

April 27, 2011

Rationale behind CIRM's budget – FY 2011-12

This document outlines the main factors that have influenced the development of CIRM's operating budget for FY 2011-12. The request for FY 2011-12 is 16% larger than the budget approved for FY 2010-11. This change is in response to continued increases in the programs, activities and overall workload at CIRM and it mirrors changes in the number of fulltime employees, which is expected to grow to 56 from the target of 50 for FY2010-11.

The changes in CIRM's staff size and budget are consistent with two recent external efforts to improve CIRM's overall performance. During the External Review of CIRM last Fall, the review panel noted that CIRM has a remarkably small staff, given the scope of its mission, and suggested that additional hires would be needed. The State Legislature also recognized this when it passed the Alquist Bill (SB1064), which lifted CIRM's 50-employee cap, effective January 1, 2011. The FY 2011-12 budget acknowledges this need for growth in the agency.

However, CIRM is well aware of the fiscal pressures faced by State government and efforts that are being made to contain spending. Although the recent hiring freeze order issued by the Governor does not apply to CIRM, management is sensitive and responsive to requests from the Governor's Office. The goal is to control new hiring and spending by restricting them to areas required for CIRM to meet its mission and its fiduciary responsibilities. Therefore, in developing this budget CIRM's management:

- Required that all requests to hire new employees be thoroughly justified and limited to positions that will provide services that are absolutely essential for CIRM to carry out its core functions;
- Trimmed other budget categories unless compelling justification was provided;
- Kept the total administrative budget below the allowable limit of 6% of funds raised (bonds sold). As of February 2011 CIRM had expended 4.1% of the funds raised on eligible operations and plans are progressing to request authorization for new bond sales.

Growth of on-going activities - As examples of the general expansion of the workload at CIRM in the past year, the following table shows changes in activities.

Activity	FY 2009-10	FY 2010-11	Change
Number of Scientific Progress Reports and PARs*	467	563	+21%
Number of payment transactions for grants and loans	663	975	+47%
Number of grants with co-funding partners	4	15	+275%

* PAR – Prior Approval Request – request for changes to an approved award

The number of Scientific Progress Reports (including Prior Approval Requests) has direct impact on the workload of the Science Office for programmatic review and on the

Grants Management Office for financial and compliance review. The number of payment transactions affects the Grants Management Office and the Finance Office, which must process each one through the Department of General Services. The number of grants with co-funding partners may seem small but each represents 1.5-2 times the amount of work for the Science Office and Grants Management Office as compared to a typical grant.

Important new endeavors - As research programs supported by CIRM move closer to the clinic, the agency is assuming new responsibilities that are having an impact on the budget. First, those clinical programs require increased oversight. In January the VP R&D was hired and she is building the infrastructure to support that process, including the recruitment of new science officers. Second, those projects need clear regulatory pathways to patients, along with collaboration and support from the private sector, if they are to be carried through Phase 2 and 3 clinical trials. Efforts by CIRM in these arenas are essential and are being organized in the Office of the President.

Documents –

- Table 1 summarizes the total FY 2011-12 budget request and compares it to the FY 2010-11 budget that was approved in June 2010.
- Tables 2A-2D break down the information in Table 1 according to CIRM's four reporting units – Science Office, Finance and Administration, Office of the President and Office of the Chair.
- Table 3 lists contracts.
- Table 4 summarizes IT expenditures.
- Tables 5-6 compare expenditures in FY 2009-10 with expenditures to date for FY 2010-11. These tables also compare the approved budget for FY 2010-11 with the requested budget for 2011-12.

Comparisons between approved budgets and actual expenditures - CIRM's actual annual expenditures have always been less than the approved budgets. This difference ranged between 11% and 22% between 2006-2009 but it has been reduced significantly in the past two years. In FY 2009-10 expenditures were 4.7% below the approved budget and for FY 2010-11 we project that expenditures will be 5% below. This is summarized in the table below.

	FY 2009-10	FY 2010-11
Approved Budget	\$12.9 million	\$16.0 million
Actual Expenditures	\$12.3 million	\$15.2 million*
Difference	4.7%	5%*

* Projected

Major changes from FY 2010-11 – The proposed budget for FY 2011-12 is \$18.5 million. This represents an increase of 16% (\$2.5 million) compared to the approved budget for FY 2010-11 and is considerably less than the increase of 24% from FY 2009-

10 to FY 2010-11. Most of this change (\$1.5 million) is related to new personnel, salaries and benefits. Therefore this overview treats salaries and benefits separately from other expenses.

- Salaries and Benefits – As stated above, the Report of the External Review Panel and the Alquist bill (SB1064) both acknowledged that CIRM will need more than 50 employees to meet its mission and its fiduciary responsibilities. Consequently, in FY 2011-12 the number of CIRM employees is slated to rise to 56, an increase of 12%. In comparison the budget request for salaries and benefits has risen by 17%. The variance is due to mandated increases in healthcare and retirement contributions, merit pay and the fact that most of the new positions are high level, demanding salaries at or above the mean at CIRM.

Some existing positions at CIRM have been re-categorized and re-named; some have moved to different reporting units; and two have been eliminated. In total, 8 new positions are included in the FY 2011-12 budget for a net increase of 6 in the size of the agency. Most of the new positions (5) are in the Science Office and all are required for CIRM to meet its mission. They include:

- Science Office (5) –
 - Science Officer II (2) – To provide programmatic support for the VP R&D;
 - Science Officer I – To provide programmatic support to the Executive Director, Science Activities;
 - Grants Management Specialist – To provide support in the Grants Management Office which has continually growing responsibilities;
 - Administrative Assistant – To support the VP R&D and the Executive Director, Scientific Activities.
 - Finance and Administration (1) –
 - IT Director
 - Office of the President (1) –
 - Special Projects Officer
 - Office of the Chair (1) –
 - Director of Public Communications
- Other Expenses – In all other budget categories the total request for FY 2011-12 (\$8.157 million) represents an increase of 13.7% (\$986 thousand) compared to the approved budget for FY 2010-11. However, the bulk of this change is due to 3 items that fall outside CIRM's normal operating expenses, or will be paid by donated funds rather than bond funds. These expenditures are in two categories.
 - External Contracts – This category has increased by 18%. This change (\$463,000) can be attributed to two audits and reviews of CIRM's performance. One is the performance audit mandated in the Alquist Bill (an expense of \$250,000 that will be required every three years). The other is for a review by the Institute of Medicine that is being arranged by

the Office of the Chair (\$400,000 for partial payment with the balance to be paid in FY 2012-13). Expenses for the IOM review will be paid with donated funds.

- Science Meetings – This budget category has increased 67% (\$338,000) because of the costs for the 3rd CIRM Grantee Meeting (\$262,000 - no meeting was held in FY 2010-11), which is included in the budget for the Science Office, and a board-approved request from the Office of the Chair for funds to pay for trainees and patient advocates to attend the World Stem Cell Conference (\$125,000). The latter will be paid with donated funds. Most other requests in this category were reduced compared to last year.

Those items that were either mandated by the legislature (performance audit) or will be paid with donated funds are summarized in the following table, along with their impact on the budget.

Budget Item	Amount Requested	Source of funds	Increase to non-personnel budget
Performance Audit	\$250 thousand	Bonds	3.5%
IOM Review	\$400 thousand	Donor	5.6%
Trainee/PA travel - Stem Cell Conference	\$125 thousand	Donor	1.7%
TOTAL	\$775 thousand		10.8%

This table shows that 10.8% of the total requested increase of 13.7% for the non-personnel portion of the budget can be attributed to these three items. Therefore, all other non-personnel categories in the FY 2011-12 budget have increased only 2.9% (\$211,000), in aggregate, including the costs for the Grantee Meeting.

TABLE 1

Proposed 2011-12 Operating Budget								
	Science Office	FAA	OOP	OOC	Proposed Budget	Budget 2010/11	Variance	%
Staff - 2011/12	31	10	6	9	56			
Staff - 2010/11	27	10	5	8		50		
Salaries and Benefits	5,003	1,739	1,691	1,912	10,345	8,848	1,497	17%
Interagency Agreements		264	10		274	230	44	19%
External Contracts	180	583	970	1,324	3,057	2,594	463	18%
ICOC Meetings				319	319	251	68	27%
Science Meetings	608		110	125	842	504	338	67%
WG-Grants	1,100				1,100	1,060	40	4%
WG-Standards	75				75	75		0%
Travel	171	43	146	135	494	500	-5	-1%
Furniture and Equipment		60			60	60		0%
Information Technology	934	398			1,332	1,249	83	7%
Other OEE	96	280	118	111	605	649	-44	-7%
Total 2011-12	8,165	3,367	3,045	3,925	18,502	16,019	2,484	16%
Total 2010-11	6,589	3,602	2,748	3,080	16,019			
Variance	1,577	-235	297	845	2,484			

Funding Classifications						Variance	
General Administration		3,367	1,630	2,507	7,504	6,900	604
Grants Administration	8,165				8,165	6,975	1,190
Direct Legal			1,415	893	2,308	2,143	165
Donations				525	525	0	525
Total	8,165	3,367	3,045	3,925	18,502	16,019	2,484

FAA-Finance and Administration
 OOP-Office of the President
 OOC-Office of the Chair
 WG-Working Group
 OEE- Operating Expenses & Equipment

SCIENCE OFFICE				
PERSONAL SERVICES				
CLASSIFICATIONS	2011/12 BUDGET AMOUNT	2011/12 NUMBER OF POSITIONS	2010/11 BUDGET AMOUNT	2010/11 NUMBER OF POSITIONS
Vice President, R & D		1		1
Exec Director, Scientific Activities		1		1
Associate Director		2		
Science Officer II		7		7
Science Officer I		8		7
Sr Officer Scien & Med Res Funding		1		1
Grants Management Officer		1		1
Sr Officer Medical & Ethical Standards		1		
Science Associate		1		2
Dpty Grants Mgmt Officer		1		1
Grants Mgmt Specialist II		3		2
Grants Review Specialist I		1		1
Grants Technical Assistant		2		3
Administrative Assistant		1		-
Relocation				
Overtime				
TOTAL PERSONAL SERVICES	5,002,652	31	4,045,399	27
PERSONAL SERVICES VARIANCE			957,253	24%
OPERATING EXPENDITURES & EQUIPMENT				
CATEGORY	2011/12 BUDGET AMOUNT	2010/11 BUDGET AMOUNT	VARIANCE	VARIANCE %
INTERAGENCY AGREEMENTS	-	-	-	
EXTERNAL CONTRACTS	180,000	165,000	15,000	9%
For Profit Grants (Risk Assessment)	30,000			
Consultant-Science Writing	50,000			
Consultant-Grants Portfolio Mgmt	50,000			
Consultant-Targeted Clinical Development	50,000			
ICOC MEETINGS	-	-	-	
SCIENCE MEETINGS	607,600	308,500	299,100	97%
Grantee Meeting	262,000			
Workshops	240,000			
Bridges Meeting	95,500			
Compliance Grantee Workshops	10,100			
WG-GRANTS	1,100,000	1,060,000	40,000	4%
Reviews	600,000			
External Clinical Advisory Panels	500,000			
WG-STANDARDS	75,000	-	75,000	
Standards Meetings - Workgroups	75,000			
WG-FACILITIES	-	-	-	
TRAVEL	170,628	155,000	15,628	10%
In-State	50,628			
Out-of-State	120,000			
FURNITURE AND EQUIPMENT	-	-	-	
INFORMATION TECHNOLOGY	933,977	785,800	148,177	19%
Grant IT System/Software	15,000			
Grant Software/Training	20,000			
Software Management Tool	10,000			
IT Development	888,977			
OTHER OE&E	95,527	68,854	26,673	39%
Miscellaneous	45,500			
Training	50,027			
TOTAL OE&E	3,162,732	2,543,154	619,578	
TOTAL PERSONAL SERVICES	5,002,652	4,045,399	957,253	24%
TOTAL OE&E	3,162,732	2,543,154	619,578	24%
TOTAL COST CENTER	8,165,383	6,588,553	1,576,831	24%

FINANCE AND ADMINISTRATION				
PERSONAL SERVICES				
CLASSIFICATIONS	2011/12 BUDGET AMOUNT	2011/12 NUMBER OF POSITIONS	2010/11 BUDGET AMOUNT	2010/11 NUMBER OF POSITIONS
VP-Operations				1
Director of Finance		1		
IT Director		1		
Chief Human Resources Officer		1		1
Finance Officer		1		1
Financial Services Officer		1		1
Office Manager		1		1
Senior Science and Education				
Communications Officer		1		1
Admin Assistant to VP of Operations and GC		1		1
Communications Manager		1		1
Science Writer & Multi Media Editor		1		1
Sr Officer Medical & Ethical Standards				1
Temp Help				
Relocation				
Overtime				
TOTAL PERSONAL SERVICES	1,739,339	10	1,793,000	10
PERSONAL SERVICES VARIANCE			(53,662)	-3%
OPERATING EXPENDITURES & EQUIPMENT				
CATEGORY	2011/12 BUDGET AMOUNT	2010/11 BUDGET AMOUNT	VARIANCE	VARIANCE %
INTERAGENCY AGREEMENTS	264,000	218,000	46,000	21%
Data Processing-Accounting Services (DTS)	2,000			
Accounting Services (DGS)	190,000			
Payment Processing (SCO)	12,000			
Payroll Services (PUC)	60,000			
EXTERNAL CONTRACTS	583,000	608,000	(25,000)	-4%
Financial Audit	68,000			
SB 1064 Performance Audit	250,000			
Temporary Staffing Services	20,000			
Community Outreach	120,000			
Grantee Communication	35,000			
High School Education Project	40,000			
Freelance Writers and Photography	50,000			
	-			
ICOC MEETINGS	-	-	-	
SCIENCE MEETINGS	-	-	-	
WG-GRANTS	-	-	-	
WG-STANDARDS - NON WORKGROUP	-	11,373	(11,373)	-100%
Standards Meetings - Non Workgroup	-			
WG-STANDARDS	-	75,000	(75,000)	-100%
Standards Meetings - Workgroups	-			
WG-FACILITIES	-	-	-	
Facilities				
TRAVEL	42,500	59,500	(17,000)	-29%
In-State	30,000			
Out-of-State	12,500			
FURNITURE AND EQUIPMENT	60,000	60,000	-	0%
Furniture	60,000			
Minor Equipment				
Major Equipment				
INFORMATION TECHNOLOGY	398,000	462,764	(64,764)	-14%
Minor Equipment	73,000			
Software, Maintenance, Data Storage, Website Upgrades, and Support (25by7, Iron Mountain etc)	325,000			
OTHER OE&E	279,893	314,430	(34,537)	-11%
Gen OEE (e.g. telecom, supplies, shipping, subscriptions, registration fees, postage)	115,000			
Photocopy Maintenance	18,500			
Recruitment	15,000			
Printing-COMM	30,000			
Public Education Events-COMM	60,000			
Press Seminars-COMM	5,000			
Journalism Fellowships-COMM	10,000			
Press Clipping Services-COMM	6,000			
Training	20,393			
TOTAL OE&E	1,627,393	1,809,067	(170,301)	
TOTAL PERSONAL SERVICES	1,739,339	1,793,000	(53,662)	-3%
TOTAL OE&E	1,627,393	1,809,067	(181,674)	-10%
TOTAL COST CENTER	3,366,732	3,602,067	(235,335)	-7%

OFFICE OF THE PRESIDENT				
PERSONAL SERVICES				
CLASSIFICATIONS	2011/12 BUDGET AMOUNT	2011/12 NUMBER OF POSITIONS	2010/11 BUDGET AMOUNT	2010/11 NUMBER OF POSITIONS
President		1		1
Sec to CIRM Work Groups & Sr Exec Asst to President		1		1
General Counsel		1		1
Special Projects Officer to the President		1		1
Deputy Legal Counsel		1		1
Paralegal/Contract Administrator		1		1
TOTAL PERSONAL SERVICES	1,691,105	6	1,365,688	5
PERSONAL SERVICES VARIANCE			325,417	24%
OPERATING EXPENDITURES & EQUIPMENT				
CATEGORY	2011/12 BUDGET AMOUNT	2010/11 BUDGET AMOUNT	VARIANCE	VARIANCE %
INTERAGENCY AGREEMENTS	10,000	12,000	(2,000)	-17%
Legal Support (DOJ)	10,000			
EXTERNAL CONTRACTS	970,000	957,000	13,000	1%
Legal-Loan Program	70,000			
Productivity Measures	20,000			
Tracking Stem Cell Advances	50,000			
Legal-Intellectual Property	45,000			
Legal-Alliance Management	325,000			
White Papers	40,000			
Legal/Litigation Services	145,000			
Legal Research Service	7,000			
Online Journal	200,000			
Industry Advisory Panel	50,000			
Partnering Conference	8,000			
Follow-On Financing Initiative	10,000			
ICOC MEETINGS	-	-	-	-
SCIENCE MEETINGS	109,590	159,048	(49,458)	-31%
Public Meetings	8,000			
ISSCR-CFP Meeting	13,590			
Academic/Industry Presentations	10,000			
Advisory Meetings	21,000			
Workshops	15,000			
Webinars	18,000			
Misc Seminars/Conferences	24,000			
WG-GRANTS	-	-	-	-
WG-STANDARDS	-	-	-	-
WG-FACILITIES	-	-	-	-
TRAVEL	146,196	140,120	6,076	4%
In-State	38,840			
Out-of-State	107,356			
FURNITURE AND EQUIPMENT	-	-	-	-
INFORMATION TECHNOLOGY	-	-	-	-
OTHER OE&E	118,111	114,357	3,754	3%
ISSCR	50,000			
Research America	10,000			
BioCom	1,200			
BayBio	500			
ARM	10,000			
ISCF	10,000			
ISCT	2,500			
Other Memberships	15,000			
State Bar Membership Dues	2,000			
Training	16,911			
TOTAL OE&E	1,353,897	1,382,525	(28,628)	-2%
TOTAL PERSONAL SERVICES	1,691,105	1,365,688	325,417	24%
TOTAL OE&E	1,353,897	1,382,525	(28,628)	-2%
TOTAL COST CENTER	3,045,002	2,748,213	296,789	11%

OFFICE OF THE CHAIR				
PERSONAL SERVICES				
CLASSIFICATIONS	2011/12 BUDGET AMOUNT	2011/12 NUMBER OF POSITIONS	2010/11 BUDGET AMOUNT	2010/11 NUMBER OF POSITIONS
Chairman		1.0		0.5
Vice-Chairman		0.8		0.8
Executive Director, ICOC		1		1
Director of Public Communications		1		1
Legal Counsel to Chairperson		1		1
Asst Sec to Board & Sr. Exec Asst to Chair		1		1
Deputy to Chair, Finance, Policy & Outreach		1		1
Admin Assistant to the Exec Dir		1		1
Sr. Administrative Coordinator		1		1
Director of Finance		1		1
Governing Board Members Per Diem				
Overtime				
TOTAL PERSONAL SERVICES	1,911,573	8.8	1,643,496	8.3
PERSONAL SERVICES VARIANCE			268,077	16%
OPERATING EXPENDITURES & EQUIPMENT				
CATEGORY	2011/12 BUDGET AMOUNT	2010/11 BUDGET AMOUNT	VARIANCE	VARIANCE %
INTERAGENCY AGREEMENTS	-	-	-	
EXTERNAL CONTRACTS	1,323,999	864,000	459,999	53%
Advocate/Admin Support	50,000			
Video/Spotlight Services	30,000			
Legislative Consultants	49,999			
Legal Services	545,000			
Legal Services Contingency	150,000			
Transcription Services	49,000			
IOM Audit	400,000			
Cluster Analysis	50,000			
ICOC MEETINGS	318,500	251,000	67,500	27%
Governing Board	262,500			
CA Stem Cell Research & Cures Fin Comm	2,000			
Legislative Subcommittee	8,000			
Governance Subcommittee	8,000			
Loan Task Force Subcommittee	4,000			
Finance Subcommittee	8,000			
Strategic Subcommittee	10,000			
Other Governing Bd Mtgs	6,000			
Work Group Meetings	10,000			
SCIENCE MEETINGS	125,000	25,000	100,000	
Scholar/Advocates-World Stem Cell	125,000			
WG-GRANTS	-	-	-	
WG-STANDARDS	-	-	-	
WG-FACILITIES	-	-	-	
TRAVEL	135,000	145,000	(10,000)	-7%
In-State	35,000			
Out-of-State	100,000			
FURNITURE AND EQUIPMENT	-	-	-	
INFORMATION TECHNOLOGY	-	-	-	
OTHER OE&E	111,216	151,535	(40,319)	-27%
Annual Report	75,000			
Memberships - Various	15,000			
Training	21,216			
TOTAL OE&E	2,013,715	1,436,535	577,180	
TOTAL PERSONAL SERVICES	1,911,573	1,643,496	268,077	16%
TOTAL OE&E	2,013,715	1,436,535	577,180	40%
TOTAL COST CENTER	3,925,288	3,080,031	845,256	27%

TABLE 3

2011/12 CONTRACT SERVICES BUDGET REQUEST

Contract Type	2011/12 Request
Interagency Agreements	274,000
External Contracts	3,056,999
Total	3,330,999

Details:

Interagency Agreements		
Data Processing-Accounting Services (DTS)	2,000	FAA
Accounting Services (DGS)	190,000	FAA
Payment Processing (SCA)	12,000	FAA
Payroll Services (PUC)	60,000	FAA
Legal Support (DOJ)	10,000	OOP
Total Interagency Agreement	274,000	

External Contracts		
Advocacy/Education - State and Federal		
Legislative Consultants	49,999	OOC
Community Outreach Coord.	120,000	FAA-C
Communication/Media Services		
High School Education Project	40,000	FAA-C
Freelance (Writers and Photography)	50,000	FAA-C
Grantee Communication	35,000	FAA-C
Video/Spotlight Services	30,000	OOC
Legal Services		
Legal-Alliance Management	325,000	OOP
Legal Services	545,000	OOC
Legal Research Services	7,000	OOP/L
Legal Services Contingency	150,000	OOC
Legal-Loan Program	70,000	OOP/L
Legal-Intellectual Property	45,000	OOP/L
Legal/Litigation Services	145,000	OOP/L
Partnering Conference	8,000	OOP/L
Follow-On Financing Initiative	10,000	OOP/L
Professional Services		
Financial Audit	68,000	FAA
Patient Advocate and Admin Support	50,000	OOC
Temporary Staffing Services	20,000	FAA
White Papers	40,000	OOP/L
Productivity Measures	20,000	OOP
Tracking Stem Cell Advances	50,000	OOP
Industry Advisory Panel	50,000	OOP
Transcription Services	49,000	OOC
Cluster Analysis	50,000	OOC
SB 1064 Performance Audit	250,000	FAA
Online Journal	200,000	OOP
*** IOM Audit	400,000	OOC
Scientific Consulting		
For Profit Awards (Risk Assessment)	30,000	SO
Consultant-Science Writing	50,000	SO
Consultant-Grants Portfolio Mgmt	50,000	SO
Consultant-Targeted Clinical Development	50,000	SO
Total External Contracts	3,056,999	

***Funded with Donation Funds

Total

3,330,999

TABLE 4

2011/12 Proposed Information Technology Budget Allocation

Information Technology

Science Office

Grant Management System - Software, Training, Software Developers

Science Office Total:

933,977

Departmentwide

Minor IT Equipment (Computers, Monitors, Parts, etc.)

73,000

Software, Maintenance, Data Storage, Website Upgrades, and Support

325,000

Departmentwide Total

398,000

TOTAL INFORMATION TECHNOLOGY

1,331,977

SCIENCE OFFICE				
CATEGORY OF EXPENDITURE	EXPENDITURES		BUDGET	
	2009/10 EXPENDITURES (at 6/30/10)	2010/11 YTD EXPENDITURES (as of 2/28/11)	2010/11 BUDGET	2011/12 PROPOSED BUDGET
PERSONAL SERVICES	2,794,261	2,217,055	4,045,398	5,002,652
CONTRACTS/IA	274,476	24,931	165,000	180,000
ICOC AND SUBCOMM MTGS	8,443			
SCIENTIFIC MTGS/CONF	377,671	126,091	308,500	607,600
WORKGROUP MTGS	364,184	239,255	1,060,000	1,175,000
TRAVEL	90,330	59,409	155,000	170,628
FURNITURE & EQUIP				
INFO TECHNOLOGY	513,175	452,698	785,800	933,977
OTHER OE&E	35,196	24,024	68,854	95,527
TOTAL OE&E	1,663,476	926,407	2,543,154	3,162,732
TOTAL SCIENCE OFFICE	4,457,737	3,143,462	6,588,552	8,165,383

FINANCE AND ADMINISTRATION				
CATEGORY OF EXPENDITURE	EXPENDITURES		BUDGET	
	2009/10 EXPENDITURES (at 6/30/10)	2010/11 YTD EXPENDITURES (as of 2/28/11)	2010/11 BUDGET	2011/12 PROPOSED BUDGET
PERSONAL SERVICES	1,664,504	1,199,343	1,793,000	1,739,339
CONTRACTS/IA	656,136	391,746	826,000	847,000
ICOC AND SUBCOMM MTGS	9,188			
SCIENTIFIC MTGS/CONF	2,423	1,170	11,373	
WORKGROUP MTGS	49,900	17	75,000	
TRAVEL	55,483	26,957	59,500	42,500
FURNITURE & EQUIP	108,462	24,142	60,000	60,000
INFO TECHNOLOGY	300,228	206,236	462,764	398,000
OTHER OE&E	518,390	95,725	314,430	279,893
TOTAL OPERATING EXPENSES	1,700,210	745,994	1,809,067	1,627,393
TOTAL OFFICE OF ADMIN	3,364,715	1,945,337	3,602,067	3,366,732

OFFICE OF THE PRESIDENT				
CATEGORY OF EXPENDITURE	EXPENDITURES		BUDGET	
	2009/10 EXPENDITURES (at 6/30/10)	2010/11 YTD EXPENDITURES (as of 2/28/11)	2010/11 BUDGET	2011/12 PROPOSED BUDGET
PERSONAL SERVICES	1,267,658	913,863	1,365,688	1,691,105
CONTRACTS/IA	579,396	249,149	969,000	980,000
ICOC AND SUBCOMM MTGS	5,159			
SCIENTIFIC MTGS/CONF	42,971	22,011	159,048	109,590
WORKGROUP MTGS	643			
TRAVEL	57,773	32,021	140,120	146,196
FURNITURE & EQUIP				
INFO TECHNOLOGY				
OTHER OE&E	27,673	29,016	114,357	118,111
TOTAL OE&E	713,616	332,197	1,382,525	1,353,897
TOTAL OFFICE OF THE PRES.	1,981,274	1,246,060	2,748,213	3,045,002

OFFICE OF THE CHAIR				
CATEGORY OF EXPENDITURE	EXPENDITURES		BUDGET	
	2009/10 EXPENDITURES (at 6/30/10)	2010/11 YTD EXPENDITURES (as of 2/28/11)	2010/11 BUDGET	2011/12 PROPOSED BUDGET
PERSONAL SERVICES	1,198,207	886,043	1,643,496	1,911,573
CONTRACTS/IA	818,493	423,998	864,000	1,323,999
ICOC AND SUBCOMM MTGS	272,774	74,705	251,000	318,500
SCIENTIFIC MTGS/CONF	3,132	182	25,000	125,000
WORKGROUP MTGS	9,329	1,751		
TRAVEL	67,153	24,045	145,000	135,000
FURNITURE & EQUIP				
INFO TECHNOLOGY				
OTHER OE&E	112,450	27,512	151,535	111,216
TOTAL OE&E	1,283,331	552,193	1,436,535	2,013,715
TOTAL OFFICE OF THE CHAIR	2,481,538	1,438,236	3,080,031	3,925,288
	12,285,263	7,773,096	16,018,863	18,502,405

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CATEGORY OF EXPENDITURE	EXPENDITURES		BUDGET	
	2009/10 EXPENDITURES (at 6/30/10)	2010/11 YTD EXPENDITURES (as of 2/28/11)	2010/11 BUDGET	2011/12 PROPOSED BUDGET
PERSONAL SERVICES	6,924,629	5,216,305	8,847,582	10,344,668
CONTRACTS/IA	2,328,501	1,089,824	2,824,000	3,330,999
ICOC AND SUBCOMM MTGS	295,565	74,705	251,000	318,500
SCIENTIFIC MTGS/CONF	426,198	149,453	503,921	842,190
WORKGROUP MTGS	424,057	241,024	1,135,000	1,175,000
TRAVEL	270,739	142,432	499,620	494,324
INFO TECHNOLOGY	813,403	658,933	1,248,564	1,331,977
FURN/EQUIP & OTHER OE&E	802,171	200,419	709,176	664,747
TOTAL OE&E	5,360,634	2,556,791	7,171,281	8,157,737
TOTAL	12,285,263	7,773,096	16,018,863	18,502,405