

**ATTACHMENT (Revised 08/14)**

**ATTACHMENT E-5, EXAMPLE 4A**

For the 08/14 pay period, employee worked 5 days and was on IDL 2/3 17 days (22 day pay period)  
 Salary rate: \$2200.00 per month                      Single with 0 exemptions                      Retirement ID: 3D-13%

1. Compute FULL NET PAY for total hours worked :

a. Total hours X hourly rate (salary rate/ 176) = Gross

176 X \$12.50 (\$2200.00/176) = \$2200.00 (gross)

\$2200.00	Gross
237.99	Federal Tax
34.92	State Tax
0.00	Social Security
31.90	Medicare
<u>- 173.81</u>	Retirement*
\$1721.38	FULL NET PAY

2. Compute GROSS NET for regular pay due:

a. 40 hours worked X \$12.50 = \$500.00 Regular Pay Gross

\$ 500.00	IDL Full gross reduced by:
31.25	Federal Tax
0.00	State Tax
0.00	Social Security
7.25	Medicare
<u>- 0.00</u>	Retirement (Gross amount less than exclusion amount)
\$ 461.50	FULL NET PAY

3. Compute GROSS NET for IDL Full pay due:

NONE DUE

\* Retirement (\$2200.00- \$863.00[exclusion amount] X 13% = \$173.81

4. Compute GROSS NET for IDL 2/3 pay due:

a. 136 hours IDL 2/3 X \$12.50 = \$1700.00  
 b. \$1700.00 3 X 2 = \$1133.33 IDL 2/3 Gross

\$1133.33	IDL 2/3 Gross
<u>- 173.81</u>	Retirement
\$959.52	IDL 2/3 Pay GROSS NET

5. Add GROSS NET amounts from steps 2, 3, and 4:

\$ 461.50	Regular Pay GROSS NET
<u>+959.52</u>	IDL 2/3 Pay GROSS NET
\$1421.02	TOTAL GROSS NET

6. Compute GROSS NET for IDL supplementation pay:

\$1721.38	FULL NET PAY
<u>1421.02</u>	TOTAL GROSS NET
\$ 300.36	IDL Supplementation pay GROSS NET

7. Compute IDL supplementation pay gross:

a. IDL supplementation GROSS net mandatory factor =  
 IDL supplementation pay GROSS

\$300.36/ .6695 = \$448.63 IDL supplementation pay GROSS

8. Compute leave credit hours for IDL supplementation pay GROSS:

a. IDL supplementation pay gross hourly rate = hours to be charged

\$448.63/ 12.50 = 35.8904, rounded to 36 hours

9. For monthly salary employee, convert leave credit hours to days and hours when submitting the pay request:

36 hours = 4 day 4 hours

**INDUSTRIAL/NON-INDUSTRIAL/STATE DISABILITY PAY/ADJUSTMENT REQUEST**

STD. 674D (REV. 6/2013)

TO: STATE CONTROLLER - PPSD / DISABILITY UNIT

**1. CBID**

**complete**

**2. SOCIAL SECURITY NUMBER**

**111-11-1111**

**3. F.I. M.I. LAST NAME**

**complete**

**4. POSITION NUMBER**

	AGENCY	UNIT	CLASS	SERIAL
1.	complete	complete	complete	complete
2.				

**5. PAY PERIOD**

T	MO	YR
0	08	14

**6. ENTER NUMBER OF HOURS AND CODE** - Intervening activity/working while on Disability [W=Worked; C=Industrial Disability (IDL)] or Dock during the regular period of pay (L=Dock);  
Please complete if employee is on alternate work schedule before, during, and after Disability

31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31

**7. INDUSTRIAL DISABILITY (IDL)**

a. EMPLOYEE ON IDL FROM: 08/07/2014 THROUGH: 08/31/2014

b.  EMPLOYEE ENTITLED TO ENHANCED IDL

c. AVERAGE HOURS COMPUTED FOR INTERMITTENT EMPLOYEE: \_\_\_\_\_

**9. PAYMENT PER CONTROLLER**

ISSUE DATE			PT	TIME WORKED		WARRANT OR A/R NUMBER	RET
MO	DY	YR		DAYS	HOURS		

**11. ADDITIONAL INFORMATION**

I hereby certify that the employee named above is entitled to this pay based on the appropriate government codes and/or employee has been notified of the impending account receivable. Prior to submitting this STD 674D, the employee was given a reasonable time to respond.

**8A. NON-INDUSTRIAL DISABILITY (NDI)**

a. EMPLOYEE ON NDI FROM: \_\_\_\_\_ THROUGH: \_\_\_\_\_

b. AVERAGE HOURS WORKED DURING PREVIOUS 18 MONTHS FOR INTERMITTENT EMPLOYEE WAS: \_\_\_\_\_

c.  EMPLOYEE ON ANNUAL LEAVE PROGRAM  
ELECTED \_\_\_\_\_% SUPPLEMENTATION

**10. PAYMENT SHOULD BE**

TYPE	PT	TIME WORKED		TIMEBASE FRACTION
		DAYS	HOURS	
REGULAR	0	05		
SUPPLEMENTAL				
NDI	T			
IDL FULL	6			
IDL 2/3	N	17		
IDL / S	U	04	04	
SHIFT		SHIFT CODE	HOURS	SHIFT RATE
REGULAR	2			
IDL FULL	6			
IDL 2/3	N			

**12. AUTHORIZED SIGNATURE** \_\_\_\_\_ **DATE SIGNED** Aug30,2014  
your signature

your name \_\_\_\_\_  
(PRINT OR TYPE NAME)

**13. CONTACT PERSON** (If other than authorized signature)  
complete if required \_\_\_\_\_

**14. TELEPHONE NUMBER**  
(999) 555-5555

**15. EMAIL ADDRESS**  
complete

**8B. STATE DISABILITY INSURANCE (SDI)**

a. EMPLOYEE ON SDI FROM: \_\_\_\_\_ THROUGH: \_\_\_\_\_

b.  EMPLOYEE ELECTED SUPPLEMENTATION

c. SDI WEEKLY RATE: \$ \_\_\_\_\_