



BETTY T. YEE
California State Controller

**NEGOTIATION AGREEMENT
COUNTYWIDE COST ALLOCATION PLAN**

County of Kings
Hanford, California

Date: June 22, 2016
Filing Ref: KIN17

Pursuant to federal Office of Management and Budget (OMB) Circular 2 CFR Part 225, the State Controller's Office formally approves the Countywide Cost Allocation Plan as described in Section I for use in the **2016-17** fiscal year. This approval is subject to the conditions contained in Section III.

Departmental indirect cost proposals should clearly identify those costs that have been distributed through Sections I and II of this agreement in accordance with the guidelines of the responsible grantor agency for that department. Further, data processing systems may be subject to grantor agency approval prior to the reimbursement of certain costs allocated, billed, or cost applied from the Data Processing Department.

**SECTION I: COSTS DISTRIBUTED THROUGH COUNTYWIDE COST
ALLOCATIONS**

The indirect overhead and support service costs listed in **Schedule A** (attached) are formally approved as actual costs for the **2014-15** fiscal year and as estimated costs for the **2016-17** fiscal year on a "fixed with carry-forward" basis. These costs may be included as part of the costs of the county departments indicated effective **July 1, 2016**, for further allocation to federal grants and contracts performed by the respective county departments.

SECTION II: COSTS DISTRIBUTED THROUGH BILLING OR COST TRANSFER MECHANISMS

- | | |
|-----------------------------|-------------------------------|
| 1. Employee Fringe Benefits | 6. Workers Compensation (ISF) |
| 2. Administration | 7. Fleet Management (ISF) |
| 3. Finance | 8. Information Services (ISF) |
| 4. Communications | 9. Health Insurance (ISF) |
| 5. County Counsel | 10. Public Works (ISF) |

In addition to Section I, which provides for services furnished but not billed, the services listed above are furnished and billed to state/local departments and agencies.

Direct charges from the above centers should be billed or cost applied in accordance with the procedures established by the county as described in its Countywide Cost Allocation Plan and may be included as part of the costs of the county departments indicated in Section I.

SECTION III: CONDITIONS

A. LIMITATIONS: Use of the amounts contained in this Negotiation Agreement are subject to any statutory or administrative limitations and, when ultimately allocated to individual grants or contracts through the indirect cost proposals of each county department, are applicable only to the extent that funds are available. Acceptance of the amounts agreed to herein is predicated on the conditions: (1) that no costs other than those incurred by the county were included for distribution in its Countywide Cost Allocation Plan as finally accepted, and that such costs are legal obligations of the county and allowable under the governing cost principles, (2) that similar types of costs have been accorded consistent accounting treatment, and (3) that the information provided by the county that was used as the basis for acceptance of the amounts agreed to herein is not subsequently found to be materially incomplete or inaccurate.

B. CHANGES: Fixed amounts contained in this Negotiation Agreement are based on the organizational structure and the accounting system in effect at the time the proposal was submitted. Significant changes in the organizational structure or changes in the method of accounting for costs that materially affect the amount of reimbursement resulting from use of the amounts in this Negotiation Agreement will require prior approval of the authorized representative of the responsible negotiation agency. Failure to obtain such approval may result in subsequent audit disallowances.

C. FIXED AMOUNTS: The fixed amounts contained in Section I of this agreement are based on an estimate of the costs that will be incurred during the period to which the amounts apply. When the actual costs for this period are determined, any differences between the fixed costs used as an estimate and the actual costs will be considered in a subsequent agreement.

D. BILLED COSTS: Charges for the services cited in Section II will be billed or cost applied in accordance with the procedures established by the county and recorded on the books of the cost center providing the service. Such charges will be based on the actual allowable costs, as defined by OMB Circular 2 CFR Part 225, incurred by the cost center responsible for providing the service.

Any differences between the billed allowable costs and the actual allowable costs for a particular accounting period will be considered in a subsequent agreement.

E. NOTIFICATION TO STATE AND FEDERAL AGENCIES: Copies of this document will be provided to other state and federal agencies as a means of notifying them of this approval.

F. SPECIAL REMARKS: None.

SECTION IV: ACCEPTANCE

COUNTY OF KINGS

**BETTY T. YEE
CALIFORNIA STATE CONTROLLER**

BY Original signed by
Rebecca Valenzuela
Name
Director of Finance
Title
6-27-2016
Date

BY Original signed by Anita Dagan for
Hitomi Sekine, Bureau Chief
Local Government Policy and Reporting
Division of Accounting and Reporting
6-29-2016
Date

**Negotiated by Darryl Mar
Telephone (916) 327-9496**

cc: State and Federal Agencies

Attachment

County of Kings
Cost Plan Year 2016-2017
Fiscal Year 2014-2015
Allocated Costs By Department

Detail

Central Service Departments	BOARD OF SUP.	ASSESSOR	F/A REPAIR	ELECTIONS	EMP. BENEFITS	INFO. TECHNOLOGY	ITD PC REPLACEMENT
BUILDING USE	9,290	9,742	0	5,840	0	20,301	0
EQUIPMENT USE	515	8,168	0	95,760	0	0	0
ADMINISTRATION	3,631	9,135	0	3,119	0	24,155	175
INSURANCE	3,359	8,799	0	2,789	0	12,261	0
PERSONNEL	5,157	17,495	0	4,420	0	25,805	0
FINANCE	8,885	25,316	0	10,041	92	50,711	330
COMMUNICATIONS	0	0	0	0	0	0	0
COUNTY COUNSEL	95,700	8,481	0	1,261	0	3,496	0
Total Allocated	126,537	87,136	0	123,230	92	136,729	505
Roll Forward	(20,246)	4,306	0	(341)	(5)	39,657	372
Cost With Roll Forward	106,291	91,442	0	122,889	87	176,386	877
Adjustments	0	0	0	0	0	0	0
Proposed Costs	106,291	91,442	0	122,889	87	176,386	877



County of Kings
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Allocated Costs By Department

Detail

Central Service Departments	PURCHASING	MICROFILM/STORAGE	CENTRAL SERVICES	TELECOMMUNICATION	IT ADMIN.	UNEMP. INS.	WORKERS COMP
BUILDING USE	843	9,396	8,213	0	0	0	0
EQUIPMENT USE	0	0	0	0	0	0	0
ADMINISTRATION	788	1,725	2,853	2,053	0	4	8,724
INSURANCE	854	2,837	1,640	17	965	0	0
PERSONNEL	1,473	3,683	2,210	0	2,210	0	0
FINANCE	2,327	5,675	6,514	3,207	1,617	63	11,506
COMMUNICATIONS	0	0	0	0	0	0	0
COUNTY COUNSEL	401	0	0	0	0	0	0
Total Allocated	6,686	23,316	21,430	5,277	4,792	67	20,230
Roll Forward	1,308	4,581	2,846	1,755	930	23	17,034
Cost With Roll Forward	7,994	27,897	24,276	7,032	5,722	90	37,264
Adjustments	0	0	0	0	0	0	0
Proposed Costs	7,994	27,897	24,276	7,032	5,722	90	37,264



County of Kings
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Allocated Costs By Department

Detail

Central Service Departments	LIAB. INSURANCE	LAW LIBRARY	GEN. FUND COURT	DA AB109	COURT REPORTER	DA PROSECUTION	CHILD SUPPORT
BUILDING USE	0	2,574	0	0	0	23,930	0
EQUIPMENT USE	0	0	0	0	0	28,642	0
ADMINISTRATION	4,725	342	16,552	498	105	21,355	17,181
INSURANCE	0	595	13,762	332	0	28,464	22,277
PERSONNEL	0	589	0	737	0	32,138	42,368
FINANCE	6,679	1,079	27,108	1,170	135	49,514	55,010
COMMUNICATIONS	0	0	0	0	0	0	0
COUNTY COUNSEL	0	115	0	917	0	3,610	1,032
Total Allocated	11,404	5,294	57,422	3,654	240	187,653	137,868
Roll Forward	3,332	73	14,897	0	72	55,549	25,367
Cost With Roll Forward	14,736	5,367	72,319	3,654	312	243,202	163,235
Adjustments	0	0	0	0	0	0	0
Proposed Costs	14,736	5,367	72,319	3,654	312	243,202	163,235



County of Kings
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Allocated Costs By Department

Detail

Central Service Departments	DA CHILD ABDUCT.	CHILD ADVOCACY	DA FED VAWA	DA PRISONS	DA ST RAPE GRANT	DA MISC GRANTS	GRAND JURY
BUILDING USE	0	6,519	0	0	0	0	0
EQUIPMENT USE	0	463	0	0	0	5,115	859
ADMINISTRATION	735	2,134	1,137	3,452	4	1,549	502
INSURANCE	648	1,434	648	2,544	17	965	367
PERSONNEL	1,473	2,652	1,473	5,894	0	3,325	0
FINANCE	2,105	5,606	2,761	8,875	20	447	2,775
COMMUNICATIONS	0	0	0	0	0	0	0
COUNTY COUNSEL	0	0	0	0	0	0	4,126
Total Allocated	4,961	18,808	6,019	20,765	41	11,401	8,629
Roll Forward	916	3,911	0	4,353	(705)	1,333	4,105
Cost With Roll Forward	5,877	22,719	6,019	25,118	(664)	12,734	12,734
Adjustments	0	0	0	0	0	0	0
Proposed Costs	5,877	22,719	6,019	25,118	(664)	12,734	12,734



County of Kings
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Allocated Costs By Department

Detail

Central Service Departments	SHERIFF ADMIN	SHERIFF-GTF	SHERIFF-NTF	SHERIFF-AB109	SHERIFF-OPS.	RURAL CRIME	SHERIFF OPS-AB443
BUILDING USE	73,305	0	0	0	0	0	0
EQUIPMENT USE	13,290	0	10,248	6,430	86,105	9,040	0
ADMINISTRATION	9,057	132	888	25,432	36,725	1,282	2,162
INSURANCE	9,113	17	332	20,236	513,619	965	1,597
PERSONNEL	13,997	0	737	47,147	45,674	2,210	3,683
FINANCE	24,991	784	(2,475)	66,952	82,815	3,201	5,329
COMMUNICATIONS	0	0	0	0	823,612	0	0
COUNTY COUNSEL	17,364	0	0	55,471	0	0	0
Total Allocated	161,117	933	9,730	221,668	1,588,550	16,698	12,771
Roll Forward	46,952	0	(3,519)	166,119	494,614	9,626	2,630
Cost With Roll Forward	208,069	933	6,211	387,787	2,083,164	26,324	15,401
Adjustments	0	0	0	0	0	0	0
Proposed Costs	208,069	933	6,211	387,787	2,083,164	26,324	15,401



County of Kings
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Allocated Costs By Department

Detail

Central Service Departments	COURT SECURITY	SHERIFF - JAIL	JAIL KITCHEN	JUVENILE CENTER	PROBATION-AB109	PROBATION-SB678	PROB-GREAT GRANT
BUILDING USE	0	889,774	11,665	61,833	0	0	0
EQUIPMENT USE	0	7,559	5,333	4,528	21,644	0	0
ADMINISTRATION	3,575	45,025	0	14,998	7,840	5,153	26
INSURANCE	3,728	50,121	3,698	20,146	7,994	1,597	17
PERSONNEL	8,656	65,748	7,367	26,520	18,601	3,683	0
FINANCE	10,709	107,252	6,745	38,822	23,813	9,810	138
COMMUNICATIONS	0	0	0	0	0	0	0
COUNTY COUNSEL	0	0	0	0	14,155	0	0
Total Allocated	26,668	1,165,479	34,808	166,847	94,047	20,243	181
Roll Forward	5,153	148,588	6,254	(91,675)	39,441	14,616	0
Cost With Roll Forward	31,821	1,314,067	41,062	75,172	133,488	34,859	181
Adjustments	0	0	0	0	0	0	0
Proposed Costs	31,821	1,314,067	41,062	75,172	133,488	34,859	181



County of Kings
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Allocated Costs By Department

Detail

Central Service Departments	PROB-YOYG	PROB-PROP 36	PROBATION	TITLE II GRANTS	VICTIM WITNESS	FEMALE JUV CENTER	VICTIM ASSIST PROG
BUILDING USE	0	0	31,019	0	3,148	0	0
EQUIPMENT USE	0	0	14,126	0	3,829	0	0
ADMINISTRATION	1,690	0	20,821	0	880	0	227
INSURANCE	1,597	17	20,219	0	979	0	332
PERSONNEL	3,683	0	40,549	0	1,658	0	737
FINANCE	5,070	0	56,447	269	2,977	0	803
COMMUNICATIONS	0	0	168,946	0	0	0	0
COUNTY COUNSEL	0	0	9,971	0	0	0	0
Total Allocated	12,040	17	362,098	269	13,471	0	2,099
Roll Forward	3,667	(1,508)	58,293	0	2,459	0	0
Cost With Roll Forward	15,707	(1,491)	420,391	269	15,930	0	2,099
Adjustments	0	0	0	0	0	0	0
Proposed Costs	15,707	(1,491)	420,391	269	15,930	0	2,099



**County of Kings
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Allocated Costs By Department**

Detail

Central Service Departments	PROB. MISC GRANTS	FIRE	OFFICE OF EMERG MGT	HOMELAND SECURITY	AG COMMISSIONER	BLDG INSPECTION	PLANNING
BUILDING USE	233	56,033	0	0	41,757	1,533	4,616
EQUIPMENT USE	11,227	418,840	7,614	0	6,103	710	1,191
ADMINISTRATION	1,544	43,747	962	836	10,287	2,003	4,012
INSURANCE	1,737	30,976	332	17	20,750	1,478	3,458
PERSONNEL	3,683	54,361	737	0	21,017	2,946	7,745
FINANCE	5,099	99,123	2,110	1,134	27,973	5,323	11,243
COMMUNICATIONS	0	(79,404)	0	0	0	0	0
COUNTY COUNSEL	0	7,679	230	0	1,088	0	16,172
Total Allocated	23,523	631,355	11,985	1,987	128,975	13,993	48,437
Roll Forward	2,481	85,746	10,096	(566)	27,188	2,482	(9,976)
Cost With Roll Forward	26,004	717,101	22,081	1,421	156,163	16,475	38,461
Adjustments	0	0	0	0	0	0	0
Proposed Costs	26,004	717,101	22,081	1,421	156,163	16,475	38,461



County of Kings
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Allocated Costs By Department

Detail

Central Service Departments	LAFCO	REGIONAL PLANNING	KCAG	RECORDER	PUBLIC GUARDIAN	ANIMAL CONTROL	ANIMAL SHELTER
BUILDING USE	240	0	0	1,472	6,256	0	3,280
EQUIPMENT USE	0	0	0	2,558	382	2,365	4,359
ADMINISTRATION	153	0	0	2,253	2,476	1,176	3,185
INSURANCE	49	0	0	2,737	4,225	965	2,997
PERSONNEL	0	0	0	5,894	8,103	2,210	4,420
FINANCE	493	0	2,614	7,396	9,802	3,321	9,523
COMMUNICATIONS	0	0	0	0	0	57,019	0
COUNTY COUNSEL	54	0	0	2,751	15,547	3,266	0
Total Allocated	989	0	2,614	25,061	46,791	70,322	27,764
Roll Forward	550	0	1,135	3,839	23,913	(10,666)	4,910
Cost With Roll Forward	1,539	0	3,749	28,900	70,704	59,656	32,674
Adjustments	0	0	0	0	0	0	0
Proposed Costs	1,539	0	3,749	28,900	70,704	59,656	32,674



County of Kings
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Allocated Costs By Department

Detail

Central Service Departments	HEALTH DEPT	HEALTH-ADMIN	COMM. DISEASE	EHS	PUB HLTH NURSING	HEALTH LAB	MEDICAL RECORDS
BUILDING USE	0	107,473	0	13,146	0	0	0
EQUIPMENT USE	7,559	26,035	0	782	0	10,842	772
ADMINISTRATION	1,357	3,969	2,721	5,324	2,240	1,759	0
INSURANCE	69,826	23,007	2,229	4,193	1,281	965	17
PERSONNEL	737	11,050	5,157	8,103	2,946	2,210	0
FINANCE	2,948	15,421	7,846	13,272	5,314	6,262	121
COMMUNICATIONS	0	0	0	0	0	0	0
COUNTY COUNSEL	0	5,788	0	1,891	0	0	0
Total Allocated	82,427	192,743	17,953	46,711	11,781	22,038	910
Roll Forward	(12,808)	12,338	8,638	1,377	(9,036)	3,201	(2,510)
Cost With Roll Forward	69,619	205,081	26,591	48,088	2,745	25,239	(1,600)
Adjustments	0	0	0	0	0	0	0
Proposed Costs	69,619	205,081	26,591	48,088	2,745	25,239	(1,600)



County of Kings
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Allocated Costs By Department

Detail

Central Service Departments	TOBACCO GRANT	WIC	TB PROGRAM	FAMILY PLANNING	HEALTH INFO MGT	EMERGENCY PREP	AIDS PROGRAM
BUILDING USE	0	0	0	0	0	0	0
EQUIPMENT USE	0	19,094	676	20,836	0	15,275	0
ADMINISTRATION	813	7,000	656	0	2,244	1,226	1,045
INSURANCE	648	8,230	332	0	5,072	648	965
PERSONNEL	1,473	19,153	737	0	11,786	3,649	2,210
FINANCE	2,446	23,462	1,968	0	11,090	3,546	4,173
COMMUNICATIONS	0	0	0	0	0	0	0
COUNTY COUNSEL	0	0	0	0	0	0	0
Total Allocated	5,380	76,939	4,369	20,836	30,192	24,344	8,393
Roll Forward	1,113	11,497	698	(28,865)	0	14,371	1,918
Cost With Roll Forward	6,493	88,436	5,067	(8,029)	30,192	38,715	10,311
Adjustments	0	0	0	0	0	0	0
Proposed Costs	6,493	88,436	5,067	(8,029)	30,192	38,715	10,311



County of Kings
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Allocated Costs By Department

Detail

Central Service Departments	CHILD HEALTH	CALIFORNIA CHILDREN	HEALTH GRANTS	MARGOLIN GRANT	MEDICAL ASSISTANCE	MENTAL HEALTH	MENTAL HLTH-CNTY
BUILDING USE	0	0	0	0	0	0	0
EQUIPMENT USE	0	363	0	0	0	0	0
ADMINISTRATION	1,964	3,299	1,063	865	0	32,127	4,831
INSURANCE	1,787	3,682	648	523	0	0	17
PERSONNEL	4,126	8,545	1,473	1,179	0	0	0
FINANCE	5,553	10,638	2,795	2,279	956	42,207	6,487
COMMUNICATIONS	0	0	0	0	0	0	0
COUNTY COUNSEL	0	0	0	0	0	0	0
Total Allocated	13,430	26,527	5,979	4,846	956	74,334	11,335
Roll Forward	1,843	14,580	(5,855)	(677)	456	16,596	2,068
Cost With Roll Forward	15,273	41,107	124	4,169	1,412	90,930	13,403
Adjustments	0	0	0	0	0	0	0
Proposed Costs	15,273	41,107	124	4,169	1,412	90,930	13,403



County of Kings
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Detail

Central Service Departments	SUBSTANCE ABUSE	BHA-MH ACT	FIRST 5	AOD GRANTS	BHA	HUMAN SERVICES	IHSS
BUILDING USE	0	0	0	0	0	217,907	0
EQUIPMENT USE	0	8,351	2,532	0	877	0	0
ADMINISTRATION	8,133	28,780	8,176	0	0	137,681	0
INSURANCE	648	6,651	965	332	2,544	144,760	17
PERSONNEL	1,473	20,492	2,210	737	5,894	265,426	0
FINANCE	12,452	51,774	6,077	511	5,907	369,617	1,778
COMMUNICATIONS	0	0	0	0	0	0	0
COUNTY COUNSEL	0	0	27	0	3,583	(1,792)	1,261
Total Allocated	22,706	116,048	19,987	1,580	18,805	1,133,599	3,056
Roll Forward	12,320	43,351	7,424	0	8,676	228,534	1,997
Cost With Roll Forward	35,026	159,399	27,411	1,580	27,481	1,362,133	5,053
Adjustments	0	0	0	0	0	0	0
Proposed Costs	35,026	159,399	27,411	1,580	27,481	1,362,133	5,053



County of Kings
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Allocated Costs By Department

Detail

Central Service Departments	CATEGORICAL AID	CHILD ABUSE	JOB TRAINING	LIBRARY	AG EXTENSION	ROADS	PARKS
BUILDING USE	0	0	0	28,169	23,690	1,795	34,566
EQUIPMENT USE	0	0	0	22,782	528	0	0
ADMINISTRATION	0	897	0	8,269	923	38,886	4,839
INSURANCE	0	0	7,600	8,086	2,400	59,886	5,893
PERSONNEL	0	0	17,680	14,530	1,473	15,470	7,367
FINANCE	0	1,906	19,360	22,938	2,577	65,965	13,443
COMMUNICATIONS	0	0	0	0	0	0	0
COUNTY COUNSEL	0	0	688	1,088	287	0	975
Total Allocated	0	2,803	45,328	105,862	31,878	182,002	67,083
Roll Forward	0	658	8,077	18,790	2,584	18,472	8,486
Cost With Roll Forward	0	3,461	53,405	124,652	34,462	200,474	75,569
Adjustments	0	0	0	0	0	0	0
Proposed Costs	0	3,461	53,405	124,652	34,462	200,474	75,569



County of Kings
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Allocated Costs By Department

Detail

Central Service Departments	BLDG PROJECTS	FLEET MANAGEMENT	BLDG MAINTENANCE	SURVEYOR	KCAPTA AITS	TRANSIT AGENCY	KCAPTA VAN POOL
BUILDING USE	0	21,273	6,557	0	0	0	0
EQUIPMENT USE	0	0	0	0	0	0	0
ADMINISTRATION	0	12,885	14,026	616	0	0	0
INSURANCE	0	2,253	11,992	1,281	0	0	0
PERSONNEL	0	5,157	22,100	2,946	0	0	0
FINANCE	0	25,297	37,901	3,032	3,740	166	0
COMMUNICATIONS	0	0	0	0	0	0	0
COUNTY COUNSEL	0	0	0	0	0	0	0
Total Allocated	0	66,865	92,576	7,875	3,740	166	0
Roll Forward	0	10,347	23,276	2,003	3,736	1,567	0
Cost With Roll Forward	0	77,212	115,852	9,878	7,476	1,733	0
Adjustments	0	0	0	0	0	0	0
Proposed Costs	0	77,212	115,852	9,878	7,476	1,733	0



**County of Kings
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Allocated Costs By Department**

Detail

Central Service Departments	AITS II	GREENFIELD AITS	VENTURA AITS	SACRAMENTO AITS	CAL VANS ADMIN	VANPOOL	AITS
BUILDING USE	0	0	0	0	5,270	0	0
EQUIPMENT USE	0	0	0	0	0	0	0
ADMINISTRATION	0	0	0	0	0	0	0
INSURANCE	0	0	0	0	1,071	0	0
PERSONNEL	0	0	0	0	0	0	0
FINANCE	0	7	0	0	4,592	3,437	3,145
COMMUNICATIONS	0	0	0	0	0	0	0
COUNTY COUNSEL	0	0	0	0	0	0	0
Total Allocated	0	7	0	0	10,933	3,437	3,145
Roll Forward	0	0	0	0	1,800	1,578	1,428
Cost With Roll Forward	0	7	0	0	12,733	5,015	4,573
Adjustments	0	0	0	0	0	0	0
Proposed Costs	0	7	0	0	12,733	5,015	4,573



County of Kings
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Detail

Central Service Departments	PW-ADMIN	KCWMA	OTHER	SubTotal	Direct Billed	Unallocated	Total
BUILDING USE	6,698	0	78,730	1,828,086	0	0	1,828,086
EQUIPMENT USE	0	0	0	914,307	0	0	914,307
ADMINISTRATION	425	0	0	714,219	246,863	40,995	1,002,077
INSURANCE	2,145	0	0	1,214,213	0	0	1,214,213
PERSONNEL	2,946	0	0	1,025,303	0	0	1,025,303
FINANCE	3,019	28,004	(14,023)	1,760,580	51,068	1,601,772	3,413,420
COMMUNICATIONS	0	0	118,401	1,088,574	296,783	0	1,385,357
COUNTY COUNSEL	17,191	(163)	(42,073)	251,638	433,106	676,671	1,361,415
Total Allocated	32,424	27,841	141,035	8,796,920	1,027,820	2,319,438	12,144,178
Roll Forward	14,566	10,034	190,486	1,859,398	0	0	1,859,398
Cost With Roll Forward	46,990	37,875	331,521	10,656,318	1,027,820	2,319,438	14,003,576
Adjustments	0	0	0	0	0	0	0
Proposed Costs	46,990	37,875	331,521	10,656,318	1,027,820	2,319,438	14,003,576

