

SALARY GARNISHMENT**NOTE: SUBMIT ORIGINAL TO THE STATE CONTROLLER'S GARNISHMENT UNIT. SUBMIT ORIGINAL, ONE COPY AND COURT ORDER.****CHILD SUPPORT/FAMILY SUPPORT**

STD. 639 CFS (REV. 5/2009)

DOCUMENT NUMBER

Reference Payroll Procedures Manual Section H 300

1. AGENCY NAME COMPLETE			4. POSITION NUMBER (Agency) (Unit) (Class) (Serial) XXX XXX XXXX XXX				
2. SOCIAL SECURITY NUMBER XXX-XX-XXXX	3. NAME (F.I.) (M.I.) (LAST) X X XXXXXXXX						
5. EFFECTIVE DATE 02/13/07	6. ACTION TYPE <input type="checkbox"/> NEW <input type="checkbox"/> MODIFICATION OR CORRECTION OF ITEM			<input checked="" type="checkbox"/> CANCELLATION OF GARNISHMENT ORIGINAL EFFECTIVE DATE 12/23/06			
7. PAY FREQUENCY <input checked="" type="checkbox"/> MONTHLY <input type="checkbox"/> SEMI-MONTHLY <input type="checkbox"/> BI-WEEKLY							
8. GARNISHMENT TYPE (038) A. <input type="checkbox"/> COURT ORDERED ASSIGNMENT OF WAGES (ONGOING SUPPORT) (FC 150 et seq., 5200 et seq. or PC 3088) \$ (Monthly Amount) <input type="checkbox"/> DEDUCTION AMOUNT CHANGED FROM \$ (Must be completed if changing 8A) \$ (Deduction Amount per Pay Period)							
9. ARREARAGES \$ 10,000.00							
10. COMPLETE FOR USE BY DEPARTMENT OF CHILD SUPPORT SERVICES ONLY							

EMPLOYEE ADDRESS

COM P L E T E

EMPLOYEE DATE OF BIRTH (MM/DD/YYYY)

X X X X X X

11. COMPLETE ONLY IF COURT SPECIFICALLY STATES (May only be completed with 8B.)

A. <input type="checkbox"/> TERMINATION DATE OF EARNINGS WITHHOLDING ORDER	
B. <input type="checkbox"/> MAXIMUM GARNISHMENT AMOUNT DEDUCTIBLE PER MONTH	\$
C. <input type="checkbox"/> SUPPORT EXEMPTION AMOUNT	\$
D. <input checked="" type="checkbox"/> SPECIFIC AMOUNT TO BE DEDUCTED PER MONTH	\$ 200.00

12. WARRANT TO BE MADE PAYABLE TO

ENTER CASE NUMBER

COM P L E T E

PAYEE NAME

COM P L E T E

C / O SDU
PO BOX 989067
WEST SACRAMENTO CA 95798

13. REMARKS

14. FORM COMPLETED BY

COMPLETE

TELEPHONE NUMBER AND EXTENSION

COMPLETE

15. PAYROLL INFORMATION CERTIFIED IN ACCORDANCE WITH B/C RULE 660

AUTHORIZED SIGNATURE
COMPLETE

DATE

TYPED NAME

COMPLETE