

NEGOTIATION AGREEMENT COUNTYWIDE COST ALLOCATION PLAN

September 28, 2022

TRI23

Date:

Filing Ref:

County of Trinity Weaverville, California

Pursuant to the federal Office of Management and Budget Circular *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Grants* (Uniform Guidance), found at Title 2, Code of Federal Regulations, Part 200, the State Controller's Office formally approves the Countywide Cost Allocation Plan as described in Section I for use in fiscal year **2022-23**. This approval is subject to the conditions contained in Section III.

Departmental indirect cost proposals should clearly identify those costs that have been distributed through Sections I and II of this agreement in accordance with the guidelines of the responsible grantor agency for that department. Furthermore, data processing systems may be subject to grantor agency approval prior to the reimbursement of certain costs allocated, billed, or cost applied by the Data Processing Department.

SECTION I: COSTS DISTRIBUTED THROUGH COUNTYWIDE COST ALLOCATIONS

The indirect overhead and support service costs listed in **Schedule A** (attached) are formally approved as actual costs for fiscal year **2020-21**, and as estimated costs for fiscal year **2022-23** on a "fixed with carry-forward" basis. These costs may be included as part of the county departments' costs indicated effective **July 1**, **2022**, for further allocation to federal grants and contracts performed by the respective county departments.

SECTION II: COSTS DISTRIBUTED THROUGH BILLING OR COST TRANSFER MECHANISMS

- 1. Employee Fringe Benefits
- 2. General Services
- 3. Administration
- 4. Information Technology
- 5. Auditor-Controller
- 6. Treasurer/Tax-Collector

- 7. County Counsel
- 8. Human Resources
- 9. Copier ISF
- 10. Motor Pool ISF
- 11. OPEB ISF

In addition to Section I, which provides for services furnished but not billed, the services listed above are furnished and billed to state/local departments and agencies.

Direct charges from the above cost centers should be billed or cost applied in accordance with the procedures established by the county as described in its Countywide Cost Allocation Plan and may be included as part of the county departments' costs indicated in Section I.

SECTION III: CONDITIONS

- **A. LIMITATIONS:** Use of the amounts contained in this Negotiation Agreement are subject to any statutory or administrative limitations and, when ultimately allocated to individual grants or contracts through the indirect cost proposals of each county department, are applicable only to the extent that funds are available. Acceptance of the amounts agreed to herein is predicated on the conditions: (1) that no costs other than those incurred by the county were included for distribution in its Countywide Cost Allocation Plan as finally accepted, and that such costs are legal obligations of the county and allowable under the governing cost principles; (2) that similar types of costs have been accorded consistent accounting treatment; and (3) that the information provided by the county and used as the basis for acceptance of the amounts agreed to herein is not subsequently found to be materially incomplete or inaccurate.
- **B.** CHANGES: Fixed amounts contained in this Negotiation Agreement are based on the organizational structure and accounting system in effect at the time the proposal was submitted. Significant changes in the organizational structure, or changes in the method of accounting for costs that materially affect the amount of reimbursement resulting from use of the amounts in this Negotiation Agreement, will require prior approval by the authorized representative of the responsible negotiation agency. Failure to obtain such approval may result in subsequent audit disallowances.
- C. FIXED AMOUNTS: The fixed amounts contained in Section I of this agreement are based on an estimate of the costs that will be incurred during the period to which the amounts apply. When the actual costs for this period are determined, any differences between the fixed costs used as an estimate and the actual costs will be considered in a subsequent agreement.

- **D. BILLED COSTS:** Charges for the services cited in Section II will be billed or cost applied in accordance with the procedures established by the county, and recorded on the books of the cost center providing the service. Such charges will be based on the actual allowable costs, as defined by Uniform Guidance, incurred by the cost center responsible for providing the service. Any differences between the billed allowable costs and the actual allowable costs for a particular accounting period will be considered in a subsequent agreement.
- **E. NOTIFICATION TO STATE AND FEDERAL AGENCIES:** Copies of this document will be provided to other state and federal agencies as a means of notifying them of this approval.
- **F. SPECIAL REMARKS:** There are no adjustments in the fiscal year 2022-23 Cost Allocation Plan.

SECTION IV: ACCEPTANCE	
COUNTY OF TRINITY	BETTY T. YEE CALIFORNIA STATE CONTROLLER
BY Original signed by	BY Original signed by
Angela Bickle	SANDEEP SINGH, Manager
Name	Local Government Policy Section
Auditor-Controller	Local Govt Programs & Services Division
Title	
10-17-2022	10-17-2022
Date	Date
	Negotiated by Betty Chen
	Telephone (916) 327-9496

cc: State and Federal Agencies

Attachment: Schedule A

Fund Department	101 2500	101 1100	101 1400	101 1650	101 1910	101 2050
	Clerk Recorder	BOS	Assessor	Elections	Surveyor	Grand Jury
Bldg. Use	1,742	3,703	327	1,533		20
County Audit	23	23	23	23	23	23
Insurance	2,749	8,450	2,805	2,139	0	187
General Services	17,519	27,830	9,305	15,116		738
Administration	590	5,974	704	1,253	0	8
Human Resources	781	3,893	2,322	781	0	0
Information Technology	3,824	16,882	6,750	10,023	0	780
Auditor	2,613	10,332	5,048	3,871	56	68
Treasurer	3,741	1,252	594	1,281	34	20
County Counsel	449	12,848	1,384	1,595		202
Total Plan Allocation	34,030	91,188	29,264	37,616	113	2,045
Roll Forward	-2,683	24,868	3,531	69,661	-658	-2,428
Adjustments	-	-	-	_	-	-
Proposed Costs	31,348	116,056	32,795	107,277	-546	-383

Fund Department	101 2100	177 4230	101 2200	101 2300	101 2400	101 2480
	District Attorney	Alcohol & Other Drug	Sheriff	Jail	Probation	Building & Dev. Svcs
Bldg. Use	2,961	0	11,471	34,562	5,072	473
County Audit	24	827	199	23	134	23
Insurance	10,857	1,859	89,167	50,995	17,198	4,201
General Services	40,187	12,223	60,168	52,952	27,471	-16
Administration	2,255	883	30,100	3,427	8,261	1,258
Human Resources	6,207	2,322	20,527	18,577	9,363	3,111
Information Technology	18,131	4,225	62,533	29,493	26,447	11,683
Auditor	13,454	8,529	45,370	31,053	25,518	6,995
Treasurer	3,624	1,966	5,025	2,841	3,749	3,336
County Counsel	2,805	0	4,717	87	1,045	619
Total Plan Allocation	100,506	32,834	329,277	224,010	124,259	31,683
Roll Forward	-3,753	-1,119	-55,567	25,482	951	-8,459
Adjustments	-	-	-	-	-	
Proposed Costs	96,752	31,715	273,710	249,491	125,209	23,225

Fund Department	101 2490	101 2110	101 2800	101 2350	153 1853	101 6000
	Ag Sealer	Coroner	Planning	Animal Control	Airports	Library
Bldg. Use	0		582	1,409	0	14,432
County Audit	23	23	32	23	108	23
Insurance	2,735		7,094	6,415	0	10,757
General Services	2,066		3,576	1,920	3,863	28,203
Administration	4,949	102	3,016	312	163	931
Human Resources	2,411		6,200	3,096	0	3,104
Information Technology	3,794		21,497	4,293	41	6,325
Auditor	4,156	1,070	9,344	4,514	1,834	5,402
Treasurer	5,446	384	2,831	726	690	1,801
County Counsel	426	0	7,783		18	0
Total Plan Allocation Roll Forward	26,007 5,996	1,578 159	61,955 1,301	22,709 -1,753	6,717 2,752	70,977 -6,251
Adjustments	-	-	-	-	-	-
Proposed Costs	32,004	1,738	63,256	20,956	9,469	64,725

Fund Department	101 6200	170 2425	101 1500	132 2130	144 2210	148 2280
	тс со-ор	Evid. Base PO Sup.	Courts General	Child Supt Services	Lake Patrol	Cannabis Eradication
Bldg. Use			12,667		2,303	
County Audit	23			450	71	203
Insurance	682		0	620	2,321	809
General Services			88,640	133		
Administration	20	239		3,924	193	122
Human Resources	774	0	0	834	774	3,907
Information Technology	144			1,168	0	
Auditor	938	1,043		4,445	1,674	823
Treasurer	245	0		1,081	311	179
County Counsel				248		
Total Plan Allocation	2,825	1,282	101,307	12,902	7,646	6,043
Roll Forward	-269	-644	20,804	-1,047	1,458	4,013
Adjustments	-	-	-	-	-	-
Proposed Costs	2,557	638	122,111	11,855	9,103	10,056

Fund Department	173 2700	905 9300	102 3000	160 3360	402 4402
	Natural Resources	Cemetery	Road	Transit	Health
Bldg. Use					
County Audit	0	11	9,804	1,518	738
Insurance	620	0	21,685	2,478	9,991
General Services	0	4,062	29,053	0	1,912
Administration	1	173	34,219	924	8,723
Human Resources	0	0	27,479	3,096	8,515
Information Technology	0	164	37,396	3,413	26,421
Auditor	7	236	90,176	8,735	29,721
Treasurer	2	95	13,518	4,518	5,073
County Counsel	0		0	37	1,435
Total Plan Allocation	630	4,743	263,331	24,719	92,527
Roll Forward	119	-572	42,550	-8,175	11,292
Adjustments	-	-	-	-	-
Proposed Costs	748	4,170	305,880	16,543	103,820

Fund Department	570 8570	109 4100	176 4180	112 4200	920 9500	174 2950
	Mental Hith Srvs Act CSS	Tobacco	WIC	Behavioral Health	Solid Waste	Vehicle Abatement
Bldg. Use			0			
County Audit	2,710	200	397	1,317	3,815	6
Insurance		0	0	16,729	14,250	0
General Services		0	257	48,298	33,953	516
Administration	1,108	131	276	28,500	11,244	486
Human Resources	0	0	0	21,242	17,945	0
Information Technology		0	11,454	58,803	28,645	82
Auditor	4,848	784	2,413	52,570	38,657	479
Treasurer	12	130	741	5,340	18,877	230
County Counsel		999.150404.5	0	1,536	394	
Total Plan Allocation	8,678	1,246	15,540	234,334	167,781	1,800
Roll Forward	-11,129	-650	5,605	3,975	-5,246	-2,371
Adjustments	-		-	-	-	
Proposed Costs	-2,452	595	21,144	238,310	162,534	-572

Fund Department	111 5000	101 5105	544 8544	101 2301	149 2290	543 8543
	Welfare	Public Guardian	Pandemic	Jail Health	Nat' Forest Eradication	HPP
Bldg. Use	2,692			0		
County Audit	6,958	23	35	23	0	239
Insurance	35,936	0		633		
General Services	3,862	0	50			
Administration	43,988	113	39	544	0	89
Human Resources	417	0	0	774	0	
Information Technology	46,087	0	0	1,073		
Auditor	172,076	10,691	284	3,775	4	596
Treasurer	57,884	8,227	71	558	2	127
County Counsel	2,549	0	0	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
Total Plan Allocation	372,448	19,054	479	7,379	7	1,051
Roll Forward	29,872	14,101	-262	-754	-9	-527
Adjustments	-	-	-	-	-	-
Proposed Costs	402,320	33,155	217	6,626	-3	524

Fund Department	101 2460	599 8599	802-803 8802-8803	147 2260	201-262 8201-8262	Other
	Juvenile Hall	Prison Rape Elim.	Working Capital	Emergency Services	Special Districts	Other Department
Bldg. Use	18,732			1,271		1,292
County Audit	23		246	391	214	436
Insurance	11,634	218	0	838		3,098
General Services	7,058		5,853	7,357	0	144,999
Administration	699	0	322	2,764	19,059	830
Human Resources	1,548		0	774	0	-75,117
Information Technology	2,762	0		6,102		-1,237
Auditor	5,614	0	2,313	3,410	88,393	79,639
Treasurer	846	0	558	831	9,536	10,556
County Counsel	28			229		52,470
Total Plan Allocation	48,943	218	9,292	23,967	117,201	216,967
Roll Forward	-26,476	-31	246	9,900	98,585	-121,864
Adjustments	-	-	-	-	-	-
Proposed Costs	22,467	187	9,538	33,867	215,786	95,104

Fund Department	598 8598	713 0713	237 8237	101 5090	483 8483	101 1520
	LEA Grant	Trial Courts	Trans Comm	Vet Svcs Officer	Title III	Collections Delinquent
Bldg. Use				101		
County Audit	14		109	23	76	
Insurance				1,703	0	
General Services		0		1,375		
Administration	25	70	2,630	415	37	
Human Resources	0	0	7	774	0	
Information Technology		2,036	1,792	1,278		
Auditor	121	372	1,776	1,522	211	
Treasurer	7	6,300	252	347	29	
County Counsel	90.00		1,847	0		
Total Plan Allocation	168	8,778	8,413	7,538	354	0
Roll Forward	5	5,620	-139	1,879	-1,047	-13,651
Adjustments	-	-	-	-	-	-
Proposed Costs	172	14,398	8,274	9,416	-694	-13,651

Fund Department	550 8550	193 8193	158 2247	192 8192	142 1812	101 1050
	CDC Bioterrorism	Grants Admin	Emergency Oper. Cntr	Victim Witness DA	Jail Capital Project	Code Enforce Settlement
Bldg. Use		91		564		
County Audit	146	9,744		378	6,462	23
Insurance	0			2,708		
General Services	92	913		0		
Administration	82	9,364		876	17,675	
Human Resources	0	930		1,548	52	
Information Technology	0	1,422		3,501		
Auditor	948	2,414		2,798	61,261	4
Treasurer	362	852		445	286	2
County Counsel		1,627		55	298	
Total Plan Allocation	1,631	27,357	0	12,873	86,034	29
Roll Forward	-708	13,651	-2,444		83,225	-68
Adjustments	-	-	_,	-	-	
Proposed Costs	923	41,008	-2,444	20,332	169,259	-38

Fund Department	101 2205	101 2481	238 8238	115 4115	197 8197	133 2145
	Code Enforce Sheriff	Enviro Health	Gen Plan Update	Tobacco Prop 56	Supp County Assessor	VAWVP DA
Bldg. Use		337				
County Audit	23	23	789	102	109	
Insurance	1,991	3,283	625			0
General Services		2,043				
Administration	492	574	567	180	1	0
Human Resources	2,322	2,322	781			
Information Technology	3,220	5,560	1,073		185	
Auditor	4,234	6,265	998	801	10	6
Treasurer	501	1,301	42	10	2	2
County Counsel		119	0			
Total Plan Allocation	12,783	21,827	4,875	1,093	308	9
Roll Forward	12,689	19,298	4,538	-338	(2,697)	9
Adjustments	-	-	-	-	-	-
Proposed Costs	25,473	41,125	9,413	755	(2,389)	18

Fund Department	113 8113	199 8199	188 6300	107 7990	114 8114	142 1810
	Adult Drug Court	JAG Grant Probation	ОРЕВ	Debt Service	American Resc. Plan	Capital Projects
Bldg. Use						
County Audit	197	1	3,645	2,841	1,052	42
Insurance						
General Services						
Administration	96	3				
Human Resources						
Information Technology						
Auditor	446	64	3,071			
Treasurer County Counsel	17	32	1,883			
Total Plan Allocation	756	100	8,598	2,841	1,052	42
Roll Forward	756	100	8,598	2,841	1,052	42
Adjustments		-	0	0	-	-
Proposed Costs	1,511	199	17,197	5,681	2,104	84

Fund	489	492	493	499	500	502
Department	8489	8492	8493	8499	8500	8502
	Child	Real. Soc	Real: Health	Loc Comm	DA Real.	Juv Just
	Poverty	Services	Services	Corr Real	2011	Real 2011
Bldg. Use County Audit Insurance General Services Administration Human Resources Information Technology Auditor Treasurer County Counsel	28	516	220	156	9	88
Total Plan Allocation	28	516	220	156	9	88
Roll Forward	28	516	220	156	9	88
Adjustments	-	-	-	-	-	-
Proposed Costs	56	1,032	440	313	17	176

Fund	503	504	511	513	515	517
Department	8503	8504	8511	8513	8515	8517
	HHS Real.	BHS Real.	County Child	Micrographic	Auto Rec.	Vital & Health
	2011	2011	Fund	Fund	Retrieval	Stats
Bldg. Use County Audit Insurance General Services Administration Human Resources Information Technology Auditor Treasurer County Counsel	331	74	31	20	66	4
Total Plan Allocation	331	74	31	20	66	4
Roll Forward	331	74	31	20	66	4
Adjustments	-	-	-	-	-	-
Proposed Costs	662	149	62	40	131	9

Fund Department	521 8521	522 8522	542 8542	545 8545	555 8555	556 8556
	Soc. Sec. Truncation	Comm Corr Perf. Inc.	Fingerprint ID	PHER	Law Library	Sheriff Inmate
Bldg. Use County Audit Insurance General Services Administration Human Resources Information Technology Auditor Treasurer County Counsel	10	26	19	1,832	4	4
Total Plan Allocation Roll Forward Adjustments Proposed Costs	10 10 - 21	26 26 - 53	19 19 -	1,832 1,832 - 3,663	4 4 - 7	4 4 - 9

Fund	558	561	562	581	587	588
Department	8558	8561	8562	8581	8587	8588
	County Blood	Local Law	Local Law	Co Crim	Justice Asset	Asset Seizure
	& Alcohol	Sheriff Real	Probation Real	Justice Fac	Seizure	DA
Bldg. Use County Audit Insurance General Services Administration Human Resources Information Technology Auditor Treasurer County Counsel	1	80	67	25	8	93
Total Plan Allocation Roll Forward Adjustments Proposed Costs	1 1 -	80 80 - 161	67 67 - 134	25 25 - 51	8 8 - 16	93 93 - 186

Fund	589	590	591	592	593	594
Department	8589	8590	8591	8592	8593	8594
	EMS Physicians	EMS Hospital	EMS Discretionary	Treasury Asset Seizure		Probation Asset Seziure
Bldg. Use County Audit Insurance General Services Administration Human Resources Information Technology Auditor Treasurer County Counsel	12	1	3	3	89	42
Total Plan Allocation	12	1	3	3	89	42
Roll Forward	12	1	3	3	89	42
Adjustments	-	-	-	-	-	-
Proposed Costs	24	3	6	7	177	84

Fund 595 Department 8595

	Alpine House Maint Fund	Grand Totals
Bldg. Use County Audit Insurance General Services Administration Human Resources Information Technology Auditor Treasurer County Counsel	30	118,337 61,133 350,462 683,548 256,005 104,396 469,267 870,895 191,562 96,850
Total Plan Allocation Roll Forward Adjustments Proposed Costs	30 30 - 60	3,202,457 259,083 0 3,461,539