

# California Uniform Construction Cost Accounting Commission

## Minutes of the December 13, 2013 Meeting

### Location

California State Controller's Office  
300 Capitol Mall, 6<sup>th</sup> Floor Room 635  
Sacramento, CA 95814

### 1. Call to Order

Chairperson Hicks called the meeting to order at 9:37 AM and called roll.

Present: Jeff Armstrong, Eddie Bernacchi, Robert R. Campbell, Will Clemens, Linda Clifford, William R. Dildine, Lisa Ekers, George Hicks, and David McCosker

Absent: Cesar R. Diaz

Guests: Guiselle Carreon (Commissioner Carreon attended the meeting as a member of the public via teleconference. She called in from a location not previously listed on the agenda.)  
Cathryn Hilliard, Construction Industry Force Account Council (CIFAC)

SCO Staff: Anita Dagan, Manager  
Jim Reisinger, Supervisor  
Darryl Mar, Fiscal Analyst

### 2. Introductions

The commissioners, staff, and guests all introduced themselves.

### 3. Oath of Office

### 4. Approval of the Minutes for the Meeting of August 22, 2013 (Refer to attachment Item 4)

Commissioner McCosker motioned and Commissioner Clemens seconded to approve the minutes of the August 22, 2013 meeting. **The motion passed 7-0, with Commissioners Dildine and Ekers abstaining.**

# California Uniform Construction Cost Accounting Commission

## 5. Commission Update (Refer to attachment Item 5)

- a. *Report on new participating agencies* – Staff presented an updated participating agency list, noting that 19 new agencies have opted into the UPCCAA (Act), bringing the number of agencies participating in the Act to 869.
- b. *Funding update* – Staff reported that the Commission had \$4,298.03 of unrestricted donations available for its use.

## 6. Public Comment

Cathryn Hilliard asked why some of the trade journals in the Cost Accounting and Procedures Manual have locations outside of California listed. Staff explained that some of the trade journals have offices outside of California that list projects that are based in California.

## 7. Staff Comment/Requests

Staff reminded the Commissioners to submit their certificates for the State Officials Ethics Course by the end of year.

## 8. Commissioner Comments/Requests/Questions

Commissioner Dildine expressed interest in teleconferencing into the meeting from the State Controller's Office southern California location. Staff will look into the availability for the next meeting.

## 9. Old Business (Refer to attachment Item 9)

- a. *Final updates for the manual*
  - i. *Manual Changes*
    1. *Section I* - The subcommittee will incorporate changes discussed at the meeting for review at the next meeting.
    2. *Deletion of Appendix C* – The Commission agrees that Appendix C of the Manual should be removed. Appendix C covers past Commission rulings and is not relevant to procedures set forth in the Manual. The posting of meeting minutes on the SCO website allows the public to see the Commission's rulings.
  - ii. *Legislative Changes*
    1. *Changes to the statute language – outlined with proposed language* – The subcommittee will incorporate changes discussed at the meeting for review at the next meeting.
    2. *Institution of the fee structure – proposed language* – The fee language will be further worked upon by the subcommittee for review at the next meeting.
    3. *Strategic plan for presenting this information to the legislature and for gaining support from member agencies and industry supporters via Omnibus bill* – The Commission will solicit letters from their respective constituents to gain support for the fee language.
- b. *Proposed initial changes for Section II* - The subcommittee will incorporate changes discussed at the meeting for review at the next meeting.

# California Uniform Construction Cost Accounting Commission

- c. *Discuss methodology for changes in Sections III – V and Appendices A & B* – The subcommittee will incorporate changes discussed at the meeting for review at the next meeting.

## 10. New Business

- a. *Cleanup legislation for PCC 22010(b)* – The Commission concludes no cleanup is required for PCC 22010(b).
- b. *Commission Vacancies* – Commissioners will contact constituents for a possible city representative.

## 11. Annual Report to the Legislature

The Annual Report to the Legislature will be sent for calendar year 2013.

## 12. Next Meeting

The next meeting is scheduled for January 30th, 2014, from 10:00am – 2:00pm at the State Controller’s Office, 300 Capitol Mall, 2nd Floor San Diego room.

## 13. Adjournment

Commissioner Clifford motioned and Commissioner McCosker seconded to adjourn. **The motioned passed 8-0 at 1:27pm.**

If you would like further information regarding this meeting or require special accommodation for attending this meeting, please contact:

State Controller’s Office  
Darryl Mar, Fiscal Analyst  
County Policy Section  
(916) 323-2378  
[dmar@sco.ca.gov](mailto:dmar@sco.ca.gov)