

California Uniform Construction Cost Accounting Commission

Minutes of the Monday, April 14, 2014 Meeting

Locations

**California State Controller's Office
300 Capitol Mall, 6th Floor Terrace Room
Sacramento, CA 95814**

**Santa Cruz Harbor
135 5th Avenue
Santa Cruz, CA 95062**

**County Government Center
976 Osos Street, Room 206
San Luis Obispo, CA 93408**

1. Call to Order

Chairperson Hicks called the meeting to order at 10:00AM and called roll.

Present: *Sacramento:* Jeff Armstrong, Eddie Bernacchi, Guiselle Carreon, Linda Clifford, William R. Dildine, George Hicks, and David McCosker

Santa Cruz, via Teleconference: Lisa Ekers

San Luis Obispo, via Teleconference: Will Clemens

Absent: Cesar R. Diaz

Guests: Robert R. Campbell (Commissioner Campbell attended as a member of the public via teleconference. He called in from a location not previously listed on the agenda.)

Cathryn Hilliard, Construction Industry Force Account Council (CIFAC)

SCO Staff: Anita Dagan, Manager
Jim Reisinger, Supervisor
Lili Apgar, Fiscal Analyst
Darryl Mar, Fiscal Analyst

2. Introductions

The commissioners, staff and guests all introduced themselves.

3. Oath of Office

No new commissioners were appointed at this meeting.

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4. Approval of the Minutes for the Meeting of January 30, 2014 (Refer to attachment Item 4)

Commissioner Clifford motioned and Commissioner McCosker seconded to approve the minutes of the January 30, 2014. **The motion passed 7-0, with Commissioners Armstrong and Ekers abstaining.**

5. Commission Update (Refer to attachment Item 5)

- a. *Report on new participating agencies* – Staff presented an updated participating agency list, noting 17 new agencies have opted into the UPCCAA (Act), bringing the number of agencies participating in the Act to 883. Staff explained the database is currently being reconciled.
- b. *Funding update* – Staff reported that the Commission had \$5,472.49 of unrestricted donations available for its use.

6. Public Comment

No comments were made by the public.

7. Staff Comment/Requests

No comments were made by Staff.

8. Commissioner Comments/Requests/Questions

- a. *Special Presentation to Outgoing Commissioner Dildine* – The Commission thanked Commissioner Dildine for his 30 years of dedicated service and presented him with a commemorative plaque.

9. Old Business

- a. *Legislative Proposal Update* – Commissioner Bernacci updated the commission on the status of proposed legislative language changes to the manual and fee implementation by participating agencies. The Commission is still seeking support from public agencies. May is the next deadline for Omnibus bill.
- b. *State Controller's Office Website Update* – Staff informed the Commission that the latest manual explains the latest manual is currently being reformatted for approval. The Commission requested to add a Listserv mailing list to the website.

10. New Business

- a. *Public Outreach* – The commission will draft a letter to be mailed to welcome all new participating agencies into the Act.
- b. *Commission Vacancies* – The Commission requested from Staff the status of two commissioner appointments; cities representative and school representative with average daily attendance over 25,000. Commissioner Bernacchi actively aided the SCO in search of a recommendation for a subcontractor representative to replace Commissioner Dildine.

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11. Annual Report to the Legislature

Staff presented Commissioner Hicks with the approved final draft of the Annual Report to the Legislature for his signature.

12. Next Meeting

The Commission tentatively scheduled the next meeting date for Friday, August 1, 2014 from 10:00am – 2:00pm.

13. Adjournment

Commissioner Clifford motioned and Commissioner Armstrong seconded to adjourn the meeting. **The motion passed 9-0 and the meeting was adjourned at 11:27am.**

If you would like further information regarding this meeting or require special accommodation for attending this meeting, please contact:

State Controller's Office
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