

## California Uniform Construction Cost Accounting Commission



Linda Clifford  
Contractors State License Board  
Appointed  
Chair-CUCCAC

Will Clemens  
Director of Central Services  
Department  
County of San Luis Obispo  
Counties  
Vice Chair-CUCCAC

Guiselle Carreon  
Commercial Warrants &  
Accounts Payable Manager  
San Diego County Office of  
Education  
School Districts  
Secretary-CUCCAC

Nathaniel Holt  
Director of Purchasing and Capital  
Facilities  
Pomona Unified School District  
School Districts

Robert R. Campbell  
Auditor-Controller  
County of Contra Costa  
Counties

George Hicks  
Director of Public Works  
City of Fairfield  
Cities

Steven L. Hartwig  
Deputy Public Works Director  
City of American Canyon  
Cities

Jeff Armstrong  
Apprenticeship Director  
Northern CA Laborers' Union  
Labor

Cesar Diaz  
Legislative Director  
State Building and Construction  
Trades Council  
Labor

Eddie Bernacchi  
President  
NECA, Politico Group  
Subcontractors

Michael R. Hester  
President  
McGuire and Hester  
Subcontractors

David Cruce  
Vice President-Estimating, Business  
Development and Materials  
Papich Construction Inc.  
General Contractors

Ken Kayser  
Construction Consultant  
General Contractors

Special Districts  
Vacant

Date

Name

Address

Address

Address

**RE: Welcome New Participating Agency**

Dear Mr. Surname:

The State Controller's Office (SCO) received the XXXXX Resolution No. 2016-2017-06, dated December 13, 2016, electing to become a participating member of the California Uniform Public Construction Cost Accounting Act (Act) pursuant to Public Contract Code (PCC) section 22030. The California Uniform Construction Cost Accounting Commission (Commission) is very pleased to welcome you as a new member.

The Commission, created by PCC 22010 in 1983, is the governing body for the Act. Comprised of fourteen members, the Commission works to ensure the equitable application of the Act. One member is appointed by the State Contractors' License Board and thirteen members are appointed by the Controller. Seven members represent public agencies: cities, counties, school districts, and special districts. Six members represent professional services: contractors, subcontractors, and laborers.

The Commission is responsible for developing uniform public construction cost accounting policies and procedures. Force account and bidding rules are periodically reviewed by working with the legislature, participating agencies, laborers, and contractors to adapt the Act to evolving industry standards. Compliance and cost accounting reviews are conducted by the Commission with independent accounting consultants as necessary. In addition, the Commission conducts meetings open to the public and maintains the Commission's webpage on the SCO web site.

As a participating member of the Act, there are many advantages, including expedited bid processes and increased bid limits. Agencies joining the Act mid-year or having a fiscal year other than a calendar year [and choose to maintain a list of registered contractors](#) should advertise [for their contractors' list](#) as soon as practical, then re-advertise in November each year as [currently required as](#)

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outlined on page 6 of the Cost Accounting Policies and Procedures Manual.

[GC1]

To better help you understand and utilize all aspects of the Act, please visit the SCO web site at [http://www.sco.ca.gov/ard\\_cuccac.html](http://www.sco.ca.gov/ard_cuccac.html). There you will find the Cost Accounting Policies and Procedures Manual, contact information for SCO staff and Commissioners, Commission meeting agendas and minutes, FAQ's, and other information including sample document templates to adapt to your particular needs. In the event you have questions or concerns regarding the Act, you are encouraged to contact one of the Commissioners.

On behalf of the Commission and SCO staff, I congratulate you on your election to participate in the Act. We welcome your questions and concerns, and look forward to serving you.

Sincerely,

*Lj Clifford*

L. J. CLIFFORD, Chair