
STATE CONTROLLER'S OFFICE
PERSONNEL AND PAYROLL SERVICES DIVISION
P.O. BOX 942850
SACRAMENTO, CA 94250-5878

DATE: July 2, 2021

CALATERS GLOBAL LETTER #21-003

TO: All Agencies Participating in the California Automated Travel Expense Reimbursement System

FROM: Jil Barraza, Chief
Personnel and Payroll Services Division

**RE: BARGAINING UNIT 16 and EXCLUDED LICENSURE – CONTINUING MEDICAL
EDUCATION REIMBURSEMENT CHANGES**

Effective July 1, 2021, pursuant to [Side Letter 21-025](#) and as authorized in section 10.13 subsection B of the union's MOU, the State Controller's Office (SCO) will now issue an annual payment of \$2,500 via payroll to Bargaining Unit (BU) 16 eligible employees for Continuing Medical Education (CME) expenses. As a result of this change, eligible employees should no longer submit claims through CalATERS Global for reimbursement of CME-related costs incurred after June 30, 2021. Claims for costs incurred between September 1, 2020, and prior to July 1, 2021, may continue to be submitted and processed through CalATERS.

If you have questions, please contact the CalATERS Help Desk via email at calaters@sco.ca.gov, and refer to this letter.

SCO Key Initiatives:

- [Cal Employee Connect Project](#)
- [California State Payroll System Project](#)

JEB:DM