

CalATERS-Global Expense Summary

REPORT INFORMATION

Name	Karen Greene Ross
Expense Dates	11/06/18-11/07/18
Form ID	TEA002337360
Approver	George Lolas
Start Date/Time	11/06/18 / 1630
End Date/Time	11/07/18 / 2115
Trip Location	San Francisco, CA
Purpose of Trip	Moderate a panel discussion of institutional investors
Authorization #/ Trip #	/

REPORT TOTALS

Report Total	463.36 USD
Department Paid	0.00 USD
Advance Schedule Amount	0.00 USD
Amount Due Employee	463.36 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
11/06/18	Lodging	289.91	Cash	United States (US)	1.00		289.91
11/06/18	Dinner	23.00	Cash	United States (US)	1.00		23.00
11/06/18	Personal Auto Mileage	46.76	Cash	United States (US)	1.00		46.76
11/06/18	Bridge Tolls	6.00	Cash	United States (US)	1.00		6.00
11/07/18	Personal Auto Mileage	47.69	Cash	United States (US)	1.00		47.69
11/07/18	Parking, Auto	45.00	Cash	United States (US)	1.00		45.00
11/07/18	Bridge Tolls	5.00	Cash	United States (US)	1.00		5.00

Expense Sub-Totals

Bridge Tolls	11.00
Dinner	23.00
Lodging	289.91
Parking, Auto	45.00
Personal Auto Mileage	94.45

Review Items - Exceptions and Questions

Text	Response	Policy
Approvers should verify lodging was obtained in a designated high cost county		46new

CalATERS-Global Expense Summary

REPORT INFORMATION

Name	Karen Greene Ross
Expense Dates	11/15/18-11/16/18
Form ID	TEA002349508
Approver	Thomas J Yowell
Start Date/Time	11/15/18 / 0700
End Date/Time	11/16/18 / 1700
Trip Location	Santa Rosa, CA
Purpose of Trip	Attend Economic Summit
Authorization #/ Trip #	/

REPORT TOTALS

Report Total	430.58 USD
Department Paid	0.00 USD
Advance Schedule Amount	0.00 USD
Amount Due Employee	430.58 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
11/15/18	Lodging	285.49	Cash	United States (US)	1.00		285.49
11/15/18	Personal Auto Mileage	53.57	Cash	United States (US)	1.00		53.57
11/15/18	Dinner	23.00	Cash	United States (US)	1.00		23.00
11/16/18	Personal Auto Mileage	53.52	Cash	United States (US)	1.00		53.52
11/16/18	Parking, Auto	10.00	Cash	United States (US)	1.00		10.00
11/16/18	Bridge Tolls	5.00	Cash	United States (US)	1.00		5.00

Expense Sub-Totals

Bridge Tolls	5.00
Dinner	23.00
Lodging	285.49
Parking, Auto	10.00
Personal Auto Mileage	107.09

Review Items - Exceptions and Questions

Text	Response	Policy
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Approvers should verify lodging was obtained in a designated high cost county

46new

Did you obtain prior written approval to exceed the maximum allowed?

Yes

#46a DPA
required - Lodging