

NEGOTIATION AGREEMENT COUNTYWIDE COST ALLOCATION PLAN

County of Amador

Jackson, California

Date:
June 30, 2016
Filing Ref:
AMA17

Pursuant to federal Office of Management and Budget (OMB) Circular 2 CFR part 225, the State Controller's Office formally approves the Countywide Cost Allocation Plan as described in Section I for use in the **2016-17** fiscal year. This approval is subject to the conditions contained in Section III.

Departmental indirect cost proposals should clearly identify those costs that have been distributed through Sections I and II of this agreement in accordance with the guidelines of the responsible grantor agency for that department. Further, data processing systems may be subject to grantor agency approval prior to the reimbursement of certain costs allocated, billed, or cost applied from the Data Processing Department.

SECTION I: COSTS DISTRIBUTED THROUGH COUNTYWIDE COST ALLOCATIONS

The indirect overhead and support service costs listed in the **Summary Schedule** (attached) are formally approved as actual costs for the **2014-15** fiscal year and as estimated costs for the **2016-17** fiscal year on a "fixed with carry-forward" basis. These costs may be included as part of the costs of the county departments indicated effective **July 1, 2016**, for further allocation to federal grants and contracts performed by the respective county departments.

SECTION II: COSTS DISTRIBUTED THROUGH BILLING OR COST TRANSFER MECHANISMS

- 1. Employee Fringe Benefits
- 2. Auditor Controller
- 3. County Counsel
- 4. Facilities Maintenance
- 5. Information Technology

- 6. General Services Support (ISF)
- 7. General Services Motor Pool (ISF)
- 8. Communications (ISF)
- 9. Self-Insurance (ISF)

In addition to Section I, which provides for services furnished but not billed, the services listed above are furnished and billed to state/local departments and agencies.

Direct charges from the above centers should be billed or cost applied in accordance with the procedures established by the county as described in its Countywide Cost Allocation Plan and may be included as part of the costs of the county departments indicated in Section I.

SECTION III: CONDITIONS

- **A. LIMITATIONS:** Use of the amounts contained in this Negotiation Agreement are subject to any statutory or administrative limitations and, when ultimately allocated to individual grants or contracts through the indirect cost proposals of each county department, are applicable only to the extent that funds are available. Acceptance of the amounts agreed to herein is predicated on the conditions: (1) that no costs other than those incurred by the county were included for distribution in its Countywide Cost Allocation Plan as finally accepted, and that such costs are legal obligations of the county and allowable under the governing cost principles, (2) that similar types of costs have been accorded consistent accounting treatment, and (3) that the information provided by the county that was used as the basis for acceptance of the amounts agreed to herein is not subsequently found to be materially incomplete or inaccurate.
- **B. CHANGES:** Fixed amounts contained in this Negotiation Agreement are based on the organizational structure and the accounting system in effect at the time the proposal was submitted. Significant changes in the organizational structure or changes in the method of accounting for costs that materially affect the amount of reimbursement resulting from use of the amounts in this Negotiation Agreement will require prior approval of the authorized representative of the responsible negotiation agency. Failure to obtain such approval may result in subsequent audit disallowances.
- **C. FIXED AMOUNTS:** The fixed amounts contained in Section I of this agreement are based on an estimate of the costs that will be incurred during the period to which the amounts apply. When the actual costs for this period are determined, any differences between the fixed costs used as an estimate and the actual costs will be considered in a subsequent agreement.

- **D. BILLED COSTS:** Charges for the services cited in Section II will be billed or cost applied in accordance with the procedures established by the county and recorded on the books of the cost center providing the service. Such charges will be based on the actual allowable costs, as defined by (OMB) Circular 2 CFR part 225, incurred by the cost center responsible for providing the service. Any differences between the billed allowable costs and the actual allowable costs for a particular accounting period will be considered in a subsequent agreement.
- **E. NOTIFICATION TO STATE AND FEDERAL AGENCIES:** Copies of this document will be provided to other state and federal agencies as a means of notifying them of this approval.
- **F. SPECIAL REMARKS:** There are no adjustments in Amador County's 2016-17 FY Countywide Cost Allocation Plan.

SECTION IV: ACCEPTANCE	
COUNTY OF AMADOR	BETTY T. YEE CALIFORNIA STATE CONTROLLER
BY Original signed by	BY Original signed by Anita Dagan
Tacy Oneto Rouen	—— Hitomi Sekine, Bureau Chief
Name	Local Government Policy and Reporting
Auditor-Controller	Division of Accounting and Reporting
Title	
7-6-2016	7-11-2016
Date	Date
	Negotiated by Eric Perez
	Telephone (916) 445-2989

cc: State and Federal Agencies

Attachment

2015 1/8/2016

Department	1210 TREASURE R	1710 RECORDS MGMT	7800 ISF MOTOR POOL	7820 ISF SUPP SVCS	7850 ISF WASTE MGMT	7890 ISF COMMO	7960 ISF INSURANCE	7961 WORKERS COMP	7962 LIABILITY	7963 UNEMPLOY MENT
1 BUILDING USE BUILDING USE	\$5,966	\$14,740	\$1,061	\$8,796	\$0	\$0	\$0	\$0	\$0	\$0
2 EQUIP USE EQUIPMENT USE	0	772	0	0	0	0	0	0	0	0
3 EXTERNAL AUDIT	256	99	838	800	622	121	0	935	583	20
4 1900 GF CONTRIBUTIONS	4,523	81	0	0	0	0	0	0	0	0
5 1200 AUDITOR-CONTROLLER	5,494	4,986	13,464	11,381	8,027	2,896	0	4,469	325	132
6 1300 COUNTY COUNSEL	0	0	0	6,927	883	0	0	116	0	0
7 1400 HR/PERSONNEL	3,563	1,188	4,751	4,850	1,188	0	0	1,188	0	0
8 1700 FACILITIES	7,937	22,006	2,354	21,595	0	0	0	0	0	0
9 1970 INFORMATION TECH	2,110	676	925	8,730	556	0	0	980	0	0
Total Current Allocations	29,848	44,547	23,392	63,080	11,276	3,018	0	7,688	908	151
Less: Prior Year Allocations	29,427	45,977	24,688	87,185	11,424	5,037	5,753	6,133	302	163
Carry-Forward	421	(1,430)	(1,296)	(24,105)	(148)	(2,019)	(5,753)	1,555	606	(12)
Proposed Costs	\$30,270	\$43.116	\$22,096	\$38,975	\$11.127	\$999	\$(5,753)	\$9,243	\$1,514	\$139



2015 1/8/2016

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3 EXTERNAL AUDIT	256	99	838	800	622	121	0	935	583	20
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2015 1/8/2016

Department	7964 PROPERTY	1100 BOARD OF SUPERVISO RS	1105 ADMIN OFFICER	1220 COUNTY ASSESSOR	1230 TAX COLLECTOR	1510 ELECTIONS	1800/10 ACO COUNTY IMPROVEM ENT	1815 CO IMPROVEM ENT-JAIL	1910 PROMOTIO N	1920 PUBLIC SERVICES
1 BUILDING USE BUILDING USE	\$0	\$45,006	\$0	\$20,188	\$8,952	\$24,702	\$0	\$0	\$0	\$0
2 EQUIP USE EQUIPMENT USE	0	553	0	1,044	2,105	1,406	0	0	0	0
3 EXTERNAL AUDIT	165	1,130	416	1,412	445	542	79	44	8	(0)
4 1900 GF CONTRIBUTIONS	0	33,402	327	15,653	6,828	18,339	0	0	0	0
5 1200 AUDITOR-CONTROLLER	774	10,849	3,119	13,760	6,220	9,219	3,214	535	239	144
6 1300 COUNTY COUNSEL	0	313,852	744	1,906	0	5,258	0	0	0	0
7 1400 HR/PERSONNEL	0	8,412	2,375	13,064	1,880	2,573	0	0	o o	ñ
8 1700 FACILITIES	0	59,874	0	26,857	11,910	32,863	0	Ō	ō	Õ
9 1970 INFORMATION TECH	0	6,338	2,978	9,078	4,219	5,775	0	0	Ō	Ö
Total Current Allocations	939	479,416	9,958	102,960	42,559	100,677	3,293	579	247	144
Less: Prior Year Allocations	141	382,254	16,019	113,304	\$100 E-100 E	101,031	2.231	0	201	
Carry-Forward	798	97,162	(6,061)	(10,344)	(4,838)	(354)	1,062	0	46	<u> </u>
Proposed Costs	\$1,737	\$576,578	\$3,897	\$92,617	\$37,722	\$100.323	\$4,354	\$579	\$294	\$144

2015 1/8/2016

Department	1940 SURVEYING & ENGINEERI	1980/90 GOVERNME NT GRANTS	8270 CONSOLIDA TED COURTS	2050 LOCAL REVENUE	2120 DISTRICT ATTORNEY	2150 GRAND JURY	2180 PUBLIC DEFENDER	2190 VICTIM WITNESS	2210 COUNTY SHERIFF	2211 SHERIFF (COURT BAILIFFS)
1 BUILDING USE BUILDING USE	\$13,448	\$0	\$8,188	\$0	\$19,235	\$0	\$0	\$2,074	\$34,202	\$0
2 EQUIP USE EQUIPMENT USE	4,118	0	0	0	9,021	0	0	0	39.080	0
3 EXTERNAL AUDIT	324	37	. 0	0	3,859	78	1.030	143	7.765	707
4 1900 GF CONTRIBUTIONS	9,989	0	0	3,615	3,184	51	849	111	54,232	498
5 1200 AUDITOR-CONTROLLER	4,916	1,872	0	4,886	33,287	8,208	3.799	3,563	48,160	8,749
6 1300 COUNTY COUNSEL	0	0	0	0	4,003	8,485	0	0	5,788	0
7 1400 HR/PERSONNEL	3,563	0	0	0	31,670	0	0	1,485	51,959	13,064
8 1700 FACILITIES	17,890	Ó	28,920	0	75,379	2,863	0	8,130	67,568	0
9 1970 INFORMATION TECH	4,021	0	0	0	17,354	500	0	1,660	75,454	31
Total Current Allocations	58,270	1,909	37,108	8,501	196,992	20,185	5.678	17,166	384,209	23,050
Less: Prior Year Allocations	61,187	2,882	53,563	19,606	207,790	18,327	10,843	15,979	407,218	17,510
Carry-Forward	(2,917)	(973)	(16,455)	(11,105)	(10,798)	1,858	(5,165)	1,187	(23,009)	5,540
Proposed Costs	\$55,352	\$936	\$20,654	\$(2,604)	\$186,195	\$22,042	\$512		\$361,200	\$28.590

2015 1/8/2016

Department	2212 SHERIFF- DISPATCH	2213 NARCOTICS TASK FORCE	2310 COUNTY JAIL	2311 JAIL HEALTH	2350 PROBATION	2390 LOCAL COMMUNIT Y	2440 FIRE PROTECTIO N	2520 WATER DEVELOPM ENT	2550 GRADING DEPARTME NT	2610 AGRICULTU RE COMMISSIO
1 BUILDING USE BUILDING USE	\$0	\$4,063	\$72,167	\$0	\$12,827	\$0	\$0	\$0	\$0	\$2,192
2 EQUIP USE EQUIPMENT USE	0	516	7,946	0	3,543	0	0	0	0	7,298
3 EXTERNAL AUDIT	1,205	33	4,244	700	2,542	922	603	429	13	
4 1900 GF CONTRIBUTIONS	1,102	247	3,776	0	2,088	911	0	0	22	34,395
5 1200 AUDITOR-CONTROLLER	11,920	3,674	32,373	451	25,221	6.650	1,025	301	794	
6 1300 COUNTY COUNSEL	. 0	0	0	0	2,376	0	0	0	0	372
7 1400 HR/PERSONNEL	11,480	1,188	32,858	0	19,002	4,751	0	0	Ō	5,641
8 1700 FACILITIES	0	9,900	0	0	31,250	0	0	0	n	5,659
9 1970 INFORMATION TECH	(5,209)	8,987	5,160	0	11,403	1,797	0	0	ō	7,647
Total Current Allocations	20,499	28,608	158,524	1,151	110,252	15,030	1,628	730	829	74,630
Less: Prior Year Allocations	26,543	21,655	157,715	2,672	140,364	18,645	2,877	356	1,032	(6)
Carry-Forward	(6,044)	6,953	809	(1,521)	(30,112)	(3,615)	(1,249)	374	(203)	32,547
Proposed Costs	\$14,456	\$35,561	\$159,334	\$(369)	\$80,139	\$11,416	\$378	\$1,105	\$626	

2015 1/8/2016

Department	2620 BUILDING DEPARTME NT	2700 SPECIAL SOCIAL SVCS	2710 COUNTY RECORDER	2720 COUNTY CORONER	2730 PUBLIC GUARDIAN/ CONSERVA	2740 CODE ENFORCEM ENT	2750 EMERGENC Y SERVICES	2760 FISH & GAME	2770 AIRPORT LAND USE COMM	2780 PLANNING DEPT
1 BUILDING USE BUILDING USE	\$15,615	\$0	\$17,337	\$0	\$0	\$4,173	\$0	\$0	\$0	\$12,467
2 EQUIP USE EQUIPMENT USE	11,769	0	10,471	0	2,400	0	235	476	0	124
3 EXTERNAL AUDIT	550	0	599	348	378	207	200	0	0	650
4 1900 GF CONTRIBUTIONS	11,696	0	13,037	258	318	13,336	160	0	ō	9,560
5 1200 AUDITOR-CONTROLLER	8,582	581	8,506	1,671	9,872	4,741	4.972	72	90	9.173
6 1300 COUNTY COUNSEL	558	0	139	0	28,397	7,959	. 0	0	0	4.342
7 1400 HR/PERSONNEL	5,146	0	7,126	1,188	2,474	2,375	1,188	0	ō	3,563
8 1700 FACILITIES	20,773	0	23,064	0	6,805	5.552	. 0	0	ō	16,586
9 1970 INFORMATION TECH	3,206	0	8,240	445	1,852	969	913	Ō	ő	3,018
Total Current Allocations	77,896	581	88,519	3,909	52,497	39,311	7.666	548	91	59,484
Less: Prior Year Allocations	78,402	761	99,611	5,149	117,126		6,886	558	302	61.510
Carry-Forward	(506)	(180)	(11,092)	(1,240)	(64,629)	12,886	780	(10)	(211)	(2,026)
Proposed Costs	\$77,390	\$401	\$77,427	\$2,669	\$(12,132)		\$8,447	\$538	\$(121)	\$57,457

2015 1/8/2016

Department	2790 ANIMAL CONTROL	8390 LAFCO	3000 PUBLIC WORKS	4000 HEALTH DEPT	4001 CMSP HEALTH	4101 TOBACCO PROGRAM	4002 HEALTH EDUCATION AIDS	4112 MENTAL HEALTH	4113 DRUG/ALCO HOL	4030 ENVIRONME NTAL HEALTH
1 BUILDING USE BUILDING USE	\$62,652	\$0	\$29,159	\$0	\$0	\$0	\$0	\$0	\$0	\$18,117
2 EQUIP USE EQUIPMENT USE	814	0	0	0	0	0	0	0	0	0
3 EXTERNAL AUDIT	844	72	3,775	1,820	0	0	0	4,863	598	872
4 1900 GF CONTRIBUTIONS	699	0	21,090	2,763	0	0	0	6,515	524	16.357
5 1200 AUDITOR-CONTROLLER	14,865	1,080	43,056	25,777	72	0	0	40.582	8.357	11,356
6 1300 COUNTY COUNSEL	883	0	4,138	163	0	0	0	3,938	. 0	511
7 1400 HR/PERSONNEL	8,412	0	29,097	16,231	0	0	0	27,316	3,167	8.313
8 1700 FACILITIES	44,132	0	38,650	36,051	0	0	0	50,740	11,099	24,102
9 1970 INFORMATION TECH	4,116	(377)	7,898	13,532	0	846	0	17, 7 55	1,307	5,971
Total Current Allocations	137,417	774	176,862	96,336	72	846	0	151,709	25,052	85,600
Less: Prior Year Allocations	145,201	2,132	213,369	102,532	3,387	0	0	140,071	55,883	92,477
Carry-Forward	(7,784)	(1,358)	(36,507)	(6,196)	(3,315)	0	0	11,638		(6,877)
Proposed Costs	\$129,633	\$(584)	\$140,354	\$90,140	\$(3,243)	\$846	\$0	\$163,348		\$78,723

2015 1/8/2016

Department	4031 LOCAL ENFORCEM ENT	8350 AIR POLLUTION	4410 WATER RESOURCE S	5106 SOCIAL SERVICES	5401 GENERAL RELIEF	5500 VETERANS SVCS OFFICE	6200 COUNTY LIBRARY	6310 COOPERATI VE EXTENSION	7100 PARKS & REC	7200 MUSEUM
1 BUILDING USE BUILDING USE	\$0	\$1,651	\$0	\$0	\$0	\$0	\$3,172	\$1,431	\$0	\$612
2 EQUIP USE EQUIPMENT USE	0	0	0	0	0	0	3,675		0	1,753
3 EXTERNAL AUDIT	1	358	0	5.661	0	125	752	_	145	1,733
4 1900 GF CONTRIBUTIONS	17	1,194	0	5,137	0	101	640	120	,-0	26
5 1200 AUDITOR-CONTROLLER	2,396	7,871	0	60,413	13,897	2.985	16,085		3,239	2,184
6 1300 COUNTY COUNSEL	0	893	0	184,653	0	0	93	0,0	0,200	2,104
7 1400 HR/PERSONNEL	0	2,375	0	55,324	o o	1,188	9.600	0	o n	0
8 1700 FACILITIES	0	907	0	83.511	ñ	.,	60,080	· ·	0	0
9 1970 INFORMATION TECH	0	1,298	0	5,573	0	528	32,341	4,840	0	0
Total Current Allocations	2,414	16,548	0	400,272	13,897	4,927	126,438	7,214	3,384	4,594
Less: Prior Year Allocations	1,958	7,970	0	367,668	8,323	8,185	128,772	8,066	3,999	3,844
Carry-Forward	456	8,578	0	32,604	5,574	(3,258)	(2,334)	(852)	(615)	750
Proposed Costs	\$2,870	\$25,125	\$0	\$432.876	\$19.471	\$1,669	\$124,104		\$2,769	\$5,344

2015 1/8/2016

Department	7210 ARCHIVES	7900 AIRPORT ENTERPRIS E	80100 AMADOR TRANSP COMMISSIO	80800 REGIONAL SANITATION	80900 AMADOR RAPID TRANSIT	81200 CENTRAL SIERRA PLANNING	82000 JACKSON VALLEY FIRE	82500 SUTTER CREEK FIRE	83000 IONE MEM DISTRICT	84000 PUBLIC CEMETERY
1 BUILDING USE BUILDING USE	\$8,029	\$12,157	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2 EQUIP USE EQUIPMENT USE	0	0	0	0	0	0	0	0	0	0
3 EXTERNAL AUDIT	37	588	0	0	0	0	129	550	54	78
4 1900 GF CONTRIBUTIONS	31	0	0	0	0	0	0	0	0	0
5 1200 AUDITOR-CONTROLLER	3,817	7,935	(3,296)	0	0	0	4,031	3,801	1,703	1,674
6 1300 COUNTY COUNSEL	0	744	0	0	0	0	0	0	0	. 0
7 1400 HR/PERSONNEL	0	1,188	0	0	0	0	0	0	0	0
8 1700 FACILITIES	11,987	(74)	0	0	0	0	0	0	0	0
9 1970 INFORMATION TECH	3,192	1,777	0	0	0	187	0	0	0	0
Total Current Allocations	27,094	24,315	(3,296)	0	0	187	4,159	4,351	1,757	1.752
Less: Prior Year Allocations	26,683	32,289	6,294	72	0	98	4,228	5,667	2,873	2,898
Carry-Forward	411	(7,974)	(9,590)	(72)	0	89	(69)	(1,316)	(1,116)	(1,146)
Proposed Costs	\$27,505	\$16,340	\$(12,886)	\$(72)	\$0	\$276	\$4,090	\$3,034	\$641	\$607

2015 1/8/2016

Department	45500 AMADOR FIRE DISTRICT	480/8100 CSA #3	49000 CSA #4	45800 CSA #5	45900 CSA #6	86800 LOCKWOOD FIRE		89600 FIRST FIVE (4008)		84500 AMADOR CO REC AGENCY
1 BUILDING USE BUILDING USE	\$6,772	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2 EQUIP USE EQUIPMENT USE	0	0	0	0	0	0	0	0	210	0
3 EXTERNAL AUDIT	988	0	0	8	15	187	60	545	138	395
4 1900 GF CONTRIBUTIONS	4,898	0	0	0	0	0	0	0	0	0.00
5 1200 AUDITOR-CONTROLLER	22,490	37	0	880	146	3,165	431	4.811	6,235	11,163
6 1300 COUNTY COUNSEL	3,580	(2,529)	0	0	0	0	٥	139	674	3,147
7 1400 HR/PERSONNEL	5,146	Ó	0	0	0	0	n	.00	0,4	0,147
8 1700 FACILITIES	9,009	0	0	0	0	0	o O	ñ	1.521	3,698
9 1970 INFORMATION TECH	1,893	0	0	0	Ō	Õ	ō	ő	(1,505)	7,813
Total Current Allocations	54,777	(2,492)	0	887	161	3,352	491	5,496	7.273	26,216
Less: Prior Year Allocations	57,226	(2,217)	. 0	1,119	246	3,153	863	8.625	6,647	14,538
Carry-Forward	(2,449)	(275)	0	(232)	(85)	199	(372)	(3,129)	626	11,678
Proposed Costs	\$52,328	\$(2.767)	\$0	\$656	\$77	\$3,550	\$118			\$37,895

2015 1/8/2016

Department	ABANDONE D VEH ABATE	ALL OTHER	2nd Allocation Orphans	Total
1 BUILDING USE BUILDING USE	\$0	\$79,553	\$0	\$570,705
2 EQUIP USE EQUIPMENT USE	0	0	0	109,331
3 EXTERNAL AUDIT	58	0	0	60,679
4 1900 GF CONTRIBUTIONS	0	55,700	0	358,401
5 1200 AUDITOR-CONTROLLER	465	6,918	0	689,366
6 1300 COUNTY COUNSEL	0	0	0	593,134
7 1400 HR/PERSONNEL	0	0	0	412,109
8 1700 FACILITIES	0	232,916	0	1,118,901
9 1970 INFORMATION TECH	0	(344)	0	293,610
Total Current Allocations	524	374,744	0	4,206,236
Less: Prior Year Allocations	2,799	414,664	0	4,386,846
Carry-Forward	(2,275)	(39,920)	0	(182,180)
Proposed Costs	\$(1,752)	\$334,824	\$0	\$4,024,056