

STATE CONTROLLER'S OFFICE
PERSONNEL/PAYROLL SERVICES DIVISION
P. O. BOX 942850
Sacramento, CA 94250-5878

DATE: December 31, 2015

CALATERS GLOBAL LETTER #15-004

TO: Agencies Participating in the California Automated Travel Expense Reimbursement System

FROM: Debra Spellman, Acting Chief
Personnel/Payroll Services DivisionRE: **MILEAGE REIMBURSEMENT RATE FOR USE OF PERSONAL VEHICLE – ALL REPRESENTED EMPLOYEES**

On December 30, 2015, the Department of Human Resources (CalHR) issued PML 2015-041 stating, "Effective January 1, 2016, the personal vehicle mileage reimbursement rate for employees will be 54 cents per mile (CPM)." As a reminder, the current and future personal vehicle mileage reimbursement rates for all employees are directly tied to the Internal Revenue Service's published mileage reimbursement rates.

The chart below reflects available mileage reimbursement rates for employees.

Incurred Travel Dates	Mileage Rate
January 1, 2013 – December 31, 2013	\$0.565
January 1, 2014 – December 31, 2014	\$0.56
January 1, 2015 – December 31, 2015	\$0.575
Effective January 1, 2016	\$0.54

If you have any questions, please contact the CalATERS Help Desk and refer to this letter.

DS:LR