

STATE CONTROLLER'S OFFICE  
PERSONNEL AND PAYROLL SERVICES DIVISION  
P.O. BOX 942850  
SACRAMENTO, CA 94250-5878

DATE: June 30, 2010

TO: All Agencies and Campuses in the Uniform State Payroll System

FROM: Lisa Crowe, Chief  
Personnel and Payroll Services Division (PPSD)

**RE: PAYROLL PROCEDURES MANUAL (PPM) – JUNE 2010 REVISION - #06-10**

The Internet version of the Payroll Procedures Manual (PPM) has been updated and the sections below have been replaced with the current PDF version for June 2010. The manual can be obtained by accessing the State Controller's Office [public website](#).

Vertical revision bars in the right margins indicate additions, deletions, or changes. Revision bars are not inserted for format and minor grammatical changes.

The revised sections for the June 2010 PPM are provided below.

<u>SECTION</u>	<u>REVISION</u>
<b>Section B:</b>	<b>036</b> – Earning IDs, updated.
<b>Section B:</b>	<b>100</b> – Agency Codes; Alpha List of Active Agencies, updated.
<b>Section B:</b>	<b>101</b> – Agency Codes; Numeric Listing of All Agency Codes, updated.
<b>Section G:</b>	<b>105</b> – Miscellaneous Payments Processing Chart, updated.
<b>Section H:</b>	<b>214</b> – Retirement ID, Exclusion Amounts and State Share Rates - Retirement ID's 4Y and 9D, updated.

PLEASE NOTE: Visit our [public website](#) for instructions to subscribe or unsubscribe to the Automated LISTSERV Management System (LISTSERV).

If you have any comments/suggestions or questions that will benefit the PPM, please contact Alice Contreras at 916-322-0683 or via email: [acontreras@sco.ca.gov](mailto:acontreras@sco.ca.gov).

LC:AC:CSS