

NEGOTIATION AGREEMENT COUNTYWIDE COST ALLOCATION PLAN

Date:

Filing Ref:

June 22, 2022

SCR23

County of Santa Cruz Santa Cruz, California

Pursuant to the federal Office of Management and Budget Circular *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Grants* (Uniform Guidance), found at Title 2, Code of Federal Regulations, Part 200, the State Controller's Office formally approves the Countywide Cost Allocation Plan as described in Section I for use in fiscal year **2022-23**. This approval is subject to the conditions contained in Section III.

Departmental indirect cost proposals should clearly identify those costs that have been distributed through Sections I and II of this agreement in accordance with the guidelines of the responsible grantor agency for that department. Furthermore, data processing systems may be subject to grantor agency approval prior to the reimbursement of certain costs allocated, billed, or cost applied by the Data Processing Department.

SECTION I: COSTS DISTRIBUTED THROUGH COUNTYWIDE COST ALLOCATIONS

The indirect overhead and support service costs listed in the **Summary Schedule** (attached) are formally approved as actual costs for fiscal year **2020-21**, and as estimated costs for fiscal year **2022-23** on a "fixed with carry-forward" basis. These costs may be included as part of the county departments' costs indicated effective **July 1, 2022**, for further allocation to federal grants and contracts performed by the respective county departments.

SECTION II: COSTS DISTRIBUTED THROUGH BILLING OR COST TRANSFER MECHANISMS

- 1. Employee Fringe Benefits
- 2. Auditor-Controller-TTC
- 3. County Administration
- 4. County Counsel
- 5. General Services Admin
- 6. Facilities Management
- 7. Central Purchasing
- 8. Central Stores
- 9. Technical Radio Services
- 10. Personnel
- 11. Central Duplicating (ISF)

- 12. Information Services (ISF)
- 13. Public Works (ISF)
- 14. Service Center (ISF)
- 15. Risk Management (ISF)
- 16. Dental and Health Insurance (ISF)
- 17. Liability and Property Insurance (ISF)
- 18. Workers' Compensation (ISF)
- 19. Employee Benefit Staffing (ISF)
- 20. State Unemployment Insurance Program (ISF)

In addition to Section I, which provides for services furnished but not billed, the services listed above are furnished and billed to state/local departments and agencies.

Direct charges from the above cost centers should be billed or cost applied in accordance with the procedures established by the county as described in its Countywide Cost Allocation Plan and may be included as part of the county departments' costs indicated in Section I.

SECTION III: CONDITIONS

A. LIMITATIONS: Use of the amounts contained in this Negotiation Agreement are subject to any statutory or administrative limitations and, when ultimately allocated to individual grants or contracts through the indirect cost proposals of each county department, are applicable only to the extent that funds are available. Acceptance of the amounts agreed to herein is predicated on the conditions: (1) that no costs other than those incurred by the county were included for distribution in its Countywide Cost Allocation Plan as finally accepted, and that such costs are legal obligations of the county and allowable under the governing cost principles; (2) that similar types of costs have been accorded consistent accounting treatment; and (3) that the information provided by the county and used as the basis for acceptance of the amounts agreed to herein is not subsequently found to be materially incomplete or inaccurate.

B. CHANGES: Fixed amounts contained in this Negotiation Agreement are based on the organizational structure and accounting system in effect at the time the proposal was submitted. Significant changes in the organizational structure, or changes in the method of accounting for costs that materially affect the amount of reimbursement resulting from use of the amounts in this Negotiation Agreement, will require prior approval by the authorized representative of the responsible negotiation agency. Failure to obtain such approval may result in subsequent audit disallowances.

- C. FIXED AMOUNTS: The fixed amounts contained in Section I of this agreement are based on an estimate of the costs that will be incurred during the period to which the amounts apply. When the actual costs for this period are determined, any differences between the fixed costs used as an estimate and the actual costs will be considered in a subsequent agreement.
- **D. BILLED COSTS:** Charges for the services cited in Section II will be billed or cost applied in accordance with the procedures established by the county, and recorded on the books of the cost center providing the service. Such charges will be based on the actual allowable costs, as defined by Uniform Guidance, incurred by the cost center responsible for providing the service. Any differences between the billed allowable costs and the actual allowable costs for a particular accounting period will be considered in a subsequent agreement.
- **E. NOTIFICATION TO STATE AND FEDERAL AGENCIES:** Copies of this document will be provided to other state and federal agencies as a means of notifying them of this approval.
- **F. SPECIAL REMARKS:** There are no adjustments in the fiscal year 2022-23 Cost Allocation Plan.

SECTION IV: ACCEPTANCE	
COUNTY OF SANTA CRUZ	BETTY T. YEE CALIFORNIA STATE CONTROLLER
BY Original signed by	BY Original signed by
Edith Driscoll	SANDEEP SINGH, Manager
Name	Local Government Policy Section
Auditor-Controller-Treasurer-Tax Collector	Local Govt Programs & Services Division
Title	
06-22-2022	06-23-2022
Date	Date
	Negotiated by Alex Tran
	Telephone (916) 323-2369

cc: State and Federal Agencies

Attachment: Summary Schedule

Department	103210 Agricultural Commiss.	103300 Weights & Measures	103400 Mosquito Abatement # 53	106000 Ag Extension Services	109100 Assessor	150000 Board of Supervisors	182000 Clerk of the Board	183000 Economic Dev	184000 Cannabis Licensing	185000 Homeless Coordinator
1 000001 Bldg Depreciation	\$69,391	\$0	\$0	\$40,528	\$6,642	\$5,404	\$652	\$450	\$348	\$0
2 000002 Equipment Depreciation	0	6,960	0	0	0	0	0	0	0	0
3 131215 Cert Debt Svc Interest	0	0	0	0	0	0	0	0	0	0
4 120000 Auditor-Controller-TTC	17,628	1,832	8,854	882	19,822	17,603	6,230	2,302	5,885	20,839
5 181000 County Administration	17,622	1,994	7,346	970	22,124	20,803	5,422	6,197	48,187	80,314
6 240000 County Counsel	8,888	0	0	0	42,361	273,156	6,060	0	107,092	0
7 303100 Communications-911	0	0	0	0	0	0	0	0	0	0
8 331000 General Services Admin	0	0	0	0	0	0	0	0	0	0
9 333000 Facilities Management	43,018	0	0	77,231	83,554	85,880	5,882	5,597	5,218	0
10 334100 Central Purchasing	1,585	881	3,523	176	705	352	616	88	176	1,585
11 334200 Central Stores	24	0	12	0	11	5	2,603	0	0	0
12 431000 Technical Radio Services	0	0	0	0	0	0	0	0	0	0
13 490000 Parks, Open Space & Cultural	0	0	0	12,095	4,296	3,495	422	291	225	0
14 510000 Personnel	7,166	796	2,787	398	8,360	7,962	1,990	796	1,592	796
15 515202 General Insurance	24,916	0	0	26,948	20,160	29,781	0	0	0	0
Total Current Allocations	190,238	12,463	22,521	159,229	208,035	444,441	29,876	15,721	168,725	103,535
Less: Prior Year Allocations	157,668	12,901	29,643	57,703	224,891	383,944	65,945	16,489	185,968	9,609
Carry-Forward	32,570	(438)	(7,122)	101,527	(16,856)	60,497	(36,069)	(768)	(17,243)	93,925
Proposed Costs	\$222,808	\$12,026	\$15,399	\$260,756	\$191,180	\$504,938	\$(6,192)	\$14,953	\$151,482	\$197,460

Department	186000 Response Recovery & Resiliency	214000 Clerk- Elections	231000 Recorder	250000 Child Support Services	270000 D.A Public Admin	302100 Disaster Response	302200 COVID-19 Response	302300 Complex Fire 2020 Response	304100 County Fire Department	350000 Grand Jury
1 000001 Bldg Depreciation	\$0	\$4,394	\$4,376	\$0	\$21,173	\$0	\$0	\$0	\$0	\$250
2 000002 Equipment Depreciation	0	0	5,356	0	0	0	0	0	0	0
3 131215 Cert Debt Svc Interest	0	0	0	0	0	0	0	0	0	0
4 120000 Auditor-Controller-TTC	460	46,381	8,662	33,044	107,540	5,466	107	1,431	16,731	688
5 181000 County Administration	245	29,667	7,235	36,030	113,888	3,242	744,764	519	3,180	40
6 240000 County Counsel	0	62,780	0	1,385	59,191	0	0	0	0	22,393
7 303100 Communications-911	0	0	0	0	0	49,319	0	0	0	0
8 331000 General Services Admin	0	0	0	0	0	22,874	0	0	2,316	0
9 333000 Facilities Management	0	61,781	57,294	9,556	223,642	36,725	0	0	0	3,743
10 334100 Central Purchasing	0	2,994	1,057	2,025	7,112	1,409	616	2,290	10,391	88
11 334200 Central Stores	0	118	936	0	253	55	(50)	0	0	1
12 431000 Technical Radio Services	0	0	0	0	5,238	1,777	Ó	0	0	0
13 490000 Parks, Open Space & Cultural	0	2,842	2,830	0	11,731	0	0	0	0	162
14 510000 Personnel	0	12,739	2,787	13,535	39,808	1,194	0	0	0	0
15 515202 General Insurance	0	2,671	1,934	35,807	49,933	5,745	0	0	0	0
Total Current Allocations	704	226,367	92,467	131,382	639,509	127,806	745,437	4,240	32,618	27,365
Less: Prior Year Allocations	0	235,504	120,299	159,547	641,717	77,391	0	0	41,232	31,155
Carry-Forward	704	(9,137)	(27,832)	(28, 165)	(2,208)	50,415	745,437	4,240	(8,614)	(3,790)
Proposed Costs	\$1,409	\$217,229	\$64,636	\$103,217	\$637,300	\$178,221	\$1,490,874	\$8,479	\$24,004	\$23,575

Department	360000 Health Services Agency	363320 Public Guardian	3670 HSA Environment al Health	3601 Agency and Admin Support Svcs	3610 Medical Clinics	3620 Public Health	3628 HSA	3630 Mental Health (Div 30 & 40)	3640 Substance Abuse	3650 Medicruz
1 000001 Bldg Depreciation	\$622,747	\$3,005	\$4,910	\$0	\$94,493	\$42,064	\$0	\$93,675	\$0	\$0
2 000002 Equipment Depreciation	0	0	0	0	22,268	18,900	0	53,067	0	2,751
3 131215 Cert Debt Svc Interest	449,464	0	0	0	0	0	0	0	0	0
4 120000 Auditor-Controller-TTC	182,504	2,902	39,758	57,966	175,546	152,679	0	367,803	7,799	20,881
5 181000 County Administration	0	2,072	40,217	49,030	197,780	137,690	0	276,284	14,304	8,706
6 240000 County Counsel	312,690	33,279	43,608	0	0	0	0	0	0	0
7 303100 Communications-911	0	0	0	0	0	0	0	0	0	0
8 331000 General Services Admin	0	0	0	0	0	0	0	0	0	0
9 333000 Facilities Management	378,669	0	64,060	0	0	0	0	0	0	0
10 334100 Central Purchasing	0	0	2,994	4,279	19,902	19,550	0	13,914	3,434	1,145
11 334200 Central Stores	12,398	0	0	0	0	0	0	0	0	0
12 431000 Technical Radio Services	0	0	0	0	0	162	0	0	0	0
13 490000 Parks, Open Space & Cultural	156,398	2,771	3,175	0	28,201	12,554	0	27,957	0	0
14 510000 Personnel	0	0	15,127	18,632	75,636	50,955	0	84,792	8,360	1,592
15 515202 General Insurance	0	0	0	0	0	0	0	0	0	0
Total Current Allocations	2,114,869	44,029	213,849	129,906	613,825	434,553	0	917,492	33,898	35,075
Less: Prior Year Allocations	1,451,923	96,306	225,084	21,724	407,943	150,867	0	818,359	45,521	35,224
Carry-Forward	662,946	(52,277)	(11,234)	108,182	205,882	283,685	(0)	99,133	(11,624)	(149)
Proposed Costs	\$2,777,815	\$(8,248)	\$202,615	\$238,088	\$819,707	\$718,238	\$(0)	\$1,016,624	\$22,274	\$34,926

Department	3660 Detention Medical Services	391200 HRA - Homeless Assist.	391300 Shelter & Care	391500 SCZ Complex Fire Shelters		391700 HRA - Participant	392100 Human Services	392200 HRA - Categorical Aids	392300 HRA - 3 General Assist.	392400 HRA - Family Relations
1 000001 Bldg Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$322,119	\$0	\$0	\$0
2 000002 Equipment Depreciation	0	0	0	0	0	0	0	0	0	0
3 131215 Cert Debt Svc Interest	0	0	0	0	0	0	242,358	0	0	0
4 120000 Auditor-Controller-TTC	0	7,132	256,777	6,110	11,907	0	494,870	3,448	0	853
5 181000 County Administration	0	5,195	209,299	8,174	5,009	0	495,719	0	0	120
6 240000 County Counsel	0	0	0	0	0	0	203,370	0	0	0
7 303100 Communications-911	0	0	0	0	0	0	0	0	0	0
8 331000 General Services Admin	0	0	0	0	0	0	0	0	0	0
9 333000 Facilities Management	0	0	0	0	0	0	114,703	0	0	0
10 334100 Central Purchasing	0	1,145	9,423	2,818	2,994	0	24,896	88	0	440
11 334200 Central Stores	0	6,691	0	0	0	0	15,989	0	0	0
12 431000 Technical Radio Services	0	0	0	0	0	0	1,942	0	0	0
13 490000 Parks, Open Space & Cultural	0	0	0	0	0	0	116,902	0	0	0
14 510000 Personnel	0	1,194	88,773	4,777	1,194	0	267,122	0	0	0
15 515202 General Insurance	0	0	0	0	0	0	0	0	0	0
Total Current Allocations	0	21,357	564,272	21,879	21,104	0	2,299,990	3,536	0	1,413
Less: Prior Year Allocations	0	0	0	0	15,790	0	2,237,292	4,602	0	501
Carry-Forward	0	21,357	564,272	21,879	5,314	0	62,698	(1,065)	0	912
Proposed Costs	\$0	\$42,714	\$1,128,544	\$43,759	\$26,419	\$0	\$2,362,687	\$2,471	\$0	\$2,325

Department	393000 Veterans Service Offcr	395200 Community Programs	451000 GF - Courts	540000 Planning	572000 Probation/Ju venile Hall	574000 Probation	576000 St. Corrections	577000 Care of Court Wards	591000 Public Defender	600000 DPW
1 000001 Bldg Depreciation	\$0	\$0	\$0	\$14,154	\$38,284	\$62,615	\$0	\$0	\$0	\$26,349
2 000002 Equipment Depreciation	0	0	0	0	0	0	0	0	0	0
3 131215 Cert Debt Svc Interest	0	0	0	0	0	0	0	0	0	0
4 120000 Auditor-Controller-TTC	4,162	2,120	835	77,006	37,303	157,131	194	103	146,700	446,493
5 181000 County Administration	4,040	0	186	73,277	39,257	101,972	0	11	10,790	298,366
6 240000 County Counsel	0	0	39,591	209,662	0	41,323	0	0	149,793	114,478
7 303100 Communications-911	0	0	0	0	0	0	0	0	0	0
8 331000 General Services Admin	0	0	0	0	0	0	0	0	0	0
9 333000 Facilities Management	0	0	13,594	186,352	12,316	421,723	0	0	0	174,234
10 334100 Central Purchasing	881	5,284	88	2,818	3,875	11,712	176	176	6,781	29,480
11 334200 Central Stores	11	0	0	130	858	0	0	0	0	3,907
12 431000 Technical Radio Services	0	0	0	0	3,716	0	0	0	0	43,267
13 490000 Parks, Open Space & Cultural	0	0	0	9,154	46,589	46,391	0	0	0	8,784
14 510000 Personnel	1,592	0	0	26,274	16,321	36,226	0	0	0	96,345
15 515202 General Insurance	0	0	0	0	53,969	31,208	0	0	0	0
Total Current Allocations	10,686	7,404	54,294	598,826	252,488	910,299	370	290	314,064	1,241,703
Less: Prior Year Allocations	11,122	2,800	51,673	654,827	359,949	808,610	81	247	384,056	1,120,356
Carry-Forward	(436)	4,604	2,622	(56,001)	(107,462)	101,690	288	42	(69,992)	121,348
Proposed Costs	\$10,250	\$12,008	\$56,916	\$542,825	\$145,026	\$1,011,989	\$658	\$332	\$244,073	\$1,363,051

Department	661000 Sheriff- Coroner	661500 Burial of Indigents	662000 Detention	664000 Crt Security	131830 Assn of Monterey BAG	131855 County Library	134945 Cultural Services	135420 Fish & Game	543100 Housing Planning	136101 RDA Oversite- Housing
1 000001 Bldg Depreciation	\$1,204,852	\$0	\$419,915	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2 000002 Equipment Depreciation	70,081	0	76,380	0	0	0	0	0	0	0
3 131215 Cert Debt Svc Interest	0	0	0	0	0	0	0	0	0	0
4 120000 Auditor-Controller-TTC	245,237	0	194,660	40,930	0	17,645	0	0	10,227	0
5 181000 County Administration	220,625	0	176,119	36,710	0	29,848	0	0	3,878	0
6 240000 County Counsel	132,290	0	0	0	0	0	0	0	0	0
7 303100 Communications-911	789,101	0	0	0	0	0	0	0	0	0
8 331000 General Services Admin	0	0	0	0	0	0	0	0	0	0
9 333000 Facilities Management	2,250	0	576,918	0	0	0	0	0	0	0
10 334100 Central Purchasing	20,905	0	15,235	264	0	0	0	0	0	0
11 334200 Central Stores	393	0	9,355	0	0	0	0	0	0	0
12 431000 Technical Radio Services	98,770	0	0	0	0	0	0	0	0	0
13 490000 Parks, Open Space & Cultural	132	0	54,633	0	0	0	0	0	0	0
14 510000 Personnel	69,665	0	60,111	12,341	0	0	0	0	0	0
15 515202 General Insurance	787,639	0	586,450	0	0	0	0	0	0	0
Total Current Allocations	3,641,938	0	2,169,775	90,245	0	47,494	0	0	14,105	0
Less: Prior Year Allocations	3,277,694	117	2,356,414	75,855	0	47,162	0	59	5,132	0
Carry-Forward	364,244	(117)	(186,639)	14,391	0	332	0	(59)	8,974	0
Proposed Costs	\$4,006,182	\$(117)	\$1,983,136	\$104,636	\$0	\$47,825	\$0	\$(59)	\$23,079	\$0

Department	333500 Fleet Operations(I SF)	420000 Information Srvcs(ISF)	423000 Duplicating(I SF)	511100 Dental/Health Self Ins		515200 Liab. & Property Ins.	515300 Workers Comp Self Ins.	515400 State Unemployme nt Ins.	515505 Employee Benefit	304300 CSA#4 Pajaro Dunes
1 000001 Bldg Depreciation	\$0	\$11,185	\$1,960	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2 000002 Equipment Depreciation	0	0	0	0	0	0	0	0	0	0
3 131215 Cert Debt Svc Interest	0	0	0	0	0	0	0	0	0	0
4 120000 Auditor-Controller-TTC	12,378	84,693	3,179	8,625	10,381	26,749	19,225	1,951	3,882	4,605
5 181000 County Administration	5,552	58,508	2,035	2,080	10,880	6,576	4,857	501	1,585	1,074
6 240000 County Counsel	0	23,662	0	0	0	39,253	5,194	0	0	0
7 303100 Communications-911	0	0	0	0	0	0	0	0	0	0
8 331000 General Services Admin	91,700	0	0	0	0	0	0	0	0	0
9 333000 Facilities Management	19,277	165,515	24,999	0	16,581	0	0	0	0	0
10 334100 Central Purchasing	5,988	6,781	1,321	88	881	352	440	0	352	2,290
11 334200 Central Stores	996	215	1	0	294	0	0	0	0	0
12 431000 Technical Radio Services	0	0	0	0	0	0	0	0	0	0
13 490000 Parks, Open Space & Cultural	0	7,234	1,268	0	0	0	0	0	0	0
14 510000 Personnel	1,592	19,108	796	0	4,379	0	0	0	0	0
15 515202 General Insurance	0	0	0	0	0	0	0	0	0	0
Total Current Allocations	137,484	376,901	35,558	10,793	43,395	72,930	29,717	2,452	5,819	7,969
Less: Prior Year Allocations	99,896	352,659	43,357	11,570	306,502		25,119		11,651	6,360
Carry-Forward	37,588	24,242	(7,799)	(777)	(263,107)	22,254	4,598	470	(5,832)	1,609
Proposed Costs	\$175,072	\$401,142	\$27,759	\$10,016	\$(219,711)	\$95,184	\$34,315	\$2,922	\$(13)	\$9,578

FY 2021 11/23/2021

County of Santa Cruz 2 CFR Part 200 Cost Plan for Use in FY 2022-23

Department	135461 SC Flood Control Zone 4	135462 SD- FC/WC	133607 SC Septage CSA 12 Gen	133608 SC Septage CSA 12 ZoneA	134910 CSA#11 Park & Rec	136105 CSA 9E	702000 LAFCO	702800 Animal Services Auth.	720000 Transportatio n Comm.	750000 Superior Court
1 000001 Bldg Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$2,265	\$9,240	\$0	\$91,104
2 000002 Equipment Depreciation	0	0	0	0	0	0	0	0	0	0
3 131215 Cert Debt Svc Interest	0	0	0	0	0	0	0	0	0	0
4 120000 Auditor-Controller-TTC	4,763	2,139	0	70	2,169	134	(11)	11,922	0	252
5 181000 County Administration	1,247	560	0	0	694	35	1,362	47,370	0	0
6 240000 County Counsel	0	0	0	0	0	0	(71)	40,053	0	0
7 303100 Communications-911	0	0	0	0	0	0	0	0	0	0
8 331000 General Services Admin	0	0	0	0	0	0	0	0	0	0
9 333000 Facilities Management	0	0	0	0	0	0	36,026	4,668	0	71,181
10 334100 Central Purchasing	881	880	176	176	264	528	88	(17)	0	0
11 334200 Central Stores	0	0	0	0	0	0	154	241	0	0
12 431000 Technical Radio Services	0	0	0	0	0	0	0	0	0	0
13 490000 Parks, Open Space & Cultural	0	0	0	0	0	0	1,465	0	0	23,804
14 510000 Personnel	0	0	0	0	0	0	796	11,146	0	0
15 515202 General Insurance	0	0	0	0	0	0	0	0	0	0
Total Current Allocations	6,890	3,579	176	246	3,127	698	42,076	124,623	0	186,340
Less: Prior Year Allocations	6,992	2,758	0	57	5,650	422	30,059	100,227	88,765	371,909
Carry-Forward	(102)	820	176	190	(2,522)	275	12,017	24,397	(88,765)	(185,569)
Proposed Costs	\$6,788	\$4,399	\$352	\$436	\$605	\$973	\$54,093	\$149,020	\$(88,765)	\$772

Department	61xxxxx RDA Successor Agency	999999 All Other	Total
1 000001 Bldg Depreciation	\$0	\$241,265	\$3,459,808
2 000002 Equipment Depreciation	0	0	255,761
3 131215 Cert Debt Svc Interest	0	0	691,822
4 120000 Auditor-Controller-TTC	924	336,159	4,026,258
5 181000 County Administration	0	0	3,739,383
6 240000 County Counsel	(96)	21,425	1,992,810
7 303100 Communications-911	0	147,956	986,376
8 331000 General Services Admin	0	0	116,890
9 333000 Facilities Management	0	725,389	3,707,576
10 334100 Central Purchasing	352	25,277	289,466
11 334200 Central Stores	285	201	56,087
12 431000 Technical Radio Services	0	16,026	170,898
13 490000 Parks, Open Space & Cultural	0	44,822	630,620
14 510000 Personnel	0	0	1,077,552
15 515202 General Insurance	0	1,479	1,658,641
Total Current Allocations	1,465	1,559,999	22,859,947
Less: Prior Year Allocations	902	1,121,589	19,757,997
Carry-Forward	563	438,411	3,101,950
Proposed Costs	\$2,028	\$1,998,410	\$25,961,898