

CalATERS-Global Expense Summary

REPORT INFORMATION

Name	Yvette M Stowers
Expense Dates	09/16/19-09/20/19
Form ID	TEA002738870
Approver	Jan A Ross
Start Date/Time	09/16/19 / 0930
End Date/Time	09/20/19 / 1808
Trip Location	San Diego, CA
Purpose of Trip	Attend CAA Conference and BOE Meeting in the San Diego area
Authorization #/ Trip #	/

REPORT TOTALS

Report Total	1428.37 USD
Department Paid	424.28 USD
Advance Schedule Amount	900.00 USD
Amount Due Employee	104.09 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
09/16/19	Personal Auto Mileage	9.80	Cash	United States (US)	1.00		9.80
09/16/19	Airfare - Commercial	185.11	Department Paid	United States (US)	1.00		185.11
09/16/19	Uber-Transportation Network Co.	10.25	Cash	United States (US)	1.00		10.25
09/16/19	Lodging	190.64	Cash	United States (US)	1.00		190.64
09/16/19	Dinner	23.00	Cash	United States (US)	1.00		23.00
09/16/19	Incidentals	5.00	Cash	United States (US)	1.00		5.00
09/17/19	Lodging	190.64	Cash	United States (US)	1.00		190.64
09/17/19	Breakfast	7.00	Cash	United States (US)	1.00		7.00
09/17/19	Lunch	11.00	Cash	United States (US)	1.00		11.00
09/17/19	Dinner	23.00	Cash	United States (US)	1.00		23.00
09/18/19	Lodging	190.64	Cash	United States (US)	1.00		190.64
09/18/19	Breakfast	7.00	Cash	United States (US)	1.00		7.00
09/18/19	Lunch	11.00	Cash	United States (US)	1.00		11.00
09/18/19	Dinner	23.00	Cash	United States (US)	1.00		23.00
09/18/19	Incidentals	5.00	Cash	United States (US)	1.00		5.00
09/19/19	Lodging	190.64	Cash	United States (US)	1.00		190.64
09/19/19	Breakfast	7.00	Cash	United States (US)	1.00		7.00
09/19/19	Lunch	11.00	Cash	United States (US)	1.00		11.00
09/19/19	Dinner	23.00	Cash	United States (US)	1.00		23.00
09/20/19	Auto/Car Rental	239.17	Department Paid	United States (US)	1.00		239.17
09/20/19	Gasoline	20.00	Cash	United States (US)	1.00		20.00
09/20/19	Uber-Transportation Network Co.	27.48	Cash	United States (US)	1.00		27.48
09/20/19	Breakfast	7.00	Cash	United States (US)	1.00		7.00
09/20/19	Lunch	11.00	Cash	United States (US)	1.00		11.00

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Expense Sub-Totals

Auto/Car Rental	239.17
Breakfast	28.00
Airfare - Commercial	185.11
Dinner	92.00
Gasoline	20.00
Incidentals	10.00
Lodging	762.56
Lunch	44.00
Personal Auto Mileage	9.80
Uber-Transportation Network Co.	37.73

Review Items - Exceptions and Questions

Text	Response	Policy
Approvers should verify lodging was obtained in a designated high cost county.		46new
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