May 16, 2022

COUNTY AUDITOR-CONTROLLERS

**SUBJECT: Vehicle License Fee Adjustment Amount Certification**

The forms and submission process for the fiscal year (FY) 2021-2022 Vehicle License Fee Adjustment Amount (VLFAA) Certification has changed.

According to Revenue and Taxation Code section 97.70 (c)(5), as amended by Chapter 329, Statues of 2019, the Auditor-Controller of each county is required to report the VLFAA for the county and each city in that county in an electronic format to the State Controller’s Office by June 30 of each fiscal year.

Enclosed is the VLFAA form in Excel and the certification form for your use. Copies of the forms are located at [the State Controller's Website](https://www.sco.ca.gov/ard_payments_vlfaa_fy2122.html). Please submit the completed form in Excel format and a signed, scanned copy or an electronically signed certification to [LGPSDLAS@sco.ca.gov](mailto:LGPSDLAS@sco.ca.gov).

Please contact Antwan Madison by telephone at (916) 324-7335 or by email at [amadison@sco.ca.gov](mailto:amadison@sco.ca.gov) with any questions, or for additional information.

Sincerely,

*Original signed by*

MELMA DIZON

Manager

Local Apportionments Section

Enclosure