

STATE CONTROLLER'S OFFICE
PERSONNEL AND PAYROLL SERVICES DIVISION
P.O. BOX 942850
SACRAMENTO, CA 94250-5878

DATE: November 10, 2025

PERSONNEL LETTER #25-023
(Civil Service Only)

TO: All Agencies in the Uniform State Payroll System

FROM: Lisa Dean, Acting Chief
Personnel and Payroll Services Division

**RE: GENERAL SALARY INCREASE AND SPECIAL SALARY ADJUSTMENT – EMPLOYEES
WITH LUMP SUM ISSUED FOR JULY, AUGUST AND OCTOBER 2025**

The State Controller's Office (SCO) has released a report of Rank-and-File and Excluded employees for Service Employees International Union (SEIU) and various bargaining units who had lump sum issued for the July, August and October 2025 pay periods. These employees may be entitled to the general salary increase (GEN) or special salary adjustment (SAL).

Reports are viewable on the ViewDirect and Mobius View online report system under report ID PDB7883A, and the report name is – EMPL W/ LMPSPM ISSD 2025 MAY BE ENTITLED TO GEN &/OR SAL. These listings are available for 90 days. Entries on the report are sorted by agency, then by unit, and then by Social Security Number. Agencies with no affected employees will have no data listed under the report ID. This is a one-time report, and a hard copy will not be provided to departments. Only personnel staff authorized to access ViewDirect and Mobius View will be able to view and print this listing. For more information on accessing and printing ViewDirect and Mobius View reports, please visit the [ViewDirect and Mobius View](#) webpage.

Agencies must review listing PDB7883A to ensure that the records reflect the GEN/SAL, if entitled. Employees who separated from state service without fault prior to the effective date of the salary increase with lump sum pay extending beyond July 1, 2025, August 1, 2025 or October 1, 2025 and who were eligible for the GEN/SAL at the time of separation should have their lump sum adjusted to reflect the increase. Please refer to [SCO Personnel Letters](#) #25-010, #25-011, #25-013, #25-014, #25-015, #25-016, #25-017, #25-018, #25-021, #25-022 and the [California Department of Human Resources Pay Letters](#) #25-19, #25-20, #25-21, #25-22, #25-24, #25-33, #25-34, #07-25 for additional information on eligibility.

Please direct questions on the salary changes as follows:

All PPSD Contact Information:

- [PPSD Contacts and Additional Information](#)

Web Resources:

- [For HR Personnel](#)
- [For State Employees](#)

LD: RJC:PMAB