

STATE CONTROLLER'S OFFICE
PERSONNEL AND PAYROLL SERVICES DIVISION
P.O. BOX 942850
SACRAMENTO, CA 94250-5878

DATE: July 1, 2003

LEAVE ACCOUNTING LETTER #03-019
(CIVIL SERVICE ONLY)

TO: All Agencies in the California Leave Accounting System (CLAS)

FROM: JOHN R. HARRIGAN, Chief
Personnel and Payroll Services Division

RE: CHANGE IN POSTING OF BARGAINING UNIT 06 SENIORITY POINTS

Effective July, 2003, the Controller's Office will no longer automatically post Seniority Points to the CLAS for Collective Bargaining (CB) Unit 06 employees with a CBID designation of S06 or C06. Seniority Points will only be posted for full-time or intermittent employees with a CBID designation of R06.

Due to the difference in calculating seniority between rank and file (R06) and supervisory/confidential (S06 and C06) employees, departments with Bargaining Unit 06 employees determined that only seniority in R06 should be tracked and maintained on the CLAS.

The Controller's Office will delete the Seniority Point benefits that were previously posted for S06 and C06 employees by July 18, 2003.

If your department chooses to track Seniority Points on the CLAS for S06 or C06 employees, please post them manually using the B50-LB Transaction Entry screen after July 18th.

Please refer to Leave Letter #03-009 to obtain detailed information on the posting of Seniority Points.

If you have any questions or need assistance, please contact the Leave Accounting Liaison at (916) 324-7256.

JRH:dk