

STATE CONTROLLER'S OFFICE PERSONNEL AND PAYROLL SERVICES DIVISION

Did You Know? Verification of Employment (VOE)

The State Controller's Office (SCO) administers the Uniform State Payroll System. The Personnel and Payroll Services Division audits and processes all personnel and payroll transactions for individuals holding state civil service, California State University (CSU) or exempt positions.

Employees who require employment and income verification, please see below for options to obtain a VOE:

- Work Number: The Work Number is an automated service that departments and campuses voluntarily elect to participate in. Employees at participating departments or campuses can use this system when it is necessary to provide employment or income verification to organizations such as mortgage companies or rental agencies. Click here to access Work Number information.
- Contact Departmental Human Resources (HR) Office: It is best to reach out to the <u>Departmental HR Office</u> for any employment information you cannot obtain from the Work Number.
- State Locator: Contact the State Locator by phone at (916) 322-2760 to obtain the employees' civil service agency or CSU campus contact information.

Resources:

State Controller's
Office/State Employees

California Department of Human Resources/State Employees

<u>Payroll Flyers and Global</u> Messages

Paycheck Calculator

SCO Key Initiatives:

Cal Employee Connect

<u>California State Payroll</u> System Project