



BETTY T. YEE
California State Controller

**NEGOTIATION AGREEMENT
COUNTYWIDE COST ALLOCATION PLAN**

**County of Kern
Bakersfield, California**

**Date: June 23, 2017
Filing Ref: KER18**

Pursuant to federal Office of Management and Budget (OMB) Circular 2 CFR Part 225, the State Controller's Office formally approves the Countywide Cost Allocation Plan as described in Section I for use in the **2017-18** fiscal year. This approval is subject to the conditions contained in Section III.

Departmental indirect cost proposals should clearly identify those costs that have been distributed through Sections I and II of this agreement in accordance with the guidelines of the responsible grantor agency for that department. Further, data processing systems may be subject to grantor agency approval prior to the reimbursement of certain costs allocated, billed, or cost applied from the Data Processing Department.

**SECTION I: COSTS DISTRIBUTED THROUGH COUNTYWIDE COST
ALLOCATIONS**

The indirect overhead and support service costs listed in **Exhibit A** (attached) are formally approved as actual costs for the **2015-16** fiscal year and as estimated costs for the **2017-18** fiscal year on a "fixed with carry-forward" basis. These costs may be included as part of the costs of the county departments indicated effective **July 1, 2017**, for further allocation to federal grants and contracts performed by the respective county departments.

SECTION II: COSTS DISTRIBUTED THROUGH BILLING OR COST TRANSFER MECHANISMS

- | | |
|-----------------------------------|-------------------------------------|
| 1. Employee Fringe Benefits | 10. Risk Management |
| 2. County Administrative Office | 11. Parks (Ground Maintenance) |
| 3. Auditor-Controller | 12. General Liability (ISF) |
| 4. Treasurer-Tax Collector | 13. General Services – Garage (ISF) |
| 5. Information Technology Systems | 14. Group Health (ISF) |
| 6. County Counsel | 15. Retiree Group Health (ISF) |
| 7. Personnel | 16. Unemployment Compensation (ISF) |
| 8. General Services | 17. Workers' Compensation (ISF) |
| 9. Utility Payments | |

In addition to Section I, which provides for services furnished but not billed, the services listed above are furnished and billed to state/local departments and agencies.

Direct charges from the above centers should be billed or cost applied in accordance with the procedures established by the county as described in its Countywide Cost Allocation Plan and may be included as part of the costs of the county departments indicated in Section I.

SECTION III: CONDITIONS

A. LIMITATIONS: Use of the amounts contained in this Negotiation Agreement are subject to any statutory or administrative limitations and, when ultimately allocated to individual grants or contracts through the indirect cost proposals of each county department, are applicable only to the extent that funds are available. Acceptance of the amounts agreed to herein is predicated on the conditions: (1) that no costs other than those incurred by the county were included for distribution in its Countywide Cost Allocation Plan as finally accepted, and that such costs are legal obligations of the county and allowable under the governing cost principles, (2) that similar types of costs have been accorded consistent accounting treatment, and (3) that the information provided by the county that was used as the basis for acceptance of the amounts agreed to herein is not subsequently found to be materially incomplete or inaccurate.

B. CHANGES: Fixed amounts contained in this Negotiation Agreement are based on the organizational structure and the accounting system in effect at the time the proposal was submitted. Significant changes in the organizational structure or changes in the method of accounting for costs that materially affect the amount of reimbursement resulting from use of the amounts in this Negotiation Agreement will require prior approval of the authorized representative of the responsible negotiation agency. Failure to obtain such approval may result in subsequent audit disallowances.

C. FIXED AMOUNTS: The fixed amounts contained in Section I of this agreement are based on an estimate of the costs that will be incurred during the period to which the amounts apply. When the actual costs for this period are determined, any differences between the fixed costs used as an estimate and the actual costs will be considered in a subsequent agreement.

D. BILLED COSTS: Charges for the services cited in Section II will be billed or cost applied in accordance with the procedures established by the county and recorded on the books of the cost center providing the service. Such charges will be based on the actual allowable costs, as defined by OMB Circular 2 CFR Part 225, incurred by the cost center responsible for providing the service.

Any differences between the billed allowable costs and the actual allowable costs for a particular accounting period will be considered in a subsequent agreement.

E. NOTIFICATION TO STATE AND FEDERAL AGENCIES: Copies of this document will be provided to other state and federal agencies as a means of notifying them of this approval.

F. SPECIAL REMARKS: Adjustment made to Public Works ISF in 2017-18 cost plan will affect the 2019-20 cost plan. The adjustment amount of \$818, 095 for Public Works ISF will be included as a fixed cost in the 2019-20 cost plan.

SECTION IV: ACCEPTANCE

COUNTY OF KERN

**BETTY T. YEE
CALIFORNIA STATE CONTROLLER**

BY Original signed by

BY Original signed by

Mary B. Bedard

**Hitomi Sekine, Bureau Chief
Local Government Policy and Reporting
Local Govt Program and Services Division**

Name
Auditor--Controller

Title

6-29-2017

7-18-2017

Date

Date

**Negotiated by Loc Trinh
Telephone (916) 445-2987**

cc: State and Federal Agencies

Attachment

Departments	1020 County Admin	1040 Special Services	1110 Auditor- Controller	1120 Treasurer- Tax Coll	1160 Information Technology	1210 County Counsel	1310 Human Resources	1610 General Services	1615 Utility Payments	1910 Risk Manage	2110 Court Funding	7100 Parks (Grounds)	2015-2016 Actual Costs
1010 Board Of Supervisors	2,134	1,948	17,838	82	31,186	765,121	3,855	136,862	51,828	325		44,588	1,055,767
1030 Clerk Of The Board	761	396	6,516	29	12,412	4,311	5,004	129,813	12,287	56	4,024	2,167	177,776
1130 Assessor	9,168	2,665	62,203	354	555,388	66,781	34,601	273,479	123,438	499		23,948	1,152,524
1420 Elections	3,338	603	79,062	129	21,066	36,139	6,246	130,751	69,914	454		11,518	359,220
1640 Construction Services	2,511	566	6,687	97	12,625	36,819	4,187	38,526	15,295	66		3,193	120,572
1812 Board Of Trade	(1,896)	97	17,684	21	8,761	2,335	4,482	26,150	12,521	9		12,772	82,936
1900 Eng & Survey Service	2,732	179	82,397	106	16,903	11,020	315	18,410	12,387	303		3,226	147,978
2116 County Clerk	491	90	10,962	19	7,220		1,173	24,065	7,889	23		1,368	53,300
2160 Grand Jury	151	7	5,299	6	9,092	14,009		32,176	1,904	40	11,743		74,427
2180 District Attorney	29,902	5,147	65,932	1,156	177,705	15,301	84,159	454,212	51,006	1,156	105,463	31,474	1,022,613
2183 Family Support	17,588	4,048	78,767	984	102,936	309	61,633	36,134	20,590	954		54,966	378,909
2190 Public Defender	13,139	2,406	28,942	508	107,007	180	28,586	226,252	26,977	432	128,654	34,781	597,864
2200 Forensic Sciences	5,241	854	16,193	203	13,577		8,936	17,286	41	290			62,621
2210 Sheriff	181,489	21,699	419,380	7,017	935,690	591,226	393,616	3,079,913	207,793	30,656	58,346	135,476	6,062,301
2340 Probation	69,847	12,402	158,458	2,700	399,495	77,776	171,857	1,196,409	(15,585)	4,842	159,671	62,834	2,300,706
2415 Structural Fire	128,647	7,161	318,977	709	(37,181)	555	171,016	790,580	(2,785)	(1,063)		5,360	1,381,976
2610 Ag & Measurement	5,598	1,548	25,498	216	46,514	13,150	20,429	180,020	71,766	343		15,851	380,933
2620 Code Compliance	1,808	81	4,011	70	3,795	443,127	161	32,666	1,149	2			486,870
2625 Building Inspection	5,136	240	9,573	1,576	1,636	80	428	17,914	(10)	203		6,386	43,162
2700 Recorder	2,774	647	10,864	107	18,767	194	4,682	47,790	4,532	202		14,255	104,814
2730 Development Services	1,116	312	7,786	43	10,454	4,348,834	2,580	35,285	17,989	95		3,421	4,427,915
2750 Planning	8,147	1,212	14,049	315	17,987	78,440	22,798	91,235	41,811	188		6,614	282,796
2760 Animal Control	6,354	1,303	48,375	246	14,313	41,848	24,687	392,884	96,656	637		6,386	633,689
3000 Roads	34,346	1,535	88,354	2,437	12,290	61,468	8,513	131,837	3,789	3,306		3,193	351,068
3016 Public Works													
4110 Public Health	21,796	5,087	143,342	843	89,991	2,314	98,527	1,076,871	284,258	2,451		144,979	1,870,459
4120 Mental Health	91,820	11,952	256,091	3,620	(37,377)	15,218	241,235	142	(32,497)	5,197		1,545	556,946
4122 Environmental Health	5,794	1,148	14,109	224	27,761	725	18,631	79,017	30,792	285		19,386	197,872
4123 MH-Substance Abuse	12,876	1,429	14,999	508	8,105		6,671	55,493	(4,981)	247	7,929		103,276
4200 Emergency Med Svc	928	247	5,759	36	8,207	1,311	1,063	47,676	3,666	(17)		2,281	71,157
4300 CACChildrens Services	5,976	1,142	12,667	231	12,220		9,871	107,071	31,416	130		16,763	197,487
5120 Human Services	162,448	32,319	361,799	7,251	(53,649)	147,462	380,185	369,975	(1,506)	2,688	31,496	10,377	1,450,845
5510 Veterans Service	1,034	418	6,342	40	16,221	3,592	12,158	46,404	22,006	63		18,018	126,296
5610 Aging & Adult Svc	20,530	2,843	63,308	453	(8,690)	23,469	56,159	59,815	11,116	80			229,083
5923 Emp Train Resource	26,491	3,237	89,654	1,056	43,981	607	50,493	48,894	(141)	569		228	265,069
5940 Community Dev	7,252	560	8,976	280	3,242	619	2,057	28,126	(2,369)	102		3,763	52,608
6210 Library	6,389	1,392	55,636	247	11,320	17,242	51,235	1,899,141	733,938	2,981		212,336	2,991,857

Departments	1020 County Admin	1040 Special Services	1110 Auditor- Controller	1120 Treasurer- Tax Coll	1160 Information Technology	1210 County Counsel	1310 Human Resources	1610 General Services	1615 Utility Payments	1910 Risk Manage	2110 Court Funding	7100 Parks (Grounds)	2015-2016 Actual Costs
6310 Farm & Home Adv	364	74	23,043	14	12,918		2,849	53,092	13,561	174		9,921	116,010
8950 Garage	3,364	537	33,199	363	5,735		2,812	58,825	(2,511)	1,509			103,833
8954 Public Works ISF	43,010	8,838	209,792		42		113,601	228,670	(1,966)	(4,282)		26,571	624,276
8960 Group Health		4,245	60,738	1,203	92,050		(267,606)	4,346	(938)				(105,962)
8965 Retiree Group Health		273	4,010	231			(23,436)	26	995				(17,901)
8970 Liability	9,750	356	11,589	1,399		330,036				(318,935)			34,195
8980 Unemployment		85	2,244	219									2,548
8990 Workers Comp	14,873	544	250,745	1,204		21,442				342,034			630,842
8991 Golf Courses	182	7	1,456	112				12,554					14,311
8992 Universal Collection	11,066	405	5,686	17									17,174
8995 Airports	6,004	1,118	29,308	134	(6,443)	1,206	16,789	18,146	189	6,509			72,960
8997 Kern Medical Center	277,189	33,111	605,771	232	328,571	42,035	448,438	371,022	33,987	(62,229)		7,295	2,085,422
8998 Public Transportation	8,340	310	5,910	266	688	155	483	2,930	194	(7,627)			11,649
8999 Solid Waste Mgt	30,956	1,368	92,133	6,760	17,134	16,171	2,088	81,469	5,393	49			253,521
9144 Kern Sanitation	3,108	373	1,830	774	2,856	249	10,705	19,886	1	96			39,878
9146 Ford City-Taft Height	666	24	2,159	179		907							3,935
9149 Air Pollution Control	1,762	492	5,550	136	(4,221)	821	4,353	5,545	36	32			14,506
9405 Kern COG			1,306	63	(3,892)	1,281		16,911		95			15,764
9998 C.S.A. (All Funds)	3,236	118	11,298	602						(1,050)			14,204
9999 All Others	652,772	27,969	258,067	180,563	1,516,787	78,181	5,846	2,419,783	782,966	2,491	92,070	16,904	6,034,399
	<u>1,960,498</u>	<u>209,167</u>	<u>4,232,323</u>	<u>228,390</u>	<u>4,583,195</u>	<u>7,314,066</u>	<u>2,309,151</u>	<u>14,652,479</u>	<u>2,740,787</u>	<u>17,660</u>	<u>599,396</u>	<u>974,144</u>	<u>39,821,256</u>

Departments		Sub Totals	Building Depreciation	Equipment Depreciation	2015-2016 Actual Cost	Carry Forward Variance	Net Costs	Adjustments	2017-2018 Claimable Cost	Departments
1010	Board Of Supervisors	1,055,767	56,932	8,323	1,121,022	190,204	1,311,226		1,311,226	Board Of Supervisors
1030	Clerk Of The Board	177,776	11,431	0	189,207	(137,905)	51,302		51,302	Clerk Of The Board
1130	Assessor	1,152,524	116,356	2,864	1,271,744	282,795	1,554,539		1,554,539	Assessor
1420	Elections	359,220	50,407	50,025	459,652	110,694	570,346		570,346	Elections
1640	Construction Services	120,572	17,259	4,023	141,854	(19,491)	122,363		122,363	Construction Services
1812	Board Of Trade	82,936	3,694	2,592	89,222	(87,533)	1,689		1,689	Board Of Trade
1900	Engineering & Survey Services	147,978	0	29,922	177,900	(231,610)	(53,710)	223,923	170,213	Engineering & Survey Services
2116	County Clerk	53,300	6,950	0	60,250	4,309	64,559		64,559	County Clerk
2160	Grand Jury	74,427	2,121	0	76,548	(16,907)	59,641		59,641	Grand Jury
2180	District Attorney	1,022,613	179,447	41,381	1,243,441	94,819	1,338,260		1,338,260	District Attorney
2183	Family Support	378,909	8,254	0	387,163	165,351	552,514		552,514	Family Support
2190	Public Defender	597,864	62,700	2,545	663,109	133,642	796,751		796,751	Public Defender
2200	Forensic Sciences	62,621	0	93,810	156,431	(13,243)	143,188		143,188	Forensic Sciences
2210	Sheriff	6,062,301	1,827,827	1,423,125	9,313,253	263,975	9,577,228		9,577,228	Sheriff
2340	Probation	2,300,706	594,431	415,038	3,310,175	378,542	3,688,717		3,688,717	Probation
2415	Structural Fire	1,381,976	96,380	0	1,478,356	(636,314)	842,042		842,042	Structural Fire
2610	Agriculture & Measurement Std	380,933	64,394	18,043	463,370	39,245	502,615		502,615	Agriculture & Measurement Std
2620	Code Compliance	486,870	0	1,942	488,812	281,131	769,943	8,667	778,610	Code Compliance
2625	Building Inspection	43,162	7,177	0	50,339	(41,759)	8,580	44,352	52,932	Building Inspection
2700	Recorder	104,814	32,927	20,436	158,177	(35,719)	122,458		122,458	Recorder
2730	Development Services Agency	4,427,915	24,985	16,438	4,469,338	4,134,475	8,603,813		8,603,813	Development Services Agency
2750	Planning	282,796	48,149	3,567	334,512	(222,732)	111,780		111,780	Planning
2760	Animal Control	633,689	697	7,510	641,896	(178,351)	463,545		463,545	Animal Control
3000	Roads	351,068	0	0	351,068	(314,443)	36,625	269,218	305,843	Roads
3016	Public Works	0	0	0	0	0	0		0	Public Works
4110	Public Health	1,870,459	256,056	73,400	2,199,915	988,086	3,188,001		3,188,001	Public Health
4120	Mental Health	556,946	1,340	0	558,286	136,701	694,987		694,987	Mental Health
4122	Environmental Health	197,872	47,265	112,439	357,576	86,042	443,618		443,618	Environmental Health
4123	Mental Health-Substance Abuse	103,276	1,432	0	104,708	1,942	106,650		106,650	Mental Health-Substance Abuse
4200	Emergency Medical Service	71,157	3,216	1,109	75,482	(57,254)	18,228		18,228	Emergency Medical Service
4300	California Childrens Services	197,487	23,750	0	221,237	114,617	335,854		335,854	California Childrens Services
5120	Department Of Human Services	1,450,845	36,855	0	1,487,700	51,927	1,539,627		1,539,627	Department Of Human Services
5510	Veterans Service	126,296	1,785	916	128,997	(19,619)	109,378		109,378	Veterans Service
5610	Aging And Adult Services	229,083	0	0	229,083	72,384	301,467		301,467	Aging And Adult Services
5923	Employee Training Resource	265,069	1,344	0	266,413	44,204	310,617		310,617	Employee Training Resource
5940	Community Development	52,608	27,452	0	80,060	1,977	82,037		82,037	Community Development
6210	Library	2,991,857	287,716	87,738	3,367,311	138,571	3,505,882		3,505,882	Library

Departments	Sub Totals	2015-2016		2015-2016 Actual Cost	Carry Forward Variance	Net Costs	Adjustments	2017-2018 Claimable Cost	Departments
		Building Depreciation	Equipment Depreciation						
6310 Farm & Home Advisor	116,010	61,759	1,606	179,375	1,650	181,025		181,025	Farm & Home Advisor
8950 Garage	103,833	0	0	103,833	(66,559)	37,274		37,274	Garage
8954 Public Works ISF	624,276	193,819	0	818,095	818,095	1,636,190	(818,095)	818,095	Public Works ISF
8960 Group Health	(105,962)	0	0	(105,962)	(588,558)	(694,520)		(694,520)	Group Health
8965 Retiree Group Health	(17,901)	0	0	(17,901)	(40,852)	(58,753)		(58,753)	Retiree Group Health
8970 Liability	34,195	0	0	34,195	63,215	97,410		97,410	Liability
8980 Unemployment	2,548	0	0	2,548	(1,172)	1,376		1,376	Unemployment
8990 Workers Compensation	630,842	0	0	630,842	243,293	874,135		874,135	Workers Compensation
8991 Golf Courses	14,311	0	0	14,311	11,692	26,003		26,003	Golf Courses
8992 Universal Collection	17,174	0	0	17,174	2,475	19,649		19,649	Universal Collection
8995 Airports	72,960	0	0	72,960	(5,520)	67,440		67,440	Airports
8997 Kern Medical Center	2,085,422	42,854	0	2,128,276	(54,590)	2,073,686		2,073,686	Kern Medical Center
8998 Public Transportation	11,649	0	0	11,649	(11,579)	70		70	Public Transportation
8999 Solid Waste Management	253,521	0	0	253,521	(153,379)	100,142	271,935	372,077	Solid Waste Management
9144 Kern Sanitation Authority	39,878	0	0	39,878	(7,698)	32,180		32,180	Kern Sanitation Authority
9146 Ford City-Taft Heights	3,935	0	0	3,935	(11,345)	(7,410)		(7,410)	Ford City-Taft Heights
9149 Air Pollution Control	14,506	0	0	14,506	(20,991)	(6,485)		(6,485)	Air Pollution Control
9405 Kern COG	15,764	0	0	15,764	(42,159)	(26,395)		(26,395)	Kern COG
9998 C.S.A. (All Funds)	14,204	0	0	14,204	31,008	45,212		45,212	C.S.A. (All Funds)
9999 All Others	6,034,399	585,340	0	6,619,739	489,477	7,109,216		7,109,216	All Others
Total	39,821,256	4,784,501	2,418,792	47,024,549	6,359,256	53,383,805	0	53,383,805	