

TRANSACTION SUPERVISORS' FORUM QUESTIONS & ANSWERS – FEBRUARY 2026

The following questions were submitted during the forum:

Question: Hello, would you please provide the email that the ACAS quarterly report is sent to?

Answer: Yes, it's aca.policy@calhr.ca.gov.

Question: Please share the dates when FCP Admin have to assign the role?

Answer: The VDHA report goes to carriers biweekly, normally on Mondays, and includes any users that are assigned by close of business on the prior Friday.

Question: Do employees register on their own for the BAM training?

Answer: Yes, employees will be able to individually register for the BAM training.

Question: Does the department need to send a STD. 674 A/R to reverse the duplicate or do we wait for SCO to reverse the duplicate A/R?

Answer: If you notice that it hasn't been reversed, then please submit a STD. 674 A/R to reverse it.

Question: We've encountered outdated error messages in the system that are older. When entering a separation date to align with PIMS history for separated employees, we receive an error stating the date is invalid because the employee has contributions after that date. It seems the system wants us to use the end date of the lump sum; however, no funds appear that would contribute toward retirement. We've had to email these in to get fix. Is there a workaround to resolve these myCalPERS errors on our end?

Answer: For contribution errors, please contact the Statewide Customer Contact Center. Please keep in mind the turnaround time for request is 30 days and SCO will give priority to the departments during their scheduled immersion period.

Question: When is the last day we can submit a position number change so that it will be correct on the Schedule 8?

Answer: Letters that will post in April, but the date will be June 1, 2026.

Question: I have a question regarding the NRA; we have an employee that we placed the B code for citizenship as he is NRA. The employee does not agree with the taxes being withheld. I am not sure how to explain the taxes as he does not agree.

Answer: Please contact PPSDSTSP@sco.ca.gov.

Question: Is there a delay with 1099-MISC for those designees who received pay for deceased employees? We've had a couple of inquiries and have not received responses from the W-2 unit.

Answer: 1099-MISC have been mailed as of January 31, 2026. Please submit your inquiry to PPSDW2MiscDed@sco.ca.gov.

Question: Can the email for the NRA program questions be provided, please?

Answer: PPSDSTSP@sco.ca.gov

Question: When can we expect W-2cs? Pay was keyed for the November 2025 pay period in January and the employee still has not received a corrected W-2.

Answer: W-2cs are in the mail and should be received any day. You can also shadow the employee in ConnectHR to see if the electronic version of their W-2c has been loaded into their CEC account to confirm that their W-2c has been sent.

Question: Does this mean that only overtime that is the result of the employee physically working more than 40 hours in the week qualifies for the reporting? I ask because we have a lot of staff who get paid premium overtime even when they don't physically work 40 hours due to the MOU.

Answer: Yes.