May 15, 2023

COUNTY AUDITOR-CONTROLLERS

**SUBJECT: Vehicle License Fee Adjustment Amount Certification**

According to Revenue and Taxation Code section 97.70 (c)(5), as amended by Chapter 329, Statues of 2019, the Auditor-Controller of each county is required to report the Vehicle License Fee Adjustment Amount (VLFAA) for the county and each city in that county in an electronic format to the State Controller’s Office (SCO) by June 30 of each fiscal year.

Enclosed is the electronic VLFAA form in Excel and the certification form for your use. Copies of the forms are located on the SCO [website](https://www.sco.ca.gov/ard_payments_vlfaa_fy2223.html). Please submit the completed VLFAA form in Excel format and a signed, scanned copy or an electronically signed certification to [LGPSDLAS@sco.ca.gov](mailto:LGPSDLAS@sco.ca.gov).

Please contact Joseph Snyder by telephone at (916) 324-4112 or by email at [jsnyder@sco.ca.gov](mailto:jsnyder@sco.ca.gov) with any questions, or for additional information.

Sincerely,

*Original Signed by*

MELMA DIZON

Manager

Local Apportionments Section

Enclosure(s)