

CALIFORNIA UNIFORM CONSTRUCTION COST ACCOUNTING COMMISSION

Resignation, termination, and absences:**Resignations**

Resignation by an appointed Commission member shall be in writing and made to the California State Controller. The resignation is to be delivered to the Local Government Policy Section of the State Controller's Office which will accept the resignation for the Controller and forward a copy to the Commission Chair.

[Government Code section 1750]

Vacancies

An appointed Commissioner's office becomes vacant on the happening of any of the following events before the expiration of the term:

- a) The death of the Commissioner
- b) An adjudication pursuant to a quo warranto proceeding declaring that the Commissioner is physically or mentally incapacitated due to disease, illness, or accident, and that there is reasonable cause to believe that the Commissioner will not be able to perform the duties of his or her office for the remainder of his or her term.
- c) His or her resignation.
- d) His or her removal from office.
- e) His or her ceasing to be an inhabitant of the state.
- f) His or her conviction of a felony or of any offense involving a violation of his or her official duties.
- g) His or her refusal or neglect to file his or her required oath within the time prescribed.
- h) The decision of a competent tribunal declaring void his or her appointment.
- i) His or her commitment to a hospital or sanitarium by a court of competent jurisdiction as a drug addict, dipsomaniac, inebriate, or stimulant addict; but in that event the office shall not be deemed vacant until the order of commitment has become final.
- j) [Government Code section 1770.]

If any of the above events or any other event listed in Government Code section 1770 occur, or if a Commissioner has two or more consecutive unexcused absences from commission meetings and has not participated in any manner in other commission activities between those meetings, the Chair (or the commission by a majority vote) may submit a recommendation to the Controller that office of the Commissioner in question be considered vacant. If the State Controller's Office determines that a commissioner's office is vacant, the Controller will appoint a new commissioner for the unexpired term of that office.

Absences

The Chair will determine whether an absence is excused or unexcused. Acceptable reasons for an excused absence include, but are not limited to: an individual or family illness or health condition,

CALIFORNIA UNIFORM CONSTRUCTION COST ACCOUNTING COMMISSION

death in the family, pregnancy, birth or adoption of a child, extraordinary one-time travel problems in attending the meeting, or one-time conflict in meeting times for committee members that serve on more than one committee.

Any absence is expected to be reported as soon as it is feasible to do so. Anticipated absences should be reported at least ten (10) business days prior to the scheduled meeting date. In cases where absences cannot be anticipated, notification shall be made at least 24 hours prior to the next meeting at which the Commissioner will not be attending or as far in advance of said meeting as possible.