

# California Uniform Construction Cost Accounting Commission

## Minutes of Friday, July 17, 2020

These minutes were officially approved by the Commission at the subsequent public meeting on November 6, 2020.

### 1. Call to order

Chair Will Clemens called the meeting to order at 10:00 AM

Video Conference: Jeff Armstrong, Eddie Bernacchi, Robert Campbell, Will Clemens, Leeann Errotabere, Brad Farmer, Michael Hester, Nathaniel Holt, John Nunan, Jeremy Smith, and Mary Teichert

Absent: Steven Hartwig and Peter Worhunsky

Unexcused Absences: N/A

State Controller's Office: Dave Brownfield, Sandeep Singh, Jia (Jenny) Liu, Henry Mathews and Debbie Torres

### 2. Introductions

Debbie Torres from the State Controller's Office (SCO) conducted roll call.

### 3. Approval of the Minutes (Refer to attachment Item 3A)

#### A. Meeting held on March 6, 2020

The March 6, 2020, meeting minutes were approved with the following two amendments brought forth by Commissioner Campbell:

1. On page 5 of 6 section B

Second "was" should be removed in the sentence below:

Ms. Torres mentioned that the resolution was not was filed with SCO.

2. Page 6 second paragraph:

The Commission does not have jurisdiction in this matter due to the School District did not file the resolution with SCO.

Amendment:

The Commission does not have jurisdiction in this matter because the School District did not file the resolution with SCO.

Chair Clemens motioned to approve the March 6, 2020, meeting minutes with amendments. Commissioner Hester seconded the motion. The motion passed on a roll call vote with seven yays, 0 nays and four abstention. Commissioner Farmer abstained from voting he was not a member of the Commission on March 6, 2020. Commissioner Armstrong and Commissioner Teichert were not in attendance on

March 6 meeting. Commissioner Smith arrival time was at 10:13 am and abstained from voting he was not present during the amendments.

#### **4. Commission Updates (Refer to attachments 4B, and 4C)**

##### **A. Oath of Office**

Chair Clemens administered the Oath of Office to Brad Farmer, who was appointed on April 3, 2020 to April 2, 2023, to represent Cities.

Chair Clemens mentioned Mary Teichert who is a new member of the California Uniform Construction Cost Accounting Commission (Commission) and was appointed by Governor Gavin Newsom. She was unable to attend the last meeting.

Chair Clemens asked Commissioner's Farmer and Teichert to give a brief history of their background.

##### **B. Participating Agencies**

Debbie Torres, SCO staff presented an update on participating agencies, noting that the SCO had received 20 resolutions from agencies that opted into the California Uniform Public Construction Cost Accounting Act (Act). Ms. Torres mentioned that one agency had withdrawn from the Act since the last meeting. The total agencies participating in the Act, including newly opted-in agencies, currently total 1,335.

##### **C. Funding Update**

Debbie Torres reported that there was a grant from the California Construction Advancement Program for \$625.00. A total of \$12,738.89 is available for unrestricted funds for the Commission to use and reimbursement for travel.

##### **D. Inquiry Update**

SCO staff presented a report on inquiries received since the last meeting.

#### **5. Public Comment**

Chair Clemens asked the public if they had any comments.

Mark Jones from the Sacramento Metropolitan Department Fire District asked, "Is the public allowed to view the meeting for non-commissioners?" Mr. Jones stated he received notice that the meeting was audio only. Ms. Torres mentioned at the current time the SCO has limited access to conduct public meetings. The current application that was used to conduct the meeting was BlueJeans, which has limited capabilities. Sandeep Singh, SCO staff mentioned that the SCO is not setup to use Zoom due to security issues. In the future SCO and the Commission will explore other options such as GoToWebinar or Zoom, if they are available.

## **6. Staff Comments/Requests**

### **A. ADA compliant – CUCCAC webpage**

Jenny Liu, SCO staff mentioned the staff is currently working on all documents that are on the Commission's website to be in compliance with Americans with Disabilities Act (ADA). The goal for the SCO is to have all documents converted and posted by early August.

### **B. SCO Staff Update**

Mr. Singh introduced two new staff members that joined the Local Government Policy Unit since the last meeting. Jenny Liu who is the new supervisor and Henry Mathews who was observing the meeting. The Commission welcomed the new staff.

## **7. Report of the Officers**

### **A. Chair**

Nothing to report.

### **B. Vice Chair**

Nothing to report.

### **C. Secretary**

Nothing to report.

## **8. Committee Reports**

### **A. CUCCAC Manual**

#### **i. Proposed Changes-Legislative Update**

No Changes.

#### **ii. Proposed Changes – Non-Legislative Update**

No Changes.

## **9. Commissioner Comments/Request**

Commissioner Errotabere mentioned her school district has been working diligently since the March 13<sup>th</sup> school closure. She noted on the positive side since the school district campuses have been closed, construction projects have been completed earlier than anticipated.

Commissioner Errotabere also mentioned she has received eight inquiries about opting into the Act.

Ms. Torres asked the Commission to forward their inquiries for her tracker. This will ensure the accurate count of inquiries that are submitted to the California State Legislature for the Commission's annual report next year.

**10. Old Business (Refer to attachment 10A1 and 10B)**

A. Modernization of advertising requirements in the Act

The Commission sent a letter to Natalie Sidarous, Division Chief for the Local Government Programs and Services Division at the SCO for the Controller's support to Assembly Bill 2987 (AB 2987).

Since the pandemic of Covid-19 all non-essential bills have been postponed to 2021 session.

Commissioner Bernacchi mentioned all non-critical bills were asked to be put on hold. He also mentioned there was a substantial amount of opposition from agencies that represent newspapers. He proposed to change the language on AB 2987 next year to address misinformation from the newspaper lobby.

Commissioner Bernacchi stated Angela Mapp a member of the Assembly Government Committee did volunteer to set up a meeting with members of the Commission to see the change move forward. Chair Clemens suggested that the California State Association of Counties (CSAC) and representatives from the League of Cities join in if there is a meeting to be held.

Commissioner Bernacchi will work with SCO staff to add this item on the next meeting agenda.

B. Accounting Review – Belmont-Redwood Shores School District

SCO presented the letter that notified Belmont-Redwood Shores Faculty Association of the Commission's March 6, 2020 decision.

Chair Clemens asked the members of the public if they had any comments to add.

There were no comments from the public. No further action has been taken.

**11. New Business (Refer to attachment 11B)**

A. Commission vacancy

Mr. Singh mentioned that the SCO has identified one candidate and the SCO staff will be submitting a formal requested to the Controller to consider the qualified candidate in the next couple weeks.

B. Grant agreement – California Construction Advancement Program

I. Grant received

Chair Clemens thanked Commissioner Nunan for applying for the grant and was successful with the approval.

This grant would fund Commission activities. The Commission would submit quarterly reports to show how the Commission is spending the funds.

Commissioner Nunan stated that the Commission would need to apply annually.

Chair Clemens moved to authorize the Chair to sign the grant agreement. Commissioner Campbell seconded the motion. The motion passed on a roll call vote with 11 yays, 0 nays.

## **12. Next Meeting**

The Commission agreed to schedule the next meeting for:

Friday, November 6, 2020  
10:00 AM – 2:00 PM  
Virtual teleconference

## **13. Adjournment**

Chair Clemens moved to adjourn the meeting at 11:14 AM; Commissioner Holt seconded the motion. The motion was approved 11-0.

If you would like more information regarding this meeting, please contact:

State Controller's Office  
Local Government Programs and Services Divisions  
Local Government Policy Section  
[LocalGovPolicy@sco.ca.gov](mailto:LocalGovPolicy@sco.ca.gov)