

NEGOTIATION AGREEMENT COUNTYWIDE COST ALLOCATION PLAN

County of Amador

Jackson, California

Date: June 20, 2022

Filing Ref: AMA23

Pursuant to the federal Office of Management and Budget Circular *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Grants* (Uniform Guidance), found at Title 2, Code of Federal Regulations, Part 200, the State Controller's Office formally approves the Countywide Cost Allocation Plan as described in Section I for use in fiscal year **2022-23**. This approval is subject to the conditions contained in Section III.

Departmental indirect cost proposals should clearly identify those costs that have been distributed through Sections I and II of this agreement in accordance with the guidelines of the responsible grantor agency for that department. Furthermore, data processing systems may be subject to grantor agency approval prior to the reimbursement of certain costs allocated, billed, or cost applied by the Data Processing Department.

SECTION I: COSTS DISTRIBUTED THROUGH COUNTYWIDE COST ALLOCATIONS

The indirect overhead and support service costs listed in the **Summary Schedule** (attached) are formally approved as actual costs for fiscal year **2020-21**, and as estimated costs for fiscal year **2022-23** on a "fixed with carry-forward" basis. These costs may be included as part of the county departments' costs indicated effective **July 1, 2022**, for further allocation to federal grants and contracts performed by the respective county departments.

SECTION II: COSTS DISTRIBUTED THROUGH BILLING OR COST TRANSFER MECHANISMS

- 1. Employee Fringe Benefits
- 2. General Fund Contributions
- 3. Facilities
- 4. Information Technology

- 5. General Services Support (ISF)
- 6. General Services Motorpool (ISF)
- 7. Communications (ISF)
- 8. Self-Insurance (ISF)

In addition to Section I, which provides for services furnished but not billed, the services listed above are furnished and billed to state/local departments and agencies.

Direct charges from the above cost centers should be billed or cost applied in accordance with the procedures established by the county as described in its Countywide Cost Allocation Plan and may be included as part of the county departments' costs indicated in Section I.

SECTION III: CONDITIONS

- **A. LIMITATIONS:** Use of the amounts contained in this Negotiation Agreement are subject to any statutory or administrative limitations and, when ultimately allocated to individual grants or contracts through the indirect cost proposals of each county department, are applicable only to the extent that funds are available. Acceptance of the amounts agreed to herein is predicated on the conditions: (1) that no costs other than those incurred by the county were included for distribution in its Countywide Cost Allocation Plan as finally accepted, and that such costs are legal obligations of the county and allowable under the governing cost principles; (2) that similar types of costs have been accorded consistent accounting treatment; and (3) that the information provided by the county and used as the basis for acceptance of the amounts agreed to herein is not subsequently found to be materially incomplete or inaccurate.
- **B. CHANGES:** Fixed amounts contained in this Negotiation Agreement are based on the organizational structure and accounting system in effect at the time the proposal was submitted. Significant changes in the organizational structure, or changes in the method of accounting for costs that materially affect the amount of reimbursement resulting from use of the amounts in this Negotiation Agreement, will require prior approval by the authorized representative of the responsible negotiation agency. Failure to obtain such approval may result in subsequent audit disallowances.
- **C. FIXED AMOUNTS:** The fixed amounts contained in Section I of this agreement are based on an estimate of the costs that will be incurred during the period to which the amounts apply. When the actual costs for this period are determined, any differences between the fixed costs used as an estimate and the actual costs will be considered in a subsequent agreement.
- **D. BILLED COSTS:** Charges for the services cited in Section II will be billed or cost applied in accordance with the procedures established by the county, and recorded on the books of the cost

center providing the service. Such charges will be based on the actual allowable costs, as defined by Uniform Guidance, incurred by the cost center responsible for providing the service. Any differences between the billed allowable costs and the actual allowable costs for a particular accounting period will be considered in a subsequent agreement.

E. NOTIFICATION TO STATE AND FEDERAL AGENCIES: Copies of this document will be provided to other state and federal agencies as a means of notifying them of this approval.

F. SPECIAL REMARKS: There are no adjustments in the fiscal year 2022-23 Cost Allocation Plan.

SECTION IV: ACCEPTANCE	
COUNTY OF AMADOR	BETTY T. YEE CALIFORNIA STATE CONTROLLER
BY Original signed by	BY Original signed by
Tacy Oneto Rouen	SANDEEP SINGH, Manager
Name	Local Government Policy Section
Auditor-Controller	Local Govt Programs & Services Division
Title	
6-20-2022	6-20-2022
Date	Date
	Negotiated by Anthony Pok
	Telephone (916) 259-5536

cc: State and Federal Agencies

Attachment: Summary Schedule

AMADOR COUNTY, CALIFORNIA 2 CFR Part 200 COST ALLOCATION PLAN FOR USE IN FY 2022-2023

Department	1210 TREASURE R	1710 RECORDS MGMT	7800 ISF MOTOR POOL	7820 ISF SUPP SVCS	4400 WASTE MGMT	7890 ISF COMMO	7960 ISF INSURANCE	7961 WORKERS COMP	7962 LIABILITY	7963 UNEMPLOY MENT
1 BUILDING DEPRECIATION	\$9,311	\$7,762	\$2,489	\$25,565	\$0	\$0	\$0	\$0	\$0	\$0
2 EQUIPMENT DEPRECIATION	0	0	0	0	3,453	0	0	0	0	0
3 EXTERNAL AUDIT	200	80	812	551	604	119	0	767	763	68
4 1900 GF CONTRIBUTIONS	1,947	179	9	13	1,648	267	0	0	0	0
5 1200 AUDITOR-CONTROLLER	4,888	5,537	11,865	12,075	8,343	1,186	0	4,680	328	126
6 1300 COUNTY COUNSEL	0	0	0	8,493	1,055	0	0	211	0	0
7 1400 HR/PERSONNEL	2,463	1,489	5,956	5,670	1,489	0	0	1,489	0	0
8 1700 FACILITIES	9,935	37,120	5,893	16,422	0	0	0	0	0	0
9 1970 INFORMATION TECH	2,094	869	953	11,700	2,715	0	0	2,256	0	0
Total Current Allocations	30,837	53,037	27,978	80,489	19,306	1,572	0	9,403	1,090	194
Less: Prior Year Allocations	30,505	49,695	26,115	68,411	15,852	2,192	0	8,557	711	106
Carry-Forward	332	3,342	1,863	12,078	3,455	(620)	0	846	380	88
Proposed Costs	\$31,168	\$56,379	\$29,840	\$92,567	\$22,761	\$952	\$0	\$10,250	\$1,470	\$282

AMADOR COUNTY, CALIFORNIA 2 CFR Part 200 COST ALLOCATION PLAN FOR USE IN FY 2022-2023

Department	7964 PROPERTY	1100 BOARD OF SUPERVISO RS	1105 ADMIN OFFICER	1120 ECONOMIC DEV	1220 COUNTY ASSESSOR	1230 TAX COLLECTOR	1510 ELECTIONS	1800/10 ACO COUNTY IMPROVEM ENT	1815 CO IMPROVEM ENT-JAIL	1910 PROMOTIO N
1 BUILDING DEPRECIATION	\$0	\$70,242	\$0	\$0	\$31,507	\$13,972	\$38,554	\$0	\$0	\$0
2 EQUIPMENT DEPRECIATION	0	0	0	0	0	0	1,232	0	0	0
3 EXTERNAL AUDIT	75	914	490	81	1,323	487	523	90	79	0
4 1900 GF CONTRIBUTIONS	0	12,823	1,061	99	7,850	3,224	7,133	0	0	0
5 1200 AUDITOR-CONTROLLER	47	11,834	4,327	1,976	16,068	7,003	8,860	3,593	1,743	277
6 1300 COUNTY COUNSEL	0	631,721	0	0	106	528	1,583	0	0	0
7 1400 HR/PERSONNEL	0	10,423	2,978	0	15,863	4,467	6,586	0	0	0
8 1700 FACILITIES	0	74,949	0	0	33,618	14,908	41,137	0	0	0
9 1970 INFORMATION TECH	0	14,495	2,052	0	12,471	4,188	9,259	0	458	0
Total Current Allocations	122	827,401	10,908	2,157	118,805	48,775	114,867	3,683	2,280	277
Less: Prior Year Allocations	92	556,291	9,266	9	110,455	47,862	123,031	4,570	1,052	378
Carry-Forward	30	271,110	1,642	2,148	8,350	913	(8,164)	(887)	1,228	(102)
Proposed Costs	\$151	\$1,098,510	\$12,549	\$4,305	\$127,156	\$49,689	\$106,703	\$2,797	\$3,508	\$175

AMADOR COUNTY, CALIFORNIA 2 CFR Part 200 COST ALLOCATION PLAN FOR USE IN FY 2022-2023

Department	1940 SURVEYING & ENGINEERI	1980/90 GOVERNME NT GRANTS	2050 LOCAL REVENUE	2120 DISTRICT ATTORNEY	2125 BV CASINO DISTRICT ATTNY	2150 GRAND JURY	2180 PUBLIC DEFENDER	2190 VICTIM WITNESS	2210 COUNTY SHERIFF	2211 SHERIFF (COURT BAILIFFS)
1 BUILDING DEPRECIATION	\$20,988	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$47,895	\$0
2 EQUIPMENT DEPRECIATION	327	0	0	27,970	0	0	0	0	21,701	0
3 EXTERNAL AUDIT	200	0	0	4,221	252	7	1,156	324	8,574	737
4 1900 GF CONTRIBUTIONS	3,630	0	11,540	28,306	1,138	79	2,688	743	150,507	1,454
5 1200 AUDITOR-CONTROLLER	6,057	1,022	3,043	40,787	2,760	1,551	3,519	6,566	65,822	13,440
6 1300 COUNTY COUNSEL	158	0	0	11,974	0	0	0	0	19,307	0
7 1400 HR/PERSONNEL	4,639	0	0	41,691	0	0	0	4,467	74,219	15,749
8 1700 FACILITIES	22,394	0	0	111,418	0	3,959	0	8,489	70,866	0
9 1970 INFORMATION TECH	6,068	0	0	22,389	1,334	0	0	2,221	63,935	884
Total Current Allocations	64,460	1,022	14,583	288,756	5,484	5,596	7,362	22,809	522,825	32,264
Less: Prior Year Allocations	60,737	1,397	12,073	221,037	10,096	10,471	7,033	19,063	368,401	30,130
Carry-Forward	3,723	(375)	2,511	67,720	(4,611)	(4,874)	329	3,747	154,424	2,134
Proposed Costs	\$68,184	\$647	\$17,094	\$356,476	\$873	\$722	\$7,691	\$26,556	\$677,249	\$34,398

AMADOR COUNTY, CALIFORNIA 2 CFR Part 200 COST ALLOCATION PLAN FOR USE IN FY 2022-2023

Department	2212 SHERIFF- DISPATCH	2213 NARCOTICS TASK FORCE	2215 BV CASINO- SHERIFF	2310 COUNTY JAIL	2311 JAIL HEALTH	2350 PROBATION	2355 BV CASINO- PROBATION	2390 LOCAL COMMUNIT Y	2440 FIRE PROTECTIO N	2520 WATER DEVELOPM ENT
1 BUILDING DEPRECIATION	\$0	\$0	\$0	\$101,058	\$0	\$21,112	\$0	\$0	\$0	\$0
2 EQUIPMENT DEPRECIATION	0	0	0	0	0	79,620	0	0	0	0
3 EXTERNAL AUDIT	1,247	227	784	3,961	832	2,479	85	1,022	215	4,219
4 1900 GF CONTRIBUTIONS	3,790	339	3,827	201,199	0	5,876	362	3,742	0	0
5 1200 AUDITOR-CONTROLLER	15,640	6,341	2,906	34,835	771	25,901	1,585	10,543	951	1,780
6 1300 COUNTY COUNSEL	0	0	0	0	0	528	0	0	0	0
7 1400 HR/PERSONNEL	14,546	1,489	115	36,079	0	21,704	0	6,700	0	0
8 1700 FACILITIES	0	0	0	0	0	56,917	0	0	0	0
9 1970 INFORMATION TECH	(6,357)	14,882	1,337	8,973	0	9,821	0	1,888	0	0
Total Current Allocations	28,866	23,279	8,969	386,104	1,603	223,957	2,032	23,895	1,166	5,999
Less: Prior Year Allocations	32,817	24,705	13,502	291,844	1,572	189,906	227	19,991	2,130	307
Carry-Forward	(3,951)	(1,426)	(4,533)	94,260	31	34,051	1,806	3,903	(964)	5,692
Proposed Costs	\$24,915	\$21,852	\$4,436	\$480,363	\$1,634	\$258,008	\$3,838	\$27,798	\$202	\$11,691

AMADOR COUNTY, CALIFORNIA 2 CFR Part 200 COST ALLOCATION PLAN FOR USE IN FY 2022-2023

Department	2550 GRADING DEPARTME NT	2610 AGRICULTU RE COMMISSIO	2620 BUILDING DEPARTME NT	2700 SPECIAL SOCIAL SVCS	2705 BV CASINO- COMMUNIT Y	2710 COUNTY RECORDER	2720 COUNTY CORONER	2730 PUBLIC GUARDIAN/ CONSERVA	2740 CODE ENFORCEM ENT	2750 EMERGENC Y SERVICES
1 BUILDING DEPRECIATION	\$0	\$3,240	\$24,370	\$0	\$0	\$27,058	\$0	\$0	\$6,513	\$0
2 EQUIPMENT DEPRECIATION	0	12,291	355	0	0	0	0	0	0	0
3 EXTERNAL AUDIT	2	670	626	0	0	547	467	440	145	244
4 1900 GF CONTRIBUTIONS	7	1,569	5,168	0	5,216	5,334	1,015	938	1,308	488
5 1200 AUDITOR-CONTROLLER	315	11,931	9,883	421	786	8,756	3,664	10,010	5,074	5,724
6 1300 COUNTY COUNSEL	0	211	844	0	0	528	0	70,026	9,179	0
7 1400 HR/PERSONNEL	0	7,273	7,502	0	0	7,445	1,489	5,097	1,489	1,489
8 1700 FACILITIES	0	7,671	26,003	0	0	28,871	0	9,412	6,949	0
9 1970 INFORMATION TECH	0	4,905	7,817	0	0	14,730	656	2,318	1,081	2,372
Total Current Allocations	324	49,761	82,568	421	6,003	93,269	7,291	98,242	31,738	10,317
Less: Prior Year Allocations	857	65,244	79,096	505	307	82,619	5,982	66,814	37,076	8,339
Carry-Forward	(533)	(15,483)	3,472	(85)	5,695	10,649	1,308	31,428	(5,337)	1,979
Proposed Costs	\$(210)	\$34,277	\$86,040	\$336	\$11,698	\$103,918	\$8,599	\$129,670	\$26,401	\$12,296

AMADOR COUNTY, CALIFORNIA 2 CFR Part 200 COST ALLOCATION PLAN FOR USE IN FY 2022-2023

Department	2760 FISH & GAME	2770 AIRPORT LAND USE COMM	2780 PLANNING DEPT	2790 ANIMAL CONTROL	8390 LAFCO	3000 PUBLIC WORKS	4000 HEALTH DEPT	4008 ELC ENHANCED DETENTION GRANT	4112 MENTAL HEALTH	4113 DRUG/ALCO HOL
1 BUILDING DEPRECIATION	\$0	\$0	\$21,159	\$78,315	\$0	\$43,808	\$0	\$0	\$0	\$0
2 EQUIPMENT DEPRECIATION	0	0	355	0	0	0	0	0	0	0
3 EXTERNAL AUDIT	0	0	524	863	0	3,337	2,500	528	4,020	740
4 1900 GF CONTRIBUTIONS	0	0	4,416	2,008	0	6,876	25,119	0	40,653	1,914
5 1200 AUDITOR-CONTROLLER	210	210	8,570	15,968	1,652	41,724	26,143	6,492	47,565	11,462
6 1300 COUNTY COUNSEL	0	0	70,475	1,846	211	4,563	10,023	0	12,080	0
7 1400 HR/PERSONNEL	0	0	5,956	11,625	0	32,643	21,533	5,440	40,775	4,868
8 1700 FACILITIES	0	0	20,602	61,041	0	46,744	49,864	0	70,181	15,351
9 1970 INFORMATION TECH	0	0	5,000	13,737	38	8,101	13,519	22	21,535	959
Total Current Allocations	210	210	137,057	185,405	1,901	187,794	148,700	12,483	236,807	35,294
Less: Prior Year Allocations	307	316	89,647	167,775	1,681	171,807	111,341	0	195,121	30,819
Carry-Forward	(98)	(107)	47,410	17,630	220	15,988	37,359	12,483	41,686	4,475
Proposed Costs	\$112	\$103	\$184,467	\$203,036	\$2,121	\$203,782	\$186,059	\$24,967	\$278,493	\$39,769

AMADOR COUNTY, CALIFORNIA 2 CFR Part 200 COST ALLOCATION PLAN FOR USE IN FY 2022-2023

Department	4115 BV CASINO- GAMBLING ABUSE	4030 ENVIRONME NTAL HEALTH	4031 LOCAL ENFORCEM ENT	8350 AIR POLLUTION	5106 SOCIAL SERVICES	5201 ASSISTANC E GRANTS	5300 GENERAL RELIEF	5500 VETERANS SVCS OFFICE	6200 COUNTY LIBRARY	6310 COOPERATI VE EXTENSION
1 BUILDING DEPRECIATION	\$0	\$28,276	\$0	\$2,577	\$0	\$0	\$0	\$0	\$1,050	\$3,379
2 EQUIPMENT DEPRECIATION	0	0	0	0	0	0	0	0	0	0
3 EXTERNAL AUDIT	108	770	0	0	5,655	0	0	132	727	140
4 1900 GF CONTRIBUTIONS	494	5,912	37	394	102,479	0	0	301	1,592	307
5 1200 AUDITOR-CONTROLLER	5,878	11,800	210	7,043	60,260	10,566	1,050	5,279	16,609	904
6 1300 COUNTY COUNSEL	0	739	0	2,690	182,734	0	0	0	0	0
7 1400 HR/PERSONNEL	1,145	9,736	0	2,978	62,937	0	0	1,489	13,401	0
8 1700 FACILITIES	0	30,171	0	2,750	115,509	0	0	1,188	86,035	8,000
9 1970 INFORMATION TECH	692	5,466	0	1,779	15,662	0	0	2,263	29,557	0
Total Current Allocations	8,318	92,869	247	20,211	545,236	10,566	1,050	10,651	148,970	12,730
Less: Prior Year Allocations	0	107,829	872	17,716	492,524	14,367	641	6,031	128,266	12,080
Carry-Forward	8,318	(14,961)	(625)	2,495	52,712	(3,802)	409	4,620	20,705	649
Proposed Costs	\$16,635	\$77,908	\$(379)	\$22,706	\$597,948	\$6,764	\$1,459	\$15,271	\$169,675	\$13,379

AMADOR COUNTY, CALIFORNIA 2 CFR Part 200 COST ALLOCATION PLAN FOR USE IN FY 2022-2023

Department	7100 PARKS & REC	7200 MUSEUM	7210 ARCHIVES	7900 AIRPORT ENTERPRIS E	80100 AMADOR TRANSP COMMISSIO	82000 JACKSON VALLEY FIRE	82500 SUTTER CREEK FIRE	83000 IONE MEM DISTRICT	84000 PUBLIC CEMETERY	45500 AMADOR FIRE DISTRICT
1 BUILDING DEPRECIATION	\$0	\$250	\$2,070	\$0	\$0	\$0	\$0	\$0	\$0	\$10,570
2 EQUIPMENT DEPRECIATION	0	0	0	0	0	0	0	0	0	0
3 EXTERNAL AUDIT	113	20	56	508	0	0	0	0	0	933
4 1900 GF CONTRIBUTIONS	0	37	124	1,249	0	0	0	0	0	1,617
5 1200 AUDITOR-CONTROLLER	984	1,542	3,492	8,112	13	6,519	5,427	3,949	4,273	20,950
6 1300 COUNTY COUNSEL	0	0	0	2,585	0	0	0	0	0	5,908
7 1400 HR/PERSONNEL	0	0	0	1,489	0	0	0	0	0	0
8 1700 FACILITIES	0	0	9,899	11,961	0	0	0	0	0	11,278
9 1970 INFORMATION TECH	0	0	953	1,981	0	0	0	0	0	3,250
Total Current Allocations	1,097	1,849	16,594	27,884	13	6,519	5,427	3,949	4,273	54,505
Less: Prior Year Allocations	969	1,978	15,540	21,663	35	6,012	7,422	2,907	3,850	51,773
Carry-Forward	128	(129)	1,054	6,221	(21)	507	(1,995)	1,042	423	2,732
Proposed Costs	\$1,225	\$1,721	\$17,648	\$34,106	\$(8)	\$7,026	\$3,431	\$4,991	\$4,697	\$57,237

AMADOR COUNTY, CALIFORNIA 2 CFR Part 200 COST ALLOCATION PLAN FOR USE IN FY 2022-2023

Department	480/8100 CSA #3	49000 CSA #4	45800 CSA #5	45900 CSA #6	86800 LOCKWOOD FIRE	87500 PINE ACRES CSD		89800 IHSS AUTHORITY	84500 AMADOR CO REC AGENCY	80600 ABANDONE D VEH ABATE
1 BUILDING DEPRECIATION	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2 EQUIPMENT DEPRECIATION	0	0	0	0	0	0	0	0	0	0
3 EXTERNAL AUDIT	0	0	6	15	0	0	0	196	0	0
4 1900 GF CONTRIBUTIONS	0	0	0	0	0	0	0	0	0	0
5 1200 AUDITOR-CONTROLLER	0	0	642	56	4,382	383	7,866	6,983	0	707
6 1300 COUNTY COUNSEL	0	0	0	0	0	0	0	0	13,926	0
7 1400 HR/PERSONNEL	0	0	0	0	0	0	0	2,921	0	0
8 1700 FACILITIES	0	0	0	0	0	0	0	14,699	5,114	0
9 1970 INFORMATION TECH	0	0	0	0	0	0	0	1,295	0	0
Total Current Allocations	0	0	648	71	4,382	383	7,866	26,095	19,040	707
Less: Prior Year Allocations	0	17	740	93	4,090	250	7,514	12,382	6,836	541
Carry-Forward	0	(17)	(91)	(22)	292	133	353	13,713	12,204	166
Proposed Costs	\$0	\$(17)	\$557	\$49	\$4,674	\$516	\$8,219	\$39,807	\$31,245	\$874

AMADOR COUNTY, CALIFORNIA 2 CFR Part 200 COST ALLOCATION PLAN FOR USE IN FY 2022-2023

Department	ALL OTHER	Total
1 BUILDING DEPRECIATION	\$121,176	\$764,267
2 EQUIPMENT DEPRECIATION	0	147,304
3 EXTERNAL AUDIT	0	63,602
4 1900 GF CONTRIBUTIONS	62,441	734,486
5 1200 AUDITOR-CONTROLLER	46,396	809,406
6 1300 COUNTY COUNSEL	0	1,064,228
7 1400 HR/PERSONNEL	0	530,986
8 1700 FACILITIES	271,784	1,419,102
9 1970 INFORMATION TECH	5,313	355,887
Total Current Allocations	507,110	5,889,267
Less: Prior Year Allocations	484,091	4,897,269
Carry-Forward	23,019	991,999
Proposed Costs	\$530,129	\$6,881,266