NEGOTIATION AGREEMENT COUNTYWIDE COST ALLOCATION PLAN

County of Santa Barbara Santa Barbara, California

in Section III.

Pursuant to federal Office of Management and Budget (OMB) Circular 2 CFR Part 225, the State Controller's Office formally approves the Countywide Cost Allocation Plan as described in Section I for use in the **2016-17** fiscal year. This approval is subject to the conditions contained

Filing Ref:

April 14, 2016

SBA17

Date:

Departmental indirect cost proposals should clearly identify those costs that have been distributed through Sections I and II of this agreement in accordance with the guidelines of the responsible grantor agency for that department. Further, data processing systems may be subject to grantor agency approval prior to the reimbursement of certain costs allocated, billed, or cost applied from the Data Processing Department.

SECTION I: COSTS DISTRIBUTED THROUGH COUNTYWIDE COST ALLOCATIONS

The indirect overhead and support service costs listed in **Schedule A** (attached) are formally approved as actual costs for the **2014-15** fiscal year and as estimated costs for the **2016-17** fiscal year on a "fixed with carry-forward" basis. These costs may be included as part of the costs of the county departments indicated effective **July 1, 2016**, for further allocation to federal grants and contracts performed by the respective county departments.

SECTION II: COSTS DISTRIBUTED THROUGH BILLING OR COST TRANSFER MECHANISMS

- 1. Employee Fringe Benefits
- 2. County Executive Office
- 3. County Counsel
- 4. Auditor-Controller
- 5. GS Facilities Management
- 6. Human Resources & Civil Service Commission

- 7. Information Technology (ISF)
- 8. Vehicle Operations and Maintenance (ISF)
- 9. Risk Management and Insurance (ISF)
- 10. Communication Services (ISF)
- 11. Utilities (ISF)

In addition to Section I, which provides for services furnished but not billed, the services listed above are furnished and billed to state/local departments and agencies.

Direct charges from the above centers should be billed or cost applied in accordance with the procedures established by the county as described in its Countywide Cost Allocation Plan and may be included as part of the costs of the county departments indicated in Section I.

SECTION III: CONDITIONS

- **A. LIMITATIONS:** Use of the amounts contained in this Negotiation Agreement are subject to any statutory or administrative limitations and, when ultimately allocated to individual grants or contracts through the indirect cost proposals of each county department, are applicable only to the extent that funds are available. Acceptance of the amounts agreed to herein is predicated on the conditions: (1) that no costs other than those incurred by the county were included for distribution in its Countywide Cost Allocation Plan as finally accepted, and that such costs are legal obligations of the county and allowable under the governing cost principles, (2) that similar types of costs have been accorded consistent accounting treatment, and (3) that the information provided by the county that was used as the basis for acceptance of the amounts agreed to herein is not subsequently found to be materially incomplete or inaccurate.
- **B. CHANGES:** Fixed amounts contained in this Negotiation Agreement are based on the organizational structure and the accounting system in effect at the time the proposal was submitted. Significant changes in the organizational structure or changes in the method of accounting for costs that materially affect the amount of reimbursement resulting from use of the amounts in this Negotiation Agreement will require prior approval of the authorized representative of the responsible negotiation agency. Failure to obtain such approval may result in subsequent audit disallowances.
- **C. FIXED AMOUNTS:** The fixed amounts contained in Section I of this agreement are based on an estimate of the costs that will be incurred during the period to which the amounts apply. When the actual costs for this period are determined, any differences between the fixed costs used as an estimate and the actual costs will be considered in a subsequent agreement.

- **D. BILLED COSTS:** Charges for the services cited in Section II will be billed or cost applied in accordance with the procedures established by the county and recorded on the books of the cost center providing the service. Such charges will be based on the actual allowable costs, as defined by OMB Circular 2 CFR Part 225, incurred by the cost center responsible for providing the service. Any differences between the billed allowable costs and the actual allowable costs for a particular accounting period will be considered in a subsequent agreement.
- **E. NOTIFICATION TO STATE AND FEDERAL AGENCIES:** Copies of this document will be provided to other state and federal agencies as a means of notifying them of this approval.
- **F. SPECIAL REMARKS:** The adjustments of \$16,807 included in Schedule A must <u>not</u> be included when calculating carry forward in the 2018-19 Estimated Cost Allocation Plan.

SECTION IV: ACCEPTANCE	
COUNTY OF SANTA BARBARA	BETTY T. YEE CALIFORNIA STATE CONTROLLER
BY Original signed by	BY Original signed by Anita Dagan for
Theodore A. Fallati Name Auditor-Controller	 Hitomi Sekine, Bureau Chief Local Government Policy and Reporting Division of Accounting and Reporting
Title 4-25-2016	
Date	Negotiated by Darlene Justice Telephone (916) 323-2369

cc: State and Federal Agencies

Attachment

CostCenter	11000 BOS	21100 DA	21300 Child Supt Srvc	22100 Prob Svcs	22200 Prob Inst	23000 Pub Defend
00001 Eq Dep	1,246	6,999		1,201	5,912	
00002 Str Dep	83,141	443,738	300	170,059	239,368	319,201
12000 Cnty Exec	65,234	62,376	24,041	78,855	38,122	30,668
13000 Cnty Counsel	111,914	53,509	1,498	81,633		16,039
61000 Aud-Cont	23,402	127,651	64,868	208,044	104,986	63,419
63200 GS-Purchasing	19,090	22,296	14,380	38,754	14,920	18,484
63300 GS-Fac Svcs	189,571	254,896	1,870	406,310	660,365	124,775
64000 Human Resour	14,737	136,104	64,481	165,679	91,424	82,333
65000 Treasurer	355	2,369	1,815	6,325	2,392	1,046
Total Allocated	508,691	1,109,938	173,254	1,156,860	1,157,489	655,965
Rollforward	113,612	335,985	(18,485)	(246,084)	307,022	85,534
Cost w/ Rollforward	622,303	1,445,924	154,769	910,776	1,464,511	741,499
Adjustments	118	199	127	588	245	103
Proposed Costs	622,421	1,446,123	154,896	911,364	1,464,756	741,602

CóstCenter	25001 Grand Jury	25002 Ct 0069 Svs	25003 Ct 5901 Svs	31100 Fire	32100 Sher- Coroner	32200 Sher- Custody
00001 Eq Dep				15,066	839,013	200,019
00002 Str Dep	17,136			46,387	313,353	430,554
12000 Cnty Exec		16,578		144,546	194,614	111,853
13000 Cnty Counsel	2,134	21,052		36,842	234,131	14,173
61000 Aud-Cont	4,076	16,463		318,021	483,372	278,790
63200 GS-Purchasin	161	5,393		44,516	45,150	8,026
63300 GS-Fac Svcs	5,322	1,304		484,819	329,824	1,410,092
64000 Human Resou				208,962	280,444	171,106
65000 Treasurer				6,308	7,797	5,016
Total Allocated	28,829	60,790		1,305,467	2,727,697	2,629,630
Rollforward	(1,990)	1,046	(906)	340,234	914,488	444,024
Cost w/ Rollforward	26,839	61,836	(906)	1,645,701	3,642,185	3,073,653
Adjustments	57	157		(72,358)	4,476	740
Proposed Costs	26,896	61,993	(906)	1,573,343	3,646,661	3,074,393
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CostCenter	32230 Inmate Welfare	41100 PHD	41212 PHD- EMS	41400 CEO- HS	41500 PHD- EHS	41540 PHD- AS
00001 Eq Dep						2,611
00002 Str Dep		295,369	12,133		13,249	33,576
12000 Cnty Exec	1,871	146,908	3,519	28,948	10,240	9,916
13000 Cnty Counsel		92,628	2,576	13,127	22,270	47,238
61000 Aud-Cont	9,582	472,135	15,899	5,067	30,224	76,031
63200 GS-Purchasing	923	85,064	6,582	9,553	883	21,623
63300 GS-Fac Svcs		428,513	6,825		22,343	170,644
64000 Human Resour	3,503	461,368	7,959	1,012	32,190	34,274
65000 Treasurer	105	7,855	156	3	549	343
Total Allocated	15,984	1,989,840	55,651	57,709	131,947	396,255
Rollforward	(761)	(46,645)	(29,460)	44,157	36,601	60,757
Cost w/ Rollforward	15,223	1,943,195	26,190	101,866	168,548	457,012
Adjustments	37	2,195	92	57	121	748
Proposed Costs	15,260	1,945,390	26,282	101,923	168,669	457,760

CostCenter	41600 PHD- HM	41814 PHD- TSAC	43000 ADMHS	43100 MHSA	43200 ADP	44000 Soc Svcs
00001 Eq Dep	1,547				*	
00002 Str Dep			49,362	57,289	2,367	509,163
12000 Cnty Exec	5,469		72,405	116,376	5,569	222,024
13000 Cnty Counsel	6,335		6,875			14,330
61000 Aud-Cont	18,379	953	171,120	288,151	24,732	727,790
63200 GS-Purchasin	1,164	1,204	23,254	6,462	5,097	73,490
63300 GS-Fac Svcs			143,894	234,691	4,355	(56,718)
64000 Human Resou	21,325		135,922	333,077	29,704	745,092
65000 Treasurer	270		1,675	2,579	160	12,342
Total Allocated	54,490	2,157	604,507	1,038,624	71,984	2,247,514
Rollforward	33,255	109	(133,421)	507,286	(1,743)	86,829
Cost w/ Rollforward	87,744	2,266	471,086	1,545,910	70,240	2,334,343
Adjustments	93	14	951	787	240	1,957
Proposed Costs	87,837	2,280	472,037	1,546,697	70,480	2,336,300

CostCenter	44001 IHSS	51000 Ag Comm	52100 Parks	52371 PLCFD	53100 P&D	53460 RDA IV Succ
00001 Eq Dep		38,154	65,411		5,911	
00002 Str Dep		4,436	186,215		11,079	
12000 Cnty Exec	2,592	18,738	20,565		30,653	(2,395)
13000 Cnty Counsel	756	8,446	54,142		554,770	6,152
61000 Aud-Cont	8,025	28,067	166,734	1,987	299,288	2,031
63200 GS-Purchasing		14,942	61,631		7,873	1,445
63300 GS-Fac Svcs		108,266	94,099		141,702	2,294
64000 Human Resour	5,682	65,390	132,269		123,199	7
65000 Treasurer	75	426	889		964	
Total Allocated	17,131	286,865	781,956	1,987	1,175,439	9,534
Rollforward	(2,211)	75,113	(71,063)	1,762	(164,321)	(21,468)
Cost w/ Rollforward	14,919	361,978	710,893	3,750	1,011,117	(11,933)
Adjustments	70	88	1,456	3	1,936	50
Proposed Costs	14,989	362,066	712,349	3,753	1,013,053	(11,883)

CostCenter	53500 P&D- Energy	53600 P&D- B&S	53641 P&D- Oil	53642 P&D- F&G	53643 P&D- FE	53644 P&D- LFC
00001 Eq Dep		11,845				
00002 Str Dep	1,015	6,397				
12000 Cnty Exec	3,677	17,545	1,819			
13000 Cnty Counsel	(21,718)	3,188	538	998		
61000 Aud-Cont	11,044	101,021	5,054	483	170	61
63200 GS-Purchasin	1,244	2,896				241
63300 GS-Fac Svcs	10,400	87,457				
64000 Human Resou	4,502	15,007	1,626			
65000 Treasurer	143	708				
Total Allocated	10,306	246,065	9,038	1,480	170	302
Rollforward	(34,086)	115,230	(16,224)	1,480	170	302
Cost w/ Rollforward	(23,780)	361,295	(7,186)	2,961	341	603
Adjustments	79	646	26	6	4	1
Proposed Costs	(23,701)	361,941	(7,160)	2,967	345	604

CostCenter	53645 P&D- CREF	54100 PW- Admin	54210 PW- Roads	54221 GS- Airports	54300 PW- Surveyor	54410 PW- Flood
00001 Eq Dep		6,952			7,199	
00002 Str Dep		2,850	42,907		11,398	7,971
12000 Cnty Exec		6,059	39,641		2,326	14,364
13000 Cnty Counsel		67,908	203,324	464	22,120	55,191
61000 Aud-Cont	260	17,789	318,267	459	10,998	84,254
63200 GS-Purchasing		2,575	66,033	40	2,415	19,562
63300 GS-Fac Svcs		141,841	171,939	4,038	29,131	113,650
64000 Human Resour		51,071	146,813		8,449	26,406
65000 Treasurer		302	2,583		59	710
Total Allocated	260	297,347	991,506	5,002	94,095	322,107
Rollforward	260	85,205	172,470	4,281	1,395	23,931
Cost w/ Rollforward	519	382,552	1,163,976	9,283	95,490	346,038
Adjustments	5	89	5,219	4	754	694
Proposed Costs	524	382,641	1,169,195	9,287	96,244	346,732

CostCenter	54471 PW- Water	54478 PW- Proj Clnwtr	54500 PW- SWM	54560 PW- Lag San	55000 HCD	55200 HCD- AH
00001 Eq Dep					1,031	
00002 Str Dep	1,615		892	14,013	1,642	
12000 Cnty Exec	2,125	1,153	26,264	5,580	3,932	
13000 Cnty Counsel	13,367		6,419	5,757	130,027	
61000 Aud-Cont	7,773	4,086	96,026	26,366	25,872	3,994
63200 GS-Purchasin	3,050	2,208	46,573	20,805	5,425	482
63300 GS-Fac Svcs	1,306		53,065	12,169	30,106	
64000 Human Resou	4,087	1,922	54,118	12,605	11,812	
65000 Treasurer	112	65	1,136	337	159	
Total Allocated	33,436	9,434	284,493	97,632	210,006	4,475
Rollforward	12,543	(500)	(4,213)	5,467	3,287	34
Cost w/ Rollforward	45,979	8,934	280,280	103,099	213,293	4,509
Adjustments	41	29	568	187	73	28
Proposed Costs	46,020	8,963	280,848	103,286	213,366	4,537

CostCenter	55300 HCD- Home Prog	55400 HCD- OCFD	55460 Housing	55600 HCD- CDBG	55700 HCD- MEF	57000 CSD
00001 Eq Dep						1,220
00002 Str Dep					3,041	34,564
12000 Cnty Exec				5,036	1,670	121,710
13000 Cnty Counsel	331			1,759	125	
61000 Aud-Cont	1,212	685	600	3,521	7,947	4,565
63200 GS-Purchasing	482			3,612	2,649	522
63300 GS-Fac Svcs	6,998				8,991	97,555
64000 Human Resour					2,505	2,800
65000 Treasurer					95	47
Total Allocated	9,023	685	600	13,928	27,024	262,982
Rollforward	(33,407)	98	(447)	(78,823)	(3,348)	122,433
Cost w/ Rollforward	(24,383)	784	153	(64,895)	23,676	385,416
Adjustments	20	9	5	34	43	8
Proposed Costs	(24,363)	793	158	(64,861)	23,719	385,424

CostCenter	62000 Clk- Rec-Assr	62100 CRA- Admin	62200 CRA- Elections	62300 CRA- Recorder	62400 CRA- Assessor	63100 GS- Admin
00001 Eq Dep			52,990	8,973	36,577	
00002 Str Dep			106,397	92,995	81,547	13,894
12000 Cnty Exec		2,164	4,176	4,865	20,616	6,577
13000 Cnty Counsel		17,683	91,410	158	13,487	59,581
61000 Aud-Cont		13,692	23,206	17,337	47,986	11,503
63200 GS-Purchasin		5,032	8,064	12,152	11,340	3,625
63300 GS-Fac Svcs		7,715	97,998	81,539	183,544	41,999
64000 Human Resou		5,237	15,191	15,307	43,242	72,629
65000 Treasurer		59	213	262	1,281	167
Total Allocated		51,582	399,644	233,589	439,619	209,976
Rollforward	(960,444)	51,582	399,644	233,589	439,619	53,166
Cost w/ Rollforward	(960,444)	103,165	799,288	467,179	879,238	263,142
Adjustments	960,444	(58,479)	(225,085)	(238,135)	(354,055)	74
Proposed Costs		44,686	574,203	229,044	525,183	263,215

CostCenter	63410 CEO- Med Mal	63420 CEO- Work Comp	63430 CEO- Liability	63500 GS- Comm	63600 GS- Veh Ops	63700 GS-ITS
00001 Eq Dep						
00002 Str Dep		5,225		5,163	4,657	45,971
12000 Cnty Exec		(40,401)	(31,196)	3,487	8,833	15,954
13000 Cnty Counsel	(4,178)	1,143	60,102			377
61000 Aud-Cont	608	10,672	5,368	17,689	28,904	30,107
63200 GS-Purchasing		1,853	562	13,603	16,412	13,755
63300 GS-Fac Svcs		15,446		23,198	129,386	104,443
64000 Human Resour		2,597	4,424	8,920	11,277	18,186
65000 Treasurer		37	75	168	364	283
Total Allocated	(3,569)	(3,428)	39,334	72,227	199,833	229,075
Rollforward	(81,748)	(141,864)	(197,110)	558	63,584	58,131
Cost w/ Rollforward	(85,317)	(145,292)	(157,775)	72,785	263,417	287,206
Adjustments	12	134	49	158	216	103
Proposed Costs	(85,305)	(145,158)	(157,726)	72,943	263,633	287,309

CostCenter	63800 GS- Utilities	64332 HR- Unemp SI	64333 HR- Dent SI	80100 Law Library	81000 SBC Retirement	81100 SBC OPEB
00001 Eq Dep						
00002 Str Dep				62,306		
12000 Cnty Exec	1,049					
13000 Cnty Counsel					2,085	
61000 Aud-Cont	9,163	264	795	4,141	22,447	4,323
63200 GS-Purchasin	1,605		401		5,254	
63300 GS-Fac Svcs				45,284		
64000 Human Resou	985	2,124			13,123	
65000 Treasurer	68				401	
Total Allocated	12,871	2,387	1,196	111,730	43,310	4,323
Rollforward	(5,314)	869	124	185	6,190	(905)
Cost w/ Rollforward	7,556	3,256	1,321	111,915	49,500	3,418
Adjustments	77	1	10	72	235	66
Proposed Costs	7,633	3,257	1,331	111,987	49,735	3,484

CostCenter	81500 LAFCO	83210 SM Pub Airport	83260 Carp Cem Dist	83270 Goleta Cem Dist	83280 Guadalupe	83290 Lompoc Cem
00001 Eq Dep						
00002 Str Dep	172					
12000 Cnty Exec	(12,197)					
13000 Cnty Counsel	2,417			1,023		
61000 Aud-Cont	3,373	146	891	(326)	(1,585)	
63200 GS-Purchasing						
63300 GS-Fac Svcs	1,759					
64000 Human Resour 65000 Treasurer						
Total Allocated	(4,477)	146	891	696	(1,585)	
Rollforward	(19,996)	146	(11,477)	2,783	(14,066)	(997)
Cost w/ Rollforward	(24,472)	292	(10,586)	3,480	(15,651)	(997)
Adjustments	14	2	(4,423)	91	(4,713)	
Proposed Costs	(24,458)	294	(15,009)	3,571	(20,364)	(997)

CostCenter	83300 LA Cem Dist	83310 Oak Hill Cem D	83320 SM Cem Dist	83465 Casmalia	83516 Los Alamos CSD	83546 MH CSD
00001 Eq Dep 00002 Str Dep 12000 Cnty Exec 13000 Cnty Counsel						
61000 Aud-Cont 63200 GS-Purchasin 63300 GS-Fac Svcs 64000 Human Resou 65000 Treasurer	393	681	114	150	49	122
Total Allocated	393	681	114	150	49	122
Rollforward	346	681	(1,156)	(15,374)	49	122
Cost w/ Rollforward Adjustments	739 12	1,363	(1,043) (6,770)	(15,223)	97	243 1
Proposed Costs	751	1,373	(7,813)	(15,223)	97	244

CostCenter	83566 SY CSD	83602 VV CSD	83630 CSFPD	83650 MFPD	83750 Lompoc HCD	83817 Embarcadero
00001 Eq Dep						
00002 Str Dep						
12000 Cnty Exec						
13000 Cnty Counsel						
61000 Aud-Cont	114		3,402	(989)	260	81
63200 GS-Purchasing						
63300 GS-Fac Svcs						
64000 Human Resour						
65000 Treasurer						
Total Allocated	114		3,402	(989)	260	81
Rollforward	114		4,848	(45,431)	260	81
Cost w/ Rollforward	227		8,250	(46,420)	519	162
Adjustments	1		250	(12,435)	2	1
Proposed Costs	228		8,500	(58,855)	521	163

CostCenter	84090 SB MTD	84160 MVMĐ	84400 CVRD	84500 CRCD	84560 Carp San Dist	84640 Goleta SD
00001 Eq Dep 00002 Str Dep 12000 Cnty Exec						
13000 Cnty Counsel 61000 Aud-Cont 63200 GS-Purchasin 63300 GS-Fac Svcs 64000 Human Resou 65000 Treasurer	146	(858)	(1,698)		114	170
Total Allocated Rollforward	146 146	(858)	(1,698) (22,500)	(1,585)	114 114	170 170
Cost w/ Rollforward Adjustments	292 2	(2,670)	(24,198)	(1,585) 1,585	227	341
Proposed Costs	294	(2,597)	(24,156)		228	343

CostCenter	85100 IVRPD	85200 Mont San Dist	85215 Summ San Dist	85506 Goleta Wtr Dist	85600 Mon Wtr Dist	85700 SMVWCD
00001 Eq Dep						
00002 Str Dep						
12000 Cnty Exec						
13000 Cnty Counsel						
61000 Aud-Cont	15,574	260	(326)	42,610	65	
63200 GS-Purchasing						
63300 GS-Fac Svcs						
64000 Human Resour						
65000 Treasurer						
Total Allocated	15,574	260	(326)	42,610	65	
Rollforward	(633)	260	(408)	15,717	65	(103)
Cost w/ Rollforward	14,941	519	(735)	58,327	130	(103)
Adjustments	221	3	(4,513)		1	103
Proposed Costs	15,162	522	(5,248)	58,327	131	

CostCenter	85800 SYRWCD	85810 SYRWCD,	86100 SBCAG	87100 APCD	90901 990 Prop 10	98000 No Co Jail
00001 Eq Dep						
00002 Str Dep						
12000 Cnty Exec					6,587	7,014
13000 Cnty Counsel			14,338	5,421	33	134,104
61000 Aud-Cont	187	8	15,631	15,094	25,916	18,114
63200 GS-Purchasin			4,933	9,589	11,135	2,729
63300 GS-Fac Svcs			232	541		198,650
64000 Human Resou					20,241	
65000 Treasurer					263	
Total Allocated	187	8	35,134	30,645	64,174	360,611
Rollforward	187	8	(653)	(24,852)	(8,531)	261,184
Cost w/ Rollforward	373	16	34,481	5,794	55,643	621,795
Adjustments	3		241	228	125	26
Proposed Costs	376	16	34,722	6,022	55,768	621,821

CostCenter	99000 Dept 990	99200 Debt Service	99520 Parks Capital	99630 Capital	99631 COP Capital	99999 Other
00001 Eq Dep						
00002 Str Dep	13,986					538,190
12000 Cnty Exec	71					,
13000 Cnty Counsel				9,829		10,410
61000 Aud-Cont	1,960	649	2,445	4,015	454	371,320
63200 GS-Purchasing	722		6,101	5,298		41,992
63300 GS-Fac Svcs	34,550		2,940	122,239		636,450
64000 Human Resour						
65000 Treasurer						
Total Allocated	51,290	649	11,486	141,381	454	1,598,362
Rollforward	658	46	4,600	106,674	(284)	(659,302)
Cost w/ Rollforward	51,948	695	16,086	248,055	170	939,060
Adjustments	18	8	24	68		5,356
Proposed Costs	51,966	703	16,110	248,123	181	944,416

	Subtotal	Direct Billed	Unallocated	Total	
CostCenter					
00001 Eq Dep	1,309,877			1,309,877	
00002 Str Dep	4,336,285			4,336,285	
12000 Cnty Exec	1,710,785	267,988	4,152,545	6,131,318	
13000 Cnty Counsel	2,311,793	3,727,042	766,069	6,804,903	
61000 Aud-Cont	5,538,726	105,710	2,303,560	7,947,996	
63200 GS-Purchasin	909,333			909,333	
63300 GS-Fac Svcs	7,666,612	2,224,534	7,541	9,898,687	
64000 Human Resou	3,924,448	384,594	69,592	4,378,634	
65000 Treasurer	71,909		7,100,101	7,172,011	
Total Allocated	27,779,768	6,709,868	14,399,409	48,889,045	
Rollforward	2,516,743			2,516,743	
Cost w/ Rollforward	30,296,510	6,709,868	14,399,409	51,405,787	
Adjustments	15,487			15,487	
Proposed Costs	30,311,997	6,709,868	14,399,409	51,421,274	