Controller regarding adjustments in the monetary limits prescribed by [Section 22032](#).

Chair Nunan thanked Commissioner Clemens for his comment, and reiterated that the Commission will discuss potentially raising thresholds at a subsequent meeting

**5. Public Comment**

Chair Nunan asked if there were any comments from the public.

There were no public comments.

**6. Staff Comments/Requests**

**A. SCO Staff Update**

Mr. Basso introduced John Dickerson, staff counsel, who will be assisting with CUCCAC legal duties.

**7. Report of the Officers**

A. Chair

Chair Nunan commented that he appreciated the commissioners who were able to attend the in-person meeting since it was a short notice and he hopes that more commissioners are able to attend the next in-person meeting.

B. Vice-Chair

Vice-Chair Errotabere mentioned that since the last meeting, one school district reached out to her on where they can find more information regarding the California Uniform Public Construction Cost Accounting Act, and she guided them to the SCO website and emailed them the Cost Accounting Policies and Procedures Manual so they can review the information on their own.

C. Secretary

Secretary Holt had nothing to report, but mentioned that he could not attend the meeting due to working on finalizing plans and contracts to construct a new high school in Compton, California estimated to cost roughly \$200 million.

**8. Committee Reports**

Nothing to Report.

Commissioner Clemens asked if the list of updated trade journals in the Cost Accounting Policies and Procedures manual had been updated in the version of the manual currently on the SCO website. Mr. Basso confirmed that the updated manual was published to the SCO website in November 2021.

**9. Commissioner Comments/Requests**

Commissioner Clemens mentioned that on May 18<sup>th</sup>, he will be giving a presentation to the County Council Association on CUCCAC, and mentioned that he had given a similar presentation about 8 years ago. He added that he was also invited to give a presentation to the Special Districts Association annual meeting, but due to a scheduling conflict, he will not be able to present this year.

There were no further comments from commissioners.

**10. Old Business**

No Old Business to report.

**11. New Business**

Mr. Basso informed the commissioners that the SCO Local Government Policy Unit hosts an Annual Controller's Conference with County Auditors, which will be in Chico

this October. He asked if any commissioner would be interested in presenting about the benefits of the California Uniform Public Construction Cost Accounting Act. Commissioner Rinde volunteered to present at the conference and made a comment that he would be happy to present since he is planning to attend that conference.

Chair Nunan and Mr. Basso thanked Commissioner Rinde, and Mr. Basso added that he will reach out to Commissioner Rinde with further information.

## 12. Next Meeting

Before the next meeting discussion took place,

There was a brief discussion on how often the committee should meet. Chair Nunan proposed meeting every four months. Mr. Basso added that by statute, the Commission has to meet at least once per year, and anything more than that is up to the Commission.

Sandeep Singh commented that with the ongoing COVID-19 situation being so fluid and unpredictable, SCO follows the governor's executive orders regarding public meetings. If something changes regarding public meeting guidelines, SCO will notify the Commission accordingly.

The Commission agreed to schedule the next meeting for:

Friday, September 9, 2022  
10:00 AM – 2:00 PM

California State Controller's Office  
300 Capitol Mall  
6th Floor, Terrace Room  
Sacramento, CA 95814

## 13. Adjournment

Chair Nunan moved to adjourn the meeting at 10:30 AM; all in favor with zero opposing to adjourn.

If you would like more information regarding this meeting, please contact:

State Controller's Office  
Local Government Programs and Services Divisions  
Local Government Policy Section  
[LocalGovPolicy@sco.ca.gov](mailto:LocalGovPolicy@sco.ca.gov)