

STATE CONTROLLER'S OFFICE
PERSONNEL AND PAYROLL SERVICES DIVISION
P.O. BOX 942850
SACRAMENTO, CA 94250-5878

DATE: December 16, 2022

PERSONNEL LETTER #22-023
(Civil Service Only)

TO: All Agencies in the Uniform State Payroll System

FROM: Jil Barraza, Chief
Personnel and Payroll Services Division

RE: RETIREMENT CONTRIBUTION RATE FOR EXCLUDED AND EXEMPT (M18, S18) STATE SAFETY MEMBERS IN BARGAINING UNIT 18; EFFECTIVE DECEMBER 1, 2022

Pursuant to the memo dated November 23, 2022, from the California Department of Human Resources (CalHR), the effective date for the retirement contribution rate increase changed from July 1, 2021 to December 1, 2022 for Excluded and Exempt (M18, S18) State Safety Members tied to Bargaining Unit 18.

Because of the change in effective date, eligible members will receive retroactive refunds for their over-funded retirement contributions.

The rate change is as follows:

Excluded and Exempt (M18, S18) State Safety Members in Bargaining Unit 18

Effective 12/1/2022, the employee retirement contribution rate will change from 11.00% to 11.50%.

Please note: [Personnel Letter #21-021](#) and [Payroll Letter #22-015](#) have been amended to reflect the retirement contribution rate changes for the remaining BU18 members.

EMPLOYMENT HISTORY (EH) PROCESSING

The State Controller's Office (SCO) will manually process corrections to appointments (A01) keyed prior to December 2022 and will void the 505 transactions effective July 1, 2021 to implement the retirement rate changes effective December 1, 2022 for eligible employees.

PAYROLL ADJUSTMENT PROCESING

The SCO will also process retroactive retirement contribution adjustments from December 2021 through December 2022 that resulted from the change in effective date for Excluded and Exempt Members tied to BU18.

RETIREMENT ACCOUNT CODES EFFECTIVE DECEMBER 1, 2022

Excluded and Exempt (M18, S18) State Safety Members in Bargaining Unit 18. See below for impacted employee account code movement:

- From Retirement Account Code CD to SC
- From Retirement Account Code CF to SC
- From Retirement Account Code CK to SC
- From Retirement Account Code CP to SC
- From Retirement Account Code 1D to 7J
- From Retirement Account Code 1F to 7J
- From Retirement Account Code 1K to 7J
- From Retirement Account Code 1P to 7J

Please direct questions on Bargaining Unit 18 retirement rate changes as follows:

Contacts:

- Affordable Care Act (ACA) Email acasupport@sco.ca.gov
- Cal Employee Connect Feedback Email connectfeedback@sco.ca.gov
- Cal Employee Connect Email connecthelp@sco.ca.gov
- California Leave Accounting System (CLAS) Email Clas@sco.ca.gov
- ConnectHR Email connecthrhelp@sco.ca.gov
- CS Escalation Email (HR Supervisors and Managers) PPSDOps@sco.ca.gov
- HR Suggestions Email (All HR Staff) PPSDHRSuggestions@sco.ca.gov
- Management Information Retrieval System (MIRS) Email PPSDmirs@sco.ca.gov
- [Statewide Customer Contact Center](#) (916) 372-7200

SCO Key Initiatives:

- [Cal Employee Connect Project](#)
- [California State Payroll System Project](#)

JEB:PM:BPA