



Ad Hoc Committee on Human Resources

May 2021

SURVEY QUESTION:

- **Question (Q):** Would SCO consider allowing SCO access on Sundays?
 - Answer (A): Sundays are reserved for maintenance and upgrades at the California Department of Technology, which hosts the Payroll system. Therefore, there is no access to the Payroll system on Sundays. Please review the Extended Keying Calendar.

PRESENTATIONS:

California State Payroll System (CSPS) Project – Bill Harrigan

Contact: CPSHelp@sco.ca.gov

- Project Update

Cal Employee Connect (CEC) – Liz James

Contact: connecthrhelp@sco.ca.gov

- Introduction of Grant Boyken
- Connect Human Resources Portal (ConnectHR) Update
 - Deployment
 - Agency's outgoing public IP address verification

Statewide Civil Service Benefits Program – Bryce Miller

Contact: BMiller@sco.ca.gov

- Backlog Update
- Benefits Program Reminders

General Reminders – Nastassja Johnson

Contact: Nxjohnson@sco.ca.gov

- Include specific program name in the subject line of emails to the PPSDTempOps@sco.ca.gov mailbox.
 - This inbox is not for questions or inquiries.
- Include your name and email on all documents submitted to the SCO.
- Submit one email for each specific program area.
- Utilize secure email to send documents rather than fax or mail.
- Include the complete social security number (SSN) when sending documents through secure email.
 - CEC – Do not send the full SSN to Connect HR
- Visit Department of General Services (DGS) website for updated Standard (STD) forms that allow for a digital signature.

- STD674 and STD674 A/R have been updated to allow for an email address for the specialist. This allows SCO to contact the specialist in a timely regarding PR250's.
- Update California Personnel Office Directory (CPOD).

RESOURCES

- **Websites:**
 - Human Resources: https://sco.ca.gov/ppsd_state_hr.html
 - State Employees: https://sco.ca.gov/ppsd_se_payroll.html
- **Contact:**
 - [Statewide Customer Contact Center](#) (916) 372-7200
 - HR Suggestions Email (All HR Staff) PPSDHRSuggestions@sco.ca.gov
 - CS Escalation Email (HR Supervisors and Managers) PPSDOps@sco.ca.gov
 - Cal Employee Connect Email connecthelp@sco.ca.gov
 - Cal Employee Connect Feedback Email connectfeedback@sco.ca.gov
- **SCO Key Initiatives:**
 - Cal Employee Connect Project
 - California State Payroll System Project

CUSTOMER RELATIONS SURVEY:

Please send suggestions to our HR Suggestions Inbox at PPSDHRSuggestions@sco.ca.gov

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