

STATE CONTROLLER'S OFFICE  
PERSONNEL AND PAYROLL SERVICES DIVISION  
P.O. BOX 942850  
SACRAMENTO, CA 94250-5878

DATE: March 14, 2022

MIRS LETTER #22-001  
(Civil Service Only)

TO: All Agencies in the Management Information Retrieval System (MIRS)

FROM: Jil Barraza, Chief  
Personnel and Payroll Services Division

**RE: MIRS Updates for Multiple Race/Ethnicity Origins**

Assembly Bill (AB) 532 (2015/2016) and Government Code Section 8310.9, mandate that employees have the opportunity to designate multiple Race/Ethnic Origins. To accommodate this change, the State Controller's Office (SCO) created a unique area within the Affordable Care Act System (ACAS) for the key entry and storage of multiple Ethnic Code values.

Effective March 7, 2022, Human Resource offices began key entering Ethnic Code values in the new Ethnicity screen of the ACAS. As of the Friday, March 11 update to the Management Information Retrieval System (MIRS), the new Ethnic Code values are available in MIRS. MIRS report writers may now create reports with new and outdated ethnic codes. MIRS will be updated to include new and outdated ethnic code names soon.

The MIRS Handbook has been modified to include all current updates and is available here:  
[https://sco.ca.gov/Files-PPSD/Mirs/mirs\\_handbook.pdf](https://sco.ca.gov/Files-PPSD/Mirs/mirs_handbook.pdf).

The Personnel and Payroll Services Division MIRS Consultants are currently modifying the MIRS Common Library reports which contain ethnicity. A communication will be sent once the modifications are complete.

For documentation related to the change to allow multiple ethnicities, including detailed instructions for key entry of Ethnicity in ACAS, please visit the Employee Race and Ethnicity FAQs on the SCO website:  
[https://sco.ca.gov/ppsd\\_hr\\_emp\\_race\\_or\\_ethnicity\\_faq.html](https://sco.ca.gov/ppsd_hr_emp_race_or_ethnicity_faq.html).

If you have questions regarding this letter, please contact the MIRS Helpdesk at [ppsdmirs@sco.ca.gov](mailto:ppsdmirs@sco.ca.gov).

For assistance with personnel or payroll related items, agencies may use the following contact information.

Contact:

- Affordable Care Act (ACA) Email [acasupport@sco.ca.gov](mailto:acasupport@sco.ca.gov)
- Cal Employee Connect Feedback Email [connectfeedback@sco.ca.gov](mailto:connectfeedback@sco.ca.gov)
- Cal Employee Connect Email [connecthelp@sco.ca.gov](mailto:connecthelp@sco.ca.gov)
- California Leave Accounting System (CLAS) Email [Clas@sco.ca.gov](mailto:Clas@sco.ca.gov)
- ConnectHR Email [connecthrhelp@sco.ca.gov](mailto:connecthrhelp@sco.ca.gov)
- CS Escalation Email (HR Supervisors and Managers) [PPSDOps@sco.ca.gov](mailto:PPSDOps@sco.ca.gov)
- HR Suggestions Email (All HR Staff) [PPSDHRSuggestions@sco.ca.gov](mailto:PPSDHRSuggestions@sco.ca.gov)
- Management Information Retrieval System (MIRS) Email [ppsdmirs@sco.ca.gov](mailto:ppsdmirs@sco.ca.gov)
- [Statewide Customer Contact Center](#) (916) 372-7200

**SCO Key Initiatives:**

- [Cal Employee Connect Project](#)
- [California State Payroll System Project](#)

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