

CalATERS-Global Expense Summary

REPORT INFORMATION

Name	Nicole D Winger
Expense Dates	01/31/17-02/01/17
Form ID	TEA001653365
Approver	Thomas J Yowell
Start Date/Time	01/31/17 / 2000
End Date/Time	02/01/17 / 2200
Trip Location	San Jose, CA
Purpose of Trip	Attend Watermark Conference for Women on behalf of Controller Yow
Authorization #/ Trip #	/

REPORT TOTALS

Report Total	621.64 USD
Department Paid	0.00 USD
Advance Schedule Amount	0.00 USD
Amount Due Employee	621.64 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
01/31/17	Personal Auto Mileage	59.92	Cash	United States (US)	1.00		59.92
01/31/17	Lodging	177.35	Cash	United States (US)	1.00		177.35
01/31/17	Incidentals	5.00	Cash	United States (US)	1.00		5.00
02/01/17	Conference Fees	250.00	Cash	United States (US)	1.00		250.00
02/01/17	Personal Auto Mileage	9.10	Cash	United States (US)	1.00		9.10
02/01/17	Personal Auto Mileage	65.27	Cash	United States (US)	1.00		65.27
02/01/17	Breakfast	7.00	Cash	United States (US)	1.00		7.00
02/01/17	Dinner	23.00	Cash	United States (US)	1.00		23.00
02/01/17	Parking, Auto	20.00	Cash	United States (US)	1.00		20.00
02/01/17	Bridge Tolls	5.00	Cash	United States (US)	1.00		5.00

Expense Sub-Totals

Breakfast	7.00
Bridge Tolls	5.00
Conference Fees	250.00
Dinner	23.00
Incidentals	5.00
Lodging	177.35
Parking, Auto	20.00
Personal Auto Mileage	134.29

Review Items - Exceptions and Questions

Text	Response	Policy
Approvers should verify lodging was obtained in a designated high cost county		46new

Automated Audits have not been applied to Conference Fees expense; approvers should review.

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