PSD125A – Add New User Form (Civil Service)

DEPT/CAMPUS ID:	
Requested Date:	

EMPLOYEE NAME LAST, FIRST, MI	USER ID	P I M S	H I S T	К Е Ү М	P I P	M I R S	D W P I M S	D W H I S T	C S P	L A S	M P C	V I E W	E T H A C A S	A C A S	C O N E C T H R	REMARKS
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STATE CONTROLLER USE ONLY	As the duly appointed authority, I hereby accept responsibility for this authorization and certify that granting access to confidential employee data for the above named individuals is in accordance with their constitutional or statutory duties as mandated in the Information Practices Act.							
SCO/PPSD SECURITY MONITOR APPROVAL (SIGNATURE) DATE	AUTHORIZATION - OFFICIAL (SIGNATURE) DATE							
ISO OWNER/CUSTODIAN APPROVAL (SIGNATURE) DATE	ACKNOWLEDGEMENT - SECURITY MONITOR (SIGNATURE) DATE							

RETAIN THIS COPY FOR YOUR RECORDS