

State Controller's Office

Personnel and Payroll Services Division



It is the mission of the Personnel and Payroll Services Division to provide accurate and timely personnel and payroll services through quality customer service.

RESOURCES

[SCO/State HR](#)

[Email Subscriptions](#)

[California Personnel
Office Directory \(CPOD\)](#)

[Civil Service Weekly
Processing Dates](#)

[Decentralized Payroll
Calendars](#)

[SCO Letters](#)

[Personnel Action
Manual \(PAM\)](#)

[Payroll Procedures
Manual \(PPM\)](#)

[Requesting
Employment History](#)

[Requesting Pay History](#)

[Statewide Training](#)

[Payroll Flyers and
Global Messages](#)

SCO KEY INITIATIVES

[Cal Employee Connect](#)

[CalATERS Replacment
Project](#)

[California State Payroll
System Project](#)

Did You Know?

Verification of Employment (VOE)

The State Controller's Office (SCO) administers the Uniform State Payroll System. The Personnel and Payroll Services Division audits and processes all personnel and payroll transactions for individuals holding state civil service, California State University (CSU) or exempt positions.

Please refer employees who require employment and income verification to the options below:

- **Work Number:** The Work Number is an automated service that departments and campuses voluntarily elect to participate in. Employees at participating departments or campuses can use this system when it is necessary to provide employment or income verification to organizations such as mortgage companies or rental agencies. Click [here](#) to access Work Number information.
- **Contact Departmental Human Resources (HR) Office:** It would be best to reach out to the [Departmental HR Office](#) for any employment information you cannot obtain from the Work Number.
- **State Locator:** Contact the State Locator by phone at (916) 322-2760 to obtain the employees' civil service agency or CSU campus contact information.

This publication is intended for reference only. It does not supersede current applicable laws or regulations, and it is not intended for purposes of providing legal advice.