

Memorandum

To : Mike Havey, Chief
Division of Accounting and Reporting
State Controller's Office

Date: July 17, 2009

From: Jeffrey V. Brownfield, Chief
Division of Audits
State Controller's Office

Subject: CHAFFEY COMMUNITY COLLEGE DISTRICT
HEALTH FEE ELIMINATION PROGRAM MANDATED COST CLAIMS
FOR THE PERIOD OF JULY 1, 2003, THROUGH JUNE 30, 2006

We reviewed the costs claimed by Chaffey Community College District for the legislatively mandated Health Fee Elimination Program (Chapter 1, Statutes of 1984, 2nd Extraordinary Session, and Chapter 1118, Statutes of 1987) for the period July 1, 2003, through June 30, 2006. Our review was limited to validating the authorized health service fees that the district reported.

The district claimed \$303,340 for the mandated program. Our review disclosed that \$38,580 is allowable and \$264,760 is unallowable. The costs are unallowable because the district understated authorized health service fees, as described in the attached Summary of Program Costs and Finding and Recommendation.

For the fiscal year (FY) 2003-04 through FY 2005-06 claims, the State made no payment to the district. Our review disclosed that \$38,580 is allowable. The State should pay that amount, contingent upon available appropriations.

We recommend that the Division of Accounting and Reporting notify the district of the results of this review. If you have any questions, please contact either Jim L. Spano, Chief, Mandated Cost Audits Bureau, at (916) 323-5849 (jspano@sco.ca.gov), or Steve Van Zee, Audit Manager, at (916) 323-2368 (svanzee@sco.ca.gov).

JVB:sk

Attachments

Re: S09-MCC-910

cc: Jill Kanemasu, Bureau Chief
SCO-Division of Accounting and Reporting
Ginny Brummels, Manager
SCO-Division of Accounting and Reporting

Attachment 1— Summary of Program Costs July 1, 2003, through June 30, 2006

Cost Elements	Actual Costs Claimed	Allowable per Review	Review Adjustment ¹
<u>July 1, 2003, through June 30, 2004</u>			
Direct costs	\$ 352,712	\$ 352,712	\$ —
Indirect costs	69,449	69,449	—
Total direct and indirect costs	422,161	422,161	—
Less authorized health service fees	(303,072)	(437,244)	(134,172)
Less offsetting savings/reimbursements	(28,028)	(28,028)	—
Subtotal	91,061	(43,111)	(134,172)
Review adjustments that exceed costs claimed	—	43,111	43,111
Total program costs	<u>\$ 91,061</u>	—	<u>\$ (91,061)</u>
Less amount paid by the State		—	
Allowable costs claimed in excess of (less than) amount paid		<u>\$ —</u>	
<u>July 1, 2004, through June 30, 2005</u>			
Direct costs	\$ 419,428	\$ 419,428	\$ —
Indirect costs	82,211	82,211	—
Total direct and indirect costs	501,639	501,639	—
Less authorized health service fees	(299,449)	(426,778)	(127,329)
Less offsetting savings/reimbursements	(36,281)	(36,281)	—
Total program costs	<u>\$ 165,909</u>	38,580	<u>\$ (127,329)</u>
Less amount paid by the State		—	
Allowable costs claimed in excess of (less than) amount paid		<u>\$ 38,580</u>	
<u>July 1, 2005, through June 30, 2006</u>			
Direct costs	\$ 380,030	\$ 380,030	\$ —
Indirect costs	74,198	74,198	—
Total direct and indirect costs	454,228	454,228	—
Less authorized health service fees	(378,907)	(517,313)	(138,406)
Less offsetting savings/reimbursements	(28,951)	(28,951)	—
Subtotal	46,370	(92,036)	(138,406)
Review adjustments that exceed costs claimed	—	92,036	92,036
Total program costs	<u>\$ 46,370</u>	—	<u>\$ (46,370)</u>
Less amount paid by the State		—	
Allowable costs claimed in excess of (less than) amount paid		<u>\$ —</u>	

Attachment 1 (continued)

Cost Elements	Actual Costs Claimed	Allowable per Review	Review Adjustment ¹
<u>Summary: July 1, 2003, through June 30, 2006</u>			
Direct costs	\$ 1,152,170	\$ 1,152,170	\$ —
Indirect costs	225,858	225,858	—
Total direct and indirect costs	1,378,028	1,378,028	—
Less authorized health service fees	(981,428)	(1,381,335)	(399,907)
Less offsetting savings/reimbursements	(93,260)	(93,260)	—
Subtotal	303,340	(96,567)	(399,907)
Review adjustments that exceed costs claimed	—	135,147	135,147
Total program costs	<u>\$ 303,340</u>	38,580	<u>\$ (264,760)</u>
Less amount paid by the State		—	
Allowable costs claimed in excess of (less than) amount paid		<u>\$ 38,580</u>	

¹ See Attachment 2, Finding and Recommendation.

Attachment 2— Finding and Recommendation July 1, 2003, through June 30, 2006

**FINDING—
Understated authorized
health service fees**

The district understated authorized health service fees by \$399,907.

Mandated costs do not include costs that are reimbursable from authorized fees. Government Code section 17514 states that “costs mandated by the state” means any increased costs that a school district is required to incur. To the extent community college districts can charge a fee, they are not required to incur a cost. In addition, Government Code section 17556 states that the Commission on State Mandates shall not find costs mandated by the State if the school district has the authority to levy fees to pay for the mandated program or increased level of service.

For the period of July 1, 2003, through December 31, 2005, Education Code section 76355, subdivision (c), states that health fees are authorized for all students except those who: (1) depend exclusively on prayer for healing; (2) are attending a community college under an approved apprenticeship training program; or (3) demonstrate financial need. Effective January 1, 2006, only subdivisions (c)(1) and (c)(2) are applicable. The California Community Colleges Chancellor’s Office (CCCCO) identified the fees authorized by Education Code section 76355, subdivision (a). The following table summarizes the authorized fee per student:

Fiscal Year	Authorized Health Fee Rate	
	Semester	Summer
2003-04	\$ 12	\$ 9
2004-05	13	10
2005-06	14	11

We obtained student enrollment, apprenticeship program enrollment, and Board of Governors Grant (BOGG) recipient data from the CCCCCO. The CCCCCO identified enrollment and BOGG recipient data from its management information system (MIS) based on student data that the district reported. CCCCCO identified the district’s enrollment based on its MIS data element STD7, codes A through G. Within the student enrollment, CCCCCO identified the number of apprenticeship program enrollees based on its Data Element SB23, Code 1. CCCCCO eliminated any duplicate students based on their social security numbers. From the district enrollment, CCCCCO identified the number of BOGG recipients based on MIS data element SF21, all codes with first letter of B or F.

The following table shows the authorized health service fee calculation and review adjustment:

	Period			Total
	Summer Session	Fall Semester	Spring Semester	
Fiscal Year 2003-04:				
Number of enrolled students	7,538	20,878	19,770	
Less number of BOGG recipients	(1,046)	(4,309)	(4,771)	
Subtotal	6,492	16,569	14,999	
Authorized health fee rate	× \$(9)	× \$(12)	× \$(12)	
Authorized health service fees	<u>\$ (58,428)</u>	<u>\$ (198,828)</u>	<u>\$ (179,988)</u>	\$ (437,244)
Less authorized health service fees claimed				303,072
Review adjustment, FY 2003-04				<u>(134,172)</u>
Fiscal Year 2004-05:				
Number of enrolled students	9,151	19,393	18,312	
Less number of BOGG recipients	(1,763)	(5,280)	(5,279)	
Subtotal	7,388	14,113	13,033	
Authorized health fee rate	× \$(10)	× \$(13)	× \$(13)	
Authorized health service fees	<u>\$ (73,880)</u>	<u>\$ (183,469)</u>	<u>\$ (169,429)</u>	(426,778)
Less authorized health service fees claimed				299,449
Review adjustment, FY 2004-05				<u>(127,329)</u>
Fiscal Year 2005-06:				
Number of enrolled students	8,803	18,445	18,470	
Less number of BOGG recipients	(1,980)	(5,325)	—	
Subtotal	6,823	13,120	18,470	
Authorized health fee rate	× \$(11)	× \$(14)	× \$(14)	
Authorized health service fees	<u>\$ (75,053)</u>	<u>\$ (183,680)</u>	<u>\$ (258,580)</u>	(517,313)
Less authorized health service fees claimed				378,907
Review adjustment, FY 2005-06				<u>(138,406)</u>
Total review adjustment				<u>\$ (399,907)</u>

Recommendation

We recommend that the district deduct authorized health service fees from mandate-related costs claimed. To properly calculate authorized health service fees, we recommend that the district identify the number of enrolled students based on CCCCCO data element STD7, codes A through G. We also recommend that the district identify the number of apprenticeship program enrollees based on data elements SB 23, code 1, and STD7, codes A through G. The district should eliminate duplicate entries for students who attend more than one of the district's colleges. In addition, we recommend that the district maintain documentation that identifies any students the district excludes from the health service fee based on Education Code section 76355, subdivision (c)(1). If the district denies health services to any portion of its student population, it should maintain contemporaneous documentation of a district policy that excludes those students and documentation identifying the number of students excluded.