

# California Uniform Construction Cost Accounting Commission

## Minutes of the August 22, 2013 Meeting

### Locations

**California State Controller's Office  
300 Capitol Mall, 2<sup>nd</sup> Floor San Diego Room  
Sacramento, CA 95814**

**Moreno Valley Unified School District Office  
25634 Alessandro Boulevard  
Moreno Valley, CA 92553**

**320 East Balboa Blvd  
Newport Beach, CA 92661**

### 1. Call to Order

Chairperson Armstrong called the meeting to order at 9:37 AM and called roll.

Present: **Sacramento:** Jeff Armstrong, Eddie Bernacchi, Robert R. Campbell, Guiselle Carreon, Will Clemens, Linda Clifford, George Hicks, and David McCosker

**Moreno Valley, via telephone:** Josie H. Ripoly

**Newport Beach, via telephone:** William R. Dildine

Absent: Cesar R. Diaz, Lisa Miller-Strunk, and Lisa Ekers

Guests: Cathryn Hilliard, Construction Industry Force Account Council (CIFAC)

Sally Riley, CIFAC

Armando Calzada, Laborers Local 185

Doyle S. Radford, Laborers Local 185

Michael Penrose, County of Sacramento

Bobby Peugh, Laborers

Maggie Campbell, Laborers

Rob Carrion, Laborers

SCO Staff: Anita Dagan, Manager  
Jim Reisinger, Supervisor  
Darryl Mar, Fiscal Analyst

# California Uniform Construction Cost Accounting Commission

## 2. Introductions

The commissioners, staff, and guests all introduced themselves.

## 3. Oath of Office

Chairperson Armstrong administered the oath of office to Commissioner Clemens.

## 4. Approval of the Minutes for the Meeting of June 20, 2013 (Refer to attachment Item 4)

Commissioner McCosker motioned and Commissioner Hicks seconded to approve the minutes of the June 20, 2013 meeting. **The motion passed 10-0.**

## 5. Commission Update (Refer to attachment Item 5)

- a. *Report on new participating agencies* – Staff presented an updated participating agency list, noting that 2 new agencies have opted into the UPCCAA (Act), bringing the number of agencies participating in the Act to 850.
- b. *Funding update* – Staff reported that the Commission had \$5,054.99 of unrestricted donations available for its use.

## 6. Public Comment

None.

## 7. Staff Comment/Requests (Refer to attachment Items 7a and 7b)

- a. *Legislative proposal to allow the Commission to charge an annual registration fee to participating agencies.* – The Commission informed the SCO, they will sponsor the legislative proposal.
- b. *Letter to the author of AB 1598 requesting clarification of the bill's intent.* – The Commission informed the SCO that the Department of Industrial Relations will be issuing a letter clarifying the provisions of AB 1598 and no longer requests a letter sent to the bill's author.
- c. *The legal opinion request on AB 1598 has been resubmitted to SCO's legal counsel with the Commission's amendments.* - The Commission informed the SCO that the Department of Industrial Relations will be issuing a letter clarifying the provisions of AB 1598 and no longer requests a legal opinion from SCO's legal counsel.

## 8. Commissioner Comments/Requests/Questions

## 9. Old Business (Refer to attachment Item 9a)

- a. *Sample donation letters to solicit donations for the Commission.* – Commissioner Clifford emphasized the importance of soliciting for donations for the Commission to fund its activities until the fee legislation comes into effect. Commissioner Clifford will distribute sample donation letters to the Commission to send to their constituents.

# California Uniform Construction Cost Accounting Commission

## 10. New Business (Refer to attachment Items 10a, 10b, 10c, and 10e)

- a. *CIFAC's complaint against Sacramento County's Road Commissioner.* – Mr. Penrose, Road Commissioner of Sacramento County, attended the meeting and addressed the issues outlined in CIFAC's complaint. The Commission understands that the new provisions of the Act concerning the declaration of road commissioner work are still new and agencies are having a hard time changing their process. The Commission also understands that Mr. Penrose is trying to be transparent and is continuing to improve the declaration process for Sacramento County. However, the Commission concludes Sacramento County has violated the Act and must make a finding. Commissioner Bernacchi motioned and Commissioner McCosker seconded to make a finding on Sacramento County. **The motion passed 10-0.**
- b. *County of Kern's questions.* – The Commission decided the County of Kern's questions are too vague. Commissioner Hicks and Commissioner Clemens will discuss with Kern County directly.
- c. *Commission defining commissioner term limits to be approved, added to the bylaws, and posted on the SCO website.* Commissioner Bernacchi motioned and Commissioner McCosker seconded the definition of the commissioner term limits to be added to the Manual. **The motion passed 9-1, with Commissioner Dildine voting nay.**
- d. *Approval of revisions to the CUCCAC Policies and Procedures Manual and posted on the SCO website.* – Commissioner Clifford presents the subcommittee's proposed changes to the Manual. Commissioner Clifford handed out a printed copy containing the changes to each commissioner for review. The Manual is to be approved at the next meeting.
- e. *Commissioner identification cards.* – The SCO distributed to members.
- f. *Selection of new Chair for the Commission.* – Commissioner Bernacchi motioned and Commissioner McCosker seconded to select Commissioner Hicks as the new chair of the Commission. **The motion passed 10-0.** Commissioner Bernacchi motioned and Commissioner McCosker seconded to select Commissioner Clifford as the new vice chair and Commissioner Carreon as the new secretary of the Commission. **The motion passed 10-0.**

## 11. Annual Report to the Legislature

Discussion on timing of reports. The reports to be drafted following the final 2013 meeting.

## 12. Next Meeting

The next meeting is scheduled for December 13<sup>th</sup>, 2013, from 10:00am – 2:00pm at the State Controller's Office, 300 Capitol Mall, 6<sup>th</sup> Floor, 635 Terrace Room.

## 13. Adjournment

Commissioner Clifford motioned and Commissioner McCosker seconded to adjourn. **The motion passed 10-0 at 12:15pm.**