



JOHN CHIANG
California State Controller

March 29, 2013

Myeshia Armstrong, Director, Fiscal Services
Mira Costa Community College District
One Barnard Drive, BAS Division #6
Oceanside, CA 92056

Dear Ms Armstrong:

The State Controller's Office reviewed the costs claimed by the Mira Costa Community College District for the legislatively mandated Enrollment Fee Collection and Waivers Program (Education Code section 76300 and *California Code of Regulations*, Title 5, sections 58501-58503, 58611-58613, 58620, and 58630) for the period of July 1, 1998, through June 30, 2006. Our review was limited to validating eligible costs and offsetting reimbursements the district received from the California Community Colleges Chancellor's Office for enrollment fee collection and waivers offsets.

The district claimed \$725,612 for the mandated program. Our review found that \$365,903 is allowable and \$359,709 is unallowable. The costs are unallowable because the district claimed ineligible costs and misstated offsetting reimbursements, as described in the attached Summary of Program Costs and Findings and Recommendations.

For the fiscal year (FY) 1998-1999 claim, the State paid the district \$5,549. Our review found that \$12 is allowable. The State will offset \$5,537 from other mandated program payments due the district. Alternatively, the district may remit this amount to the State.

For the FY 1999-2000 claim, the State made no payment to the district. Our review found that \$4,642 is allowable. The State will pay that amount, contingent upon available appropriations.

For the FY 2000-2001 claim, the State made no payment to the district. Our review found that \$20,474 is allowable. The State will pay that amount, contingent upon available appropriations.

For the FY 2001-2002 claim, the State made no payment to the district. Our review found that \$59,650 is allowable. The State will pay that amount, contingent upon available appropriations.

For the FY 2002-2003 claim, the State paid the district \$75,850. Our review found that \$80,064 is allowable. The State will pay allowable costs claimed that exceed the amount paid, totaling \$4,214, contingent upon available appropriations.

For the FY 2003-2004 claim, the State made no payment to the district. Our review found that \$55,191 is allowable. The State will pay that amount, contingent upon available appropriations.

For the FY 2004-2005 claim, the State made no payment to the district. Our review found that \$49,243 is allowable. The State will pay that amount, contingent upon available appropriations.

For the FY 2005-2006 claim, the State made no payment to the district. Our review found that \$96,627 is allowable. The State will pay that amount, contingent upon available appropriations.

If you disagree with the review findings, you may file an Incorrect Reduction Claim (IRC) with the Commission on State Mandates (CSM). The IRC must be filed within three years following the date that we notify you of a claim reduction. You may obtain IRC information at the CSM's website at www.csm.ca.gov/docs/IRCForm.pdf.

If you have any questions, please contact Jim L. Spano, Chief, Mandated Cost Audits Bureau, at (916) 323-5849.

Sincerely,

Original signed by

JEFFREY V. BROWNFIELD, CPA
Chief, Division of Audits

JVB/nh

Attachments

RE: S13-MCC-908

cc: James E. Austin, Vice President of Business
Mira Costa Community College District
Christine Atalig, Specialist, College Finance and Facilities Planning
California Community Colleges Chancellor's Office
Ed Hanson, Principal Program Budget Analyst
Education Systems Unit, Department of Finance
Jay Lal, Manager
Division of Accounting and Reporting
State Controller's Office

**Attachment 1—
Summary of Program Costs
July 1, 1998, through June 30, 2006**

Cost Elements	Actual Costs Claimed	Allowable Per Review	Review Adjustment	Reference ¹
<u>July 1, 1998, through June 30, 1999</u>				
<i>Enrollment fee collection:</i>				
Direct costs - salaries and benefits				
Calculating and collecting enrollment fees	\$ 27,778	\$ 27,778	\$ —	
Total direct costs	27,778	27,778	—	
Indirect costs	1,944	1,944	—	
Total direct and indirect costs	29,722	29,722	—	
Less offsetting savings and reimbursements:				
Enrollment fee collection	(22,903)	(29,710)	(6,807)	Finding 2
Total enrollment fee collection	6,819	12	(6,807)	
<i>Enrollment fee waivers:</i>				
Direct costs - salaries and benefits				
Adopt procedures, record and maintain records	18,998	—	(18,998)	Finding 1
Waiving student fees	20,139	—	(20,139)	Finding 1
Reporting BOGG fee waiver data to CCCCCO	319	—	(319)	Finding 1
Total direct costs	39,456	—	(39,456)	
Indirect costs	2,762	—	(2,762)	Finding 1
Total enrollment fee waivers	42,218	—	(42,218)	
Total program costs	<u>\$ 49,037</u>	12	<u>\$ (49,025)</u>	
Less amount paid by the State		(5,549)		
Allowable costs claimed in excess of (less than) amount paid		<u>\$ (5,537)</u>		
<u>July 1, 1999, through June 30, 2000</u>				
<i>Enrollment fee collection:</i>				
Direct costs - salaries and benefits				
Calculating and collecting enrollment fees	\$ 31,879	\$ 31,879	\$ —	
Total direct costs	31,879	31,879	—	
Indirect costs	2,231	2,231	—	
Total direct and indirect costs	34,110	34,110	—	
Less offsetting savings and reimbursements:				
Enrollment fee collection	(23,763)	(29,468)	(5,705)	Finding 2
Total enrollment fee collection	10,347	4,642	(5,705)	

Attachment 1 (continued)

Cost Elements	Actual Costs Claimed	Allowable Per Audit	Audit Adjustment	Reference ¹
<i>Enrollment fee waivers:</i>				
Direct costs - salaries and benefits				
Adopt procedures, record and maintain records	18,211	18,211	—	
Waiving student fees	19,112	19,112	—	
Reporting BOGG fee waiver data to CCCCCO	318	318	—	
Total direct costs	37,641	37,641	—	
Indirect costs	2,635	2,635	—	
Total direct and indirect costs	40,276	40,276	—	
Less offsetting savings and reimbursements:				
Enrollment fee waivers	—	(44,872)	(44,872)	Finding 2
Adjustment for unused portion of offsets ³	—	4,596	4,596	
Total enrollment fee waivers	40,276	—	(40,276)	
Total program costs	<u>\$ 50,623</u>	4,642	<u>\$ (45,981)</u>	
Less amount paid by the State		—		
Allowable costs claimed in excess of (less than) amount paid		<u>\$ 4,642</u>		
<u>July 1, 2000, through June 30, 2001</u>				
<i>Enrollment fee collection:</i>				
Direct costs - salaries and benefits				
Calculating and collecting enrollment fees	\$ 37,403	\$ 37,403	\$ —	
Total direct costs	37,403	37,403	—	
Indirect costs	2,619	2,619	—	
Total direct and indirect costs	40,022	40,022	—	
Less offsetting savings and reimbursements:				
Enrollment fee collection	(24,541)	(30,556)	(6,015)	Finding 2
Total enrollment fee collection	15,481	9,466	(6,015)	
<i>Enrollment fee waivers:</i>				
Direct costs - salaries and benefits				
Adopt procedures, record and maintain records	22,968	22,968	—	
Waiving student fees	23,906	23,906	—	
Reporting BOGG fee waiver data to CCCCCO	360	360	—	
Total direct costs	47,234	47,234	—	
Indirect costs	3,306	3,306	—	
Total direct and indirect costs	50,540	50,540	—	
Less offsetting savings and reimbursements:				
Enrollment fee waivers	—	(39,532)	(39,532)	Finding 2
Total enrollment fee waivers	50,540	11,008	(39,532)	
Total program costs	<u>\$ 66,021</u>	20,474	<u>\$ (45,547)</u>	
Less amount paid by the State		—		
Allowable costs claimed in excess of (less than) amount paid		<u>\$ 20,474</u>		

Attachment 1 (continued)

Cost Elements	Actual Costs Claimed	Allowable Per Review	Review Adjustment	Reference ¹
<u>July 1, 2001, through June 30, 2002</u>				
<i>Enrollment fee collection:</i>				
Direct costs - salaries and benefits				
Calculating and collecting enrollment fees	\$ 61,180	\$ 61,180	\$ —	
Total direct costs	61,180	61,180	—	
Indirect costs	4,283	4,283	—	
Total direct and indirect costs	65,463	65,463	—	
Less offsetting savings and reimbursements:				
Enrollment fee collection	(24,896)	(31,482)	(6,586)	Finding 2
Total enrollment fee collection	40,567	33,981	(6,586)	
<i>Enrollment fee waivers:</i>				
Direct costs - salaries and benefits				
Adopt procedures, record and maintain records	27,403	27,403	—	
Waiving student fees	29,290	29,290	—	
Reporting BOGG fee waiver data to CCCCCO	408	408	—	
Total direct costs	57,101	57,101	—	
Indirect costs	3,997	3,997	—	
Total direct and indirect costs	61,098	61,098	—	
Less offsetting savings and reimbursements:				
Enrollment fee waivers	—	(35,429)	(35,429)	Finding 2
Total enrollment fee waivers	61,098	25,669	(35,429)	
Total program costs	<u>\$ 101,665</u>	59,650	<u>\$ (42,015)</u>	
Less amount paid by the State		—		
Allowable costs claimed in excess of (less than) amount paid		<u>\$ 59,650</u>		
<u>July 1, 2002, through June 30, 2003</u>				
<i>Enrollment fee collection:</i>				
Direct costs - salaries and benefits				
Calculating and collecting enrollment fees	\$ 64,511	\$ 64,511	\$ —	
Total direct costs	64,511	64,511	—	
Indirect costs	4,515	4,515	—	
Total direct and indirect costs	69,026	69,026	—	
Less offsetting savings and reimbursements:				
Enrollment fee collection	(23,581)	(31,665)	(8,084)	Finding 2
Total enrollment fee collection	45,445	37,361	(8,084)	

Attachment 1 (continued)

Cost Elements	Actual Costs Claimed	Allowable Per Review	Review Adjustment	Reference ¹
<i>Enrollment fee waivers:</i>				
Direct costs - salaries and benefits				
Adopt procedures, record and maintain records	35,777	35,777	—	
Waiving student fees	38,265	38,265	—	
Reporting BOGG fee waiver data to CCCCCO	450	450	—	
Total direct costs	74,492	74,492	—	
Indirect costs	5,215	5,215	—	
Total direct and indirect costs	79,707	79,707	—	
Less offsetting savings and reimbursements:				
Enrollment fee waivers	—	(37,004)	(37,004)	Finding 2
Total enrollment fee waivers	79,707	42,703	(37,004)	
Total program costs	\$ 125,152	80,064	\$ (45,088)	
Less amount paid by the State ²		(75,850)		
Allowable costs claimed in excess of (less than) amount paid		\$ 4,214		
<u>July 1, 2003, through June 30, 2004</u>				
<i>Enrollment fee collection:</i>				
Direct costs - salaries and benefits				
Calculating and collecting enrollment fees	\$ 64,414	\$ 64,414	\$ —	
Total direct costs	64,414	64,414	—	
Indirect costs	4,509	4,509	—	
Total direct and indirect costs	68,923	68,923	—	
Less offsetting savings and reimbursements:				
Enrollment fee collection	(47,614)	(62,845)	(15,231)	Finding 2
Total enrollment fee collection	21,309	6,078	(15,231)	
<i>Enrollment fee waivers:</i>				
Direct costs - salaries and benefits				
Adopt procedures, record and maintain records	41,443	41,443	—	
Waiving student fees	44,352	44,352	—	
Reporting BOGG fee waiver data to CCCCCO	488	488	—	
Total direct costs	86,283	86,283	—	
Indirect costs	6,040	6,040	—	
Total direct and indirect costs	92,323	92,323	—	
Less offsetting savings and reimbursements:				
Enrollment fee waivers	—	(43,210)	(43,210)	Finding 2
Total enrollment fee waivers	92,323	49,113	(43,210)	
Total program costs	\$ 113,632	55,191	\$ (58,441)	
Less amount paid by the State		—		
Allowable costs claimed in excess of (less than) amount paid		\$ 55,191		

Attachment 1 (continued)

Cost Elements	Actual Costs Claimed	Allowable Per Review	Review Adjustment	Reference ¹
<u>July 1, 2004, through June 30, 2005</u>				
<i>Enrollment fee collection:</i>				
Direct costs - salaries and benefits				
Calculating and collecting enrollment fees	\$ 67,753	\$ 67,753	\$ —	
Total direct costs	67,753	67,753	—	
Indirect costs	4,743	4,743	—	
Total direct and indirect costs	72,496	72,496	—	
Less offsetting savings and reimbursements:				
Enrollment fee collection	(65,558)	(90,336)	(24,778)	Finding 2
Adjustment for unused portion of offsets ³	—	17,840	17,840	
Total enrollment fee collection	6,938	—	(6,938)	
<i>Enrollment fee waivers:</i>				
Direct costs - salaries and benefits				
Adopt procedures, record and maintain records	52,023	52,023	—	
Waiving student fees	55,778	55,778	—	
Reporting BOGG fee waiver data to CCCCCO	533	533	—	
Total direct costs	108,334	108,334	—	
Indirect costs	7,583	7,583	—	
Total direct and indirect costs	115,917	115,917	—	
Less offsetting savings and reimbursements:				
Enrollment fee waivers	—	(66,674)	(66,674)	Finding 2
Total enrollment fee waivers	115,917	49,243	(66,674)	
Total program costs	\$ 122,855	49,243	\$ (73,612)	
Less amount paid by the State		—		
Allowable costs claimed in excess of (less than) amount paid		\$ 49,243		
<u>July 1, 2005, through June 30, 2006</u>				
<i>Enrollment fee collection:</i>				
Direct costs - salaries and benefits				
Calculating and collecting enrollment fees	\$ 106,886	\$ 106,886	—	
Total direct costs	106,886	106,886	—	
Indirect costs	7,482	7,482	—	
Total direct and indirect costs	114,368	114,368	—	
Less offsetting savings and reimbursements:				
Enrollment fee collection	(96,470)	(96,470)	—	Finding 2
Total enrollment fee collection	17,898	17,898	—	

Attachment 1 (continued)

Cost Elements	Actual Costs Claimed	Allowable Per Review	Review Adjustment	Reference ¹
<i>Enrollment fee waivers:</i>				
Direct costs - salaries and benefits				
Adopt procedures, record and maintain records	\$ 61,681	\$ 61,681	\$ —	
Waiving student fees	68,650	68,650	—	
Reporting BOGG fee waiver data to CCCCCO	606	606	—	
Total direct costs	130,937	130,937	—	
Indirect costs	9,166	9,166	—	
Total direct and indirect costs	140,103	140,103	—	
Less offsetting savings and reimbursements:				
Enrollment fee waivers	(61,374)	(61,216)	158	Finding 2
Total enrollment fee waivers	78,729	78,887	158	
Subtotal	96,627	96,785	158	
Less allowable costs that exceed costs claimed ⁴	—	(158)	(158)	
Total program costs	\$ 96,627	96,627	\$ —	
Less amount paid by the State		—		
Allowable costs claimed in excess of (less than) amount paid		\$ 96,627		
<u>Summary: July 1, 1998, through June 30, 2006</u>				
<i>Enrollment fee collection:</i>				
Direct costs - salaries and benefits				
Calculating and collecting enrollment fees	\$ 461,804	\$ 461,804	\$ —	
Total direct costs	461,804	461,804	—	
Indirect costs	32,326	32,326	—	
Total direct and indirect costs	494,130	494,130	—	
Less offsetting savings and reimbursements:				
Enrollment fee collection	(329,326)	(402,532)	(73,206)	
Adjustment for unused portion of offsets	—	17,840	17,840	
Total enrollment fee collection	164,804	109,438	(55,366)	
<i>Enrollment fee waivers:</i>				
Direct costs - salaries and benefits				
Adopt procedures, record and maintain records	\$278,504	\$259,506	\$(18,998)	
Waiving student fees	299,492	279,353	(20,139)	
Reporting BOGG fee waiver data to CCCCCO	3,482	3,163	(319)	
Total direct costs	581,478	542,022	(39,456)	
Indirect costs	40,704	37,942	(2,762)	

Attachment 1 (continued)

Cost Elements	Actual Costs Claimed	Allowable Per Review	Review Adjustment	Reference ¹
Total direct and indirect costs	622,182	579,964	(42,218)	
Less offsetting savings and reimbursements:				
Enrollment fee waivers	(61,374)	(327,937)	(266,563)	
Adjustment for unused portion of offsets	—	4,596	4,596	
Total enrollment fee waivers	<u>560,808</u>	<u>256,623</u>	<u>(304,185)</u>	
Subtotal	725,612	366,061	(359,551)	
Less allowable costs that exceed costs claimed	—	(158)	(158)	
Total program costs	<u>\$ 725,612</u>	365,903	<u>\$ (359,709)</u>	
Less amount paid by the State		<u>(81,399)</u>		
Allowable costs claimed in excess of (less than) amount paid		<u>\$ 284,504</u>		

¹ See the Findings and Recommendations section.

² Payment from funds appropriated under Chapter 724, Statutes of 2010 (Assembly Bill No. 1610)

³ Offsetting savings and reimbursements are limited to total allowable direct and indirect costs and are calculated separately for enrollment fee collection and enrollment fee waivers.

⁴ Government Code section 17568 stipulates that the State will not reimburse any claim more than one year after the filing deadline specified in the SCO's claiming instructions. That deadline has passed for FY 2005-06.

Attachment 2— Findings and Recommendations July 1, 1998, through June 30, 2006

**FINDING 1—
Unallowable enrollment
fee waivers costs**

The district claimed \$622,182 for Enrollment Fee Waivers for the review period. We determined that \$579,964 is allowable and \$42,218 is unallowable. The costs are unallowable because costs claimed totaling \$42,218 for fiscal year (FY) 1998-99 are ineligible for reimbursement. Costs incurred for compliance with Enrollment Fee Waivers are reimbursable on or after July 1, 1999.

The following table summarizes the claimed and unallowable enrollment fee waivers costs by fiscal year:

	Enrollment Fee Waivers - FY 1998-99		
	Amount Claimed	Amount Allowable	Review Adjustment
Salaries and benefits	\$ 39,456	\$ -	\$ (39,456)
Indirect costs	2,762	-	(2,762)
Total	\$ 42,218	\$ -	\$ (42,218)

On April 24, 2003, the Commission on State Mandates (CSM) adopted the statement of decision for the Enrollment Fee Collection and Waivers Program. The CSM determined that the test claim legislation imposed upon school districts a state mandate reimbursable under Government Code section 17561.

The program's parameters and guidelines establish the state mandate and define reimbursement criteria. The CSM adopted the parameters and guidelines on January 26, 2006. In compliance with Government Code section 17558, the SCO issued claiming instructions to assist community college districts in claiming mandated program reimbursable costs.

The parameters and guidelines (section III—Period of Reimbursement) state:

Government Code section 17557 states that a test claim must be submitted on or before June 30 following a given fiscal year to establish eligibility for reimbursement for that fiscal year. The test claim for *Enrollment Fee Collection* (99-TC-13) was filed in June 2000, and the test claim for the *Enrollment Fee Waivers* (00-TC-15) was filed in June 2001. Thus, costs incurred for compliance with *Enrollment Fee Collection* are reimbursable on or after July 1, 1998, and costs incurred for compliance with *Enrollment Fee Waivers* are reimbursable on or after July 1, 1999.

Recommendation

We recommend that the district ensure that claimed costs include only eligible costs, are based on actual costs, and are properly supported.

**FINDING 2—
Misstated offsetting
reimbursements**

The district claimed offsetting reimbursements totaling \$390,700 (\$329,326 for enrollment fee collection and \$61,374 for enrollment fee waivers) for the review period. We determined that offsetting reimbursements were understated by \$55,366 for enrollment fee collection and misstated by \$261,967 for enrollment fee waivers (understated by \$262,125 and overstated by \$158). The offsetting reimbursements were misstated because the district did not report the correct amounts that it received from the California Community Colleges Chancellor’s Office (CCCCO) for enrollment fee collection or enrollment fee waivers in any fiscal year of the review period. In addition, the district did not claim any offset for the enrollment fee waivers in its claims for FY 1999-2000 through FY 2004-05.

Enrollment Fee Collection

As noted above, the district claimed \$329,326 in offsetting reimbursements for enrollment fee collection related to the offset of two percent of revenues from enrollment fees. We obtained a report from the CCCCCO confirming enrollment fee collection offsets paid to the district totaling \$402,532 during the review period. We limited offsetting reimbursements received by the district to allowable direct and indirect enrollment fee collection costs. Allowable direct and indirect enrollment fee collection costs applicable for the review period totaled \$494,130. The district understated offsetting reimbursements by \$55,366, consisting of offsets applicable to the review period of \$384,692 less offsets claimed of \$329,326.

The following table summarizes the understated enrollment fee collection offsetting reimbursements by fiscal year.

Fiscal Year	Enrollment Fee Collection Offsets				
	Allowable Direct and Related Indirect Costs (A)	Offsets Claimed (B)	Actual Offsets Confirmed by the CCCCCO (C)	Offset Applicable to Review (D)	Review Adjustment (E)=(D-B)
1998-99	\$ 29,722	\$ (22,903)	\$ (29,710)	\$ (29,710)	\$ (6,807)
1999-2000	34,110	(23,763)	(29,468)	(29,468)	(5,705)
2000-01	40,022	(24,541)	(30,556)	(30,556)	(6,015)
2001-02	65,463	(24,896)	(31,482)	(31,482)	(6,586)
2002-03	69,026	(23,581)	(31,665)	(31,665)	(8,084)
2003-04	68,923	(47,614)	(62,845)	(62,845)	(15,231)
2004-05	72,496	(65,558)	(90,336)	(72,496)	(6,938)
2005-06	114,368	(96,470)	(96,470)	(96,470)	-
Total	\$ 494,130	\$(329,326)	\$ (402,532)	\$ (384,692)	\$ (55,366)

After applying offsetting reimbursements to allowable direct and related indirect enrollment fee collection costs, the unused portion of offsetting reimbursements total \$17,840 as follows:

<u>Fiscal Year</u>	<u>Actual Offsets Confirmed by the CCCCCO (A)</u>	<u>Offsets Applicable to Review (B)</u>	<u>Unused Portion of Offsets (A-B)</u>
1998-99	\$ (29,710)	\$ (29,710)	\$ -
1999-2000	(29,468)	(29,468)	-
2000-01	(30,556)	(30,556)	-
2001-02	(31,482)	(31,482)	-
2002-03	(31,665)	(31,665)	-
2003-04	(62,845)	(62,845)	-
2004-05	(90,336)	(72,496)	(17,840)
2005-06	(96,470)	(96,470)	-
Total	<u>\$ (402,532)</u>	<u>\$ (384,692)</u>	<u>\$ (17,840)</u>

Enrollment Fee Waivers

For enrollment fee waivers, we also limited offsetting reimbursements received by the district to allowable direct and indirect costs. We obtained a report from the CCCCCO confirming enrollment fee waivers offsets paid to the district totaling \$327,937 for the review period. Allowable direct and indirect enrollment fee waivers costs applicable for the review period totaled \$579,964. The district understated offsetting reimbursements by \$261,967, consisting of offsets applicable to the review period of \$323,341 less offsets claimed of \$61,374.

The following table summarizes the understated enrollment fee waiver offsetting reimbursements by fiscal year:

<u>Fiscal Year</u>	<u>Enrollment Fee Waivers Offsets</u>				
	<u>Allowable Direct and Related Indirect Costs (A)</u>	<u>Offsets Claimed (B)</u>	<u>Actual Offsets Confirmed by the CCCCCO (C)</u>	<u>Offset Applicable to Review (D)</u>	<u>Review Adjustment (E)=(D-B)</u>
1999-2000	\$ 40,276	\$ -	\$ (44,872)	\$ (40,276)	\$ (40,276)
2000-01	50,540	-	(39,532)	(39,532)	(39,532)
2001-02	61,098	-	(35,429)	(35,429)	(35,429)
2002-03	79,707	-	(37,004)	(37,004)	(37,004)
2003-04	92,323	-	(43,210)	(43,210)	(43,210)
2004-05	115,917	-	(66,674)	(66,674)	(66,674)
2005-06	140,103	(61,374)	(61,216)	(61,216)	158
Total	<u>\$ 579,964</u>	<u>\$ (61,374)</u>	<u>\$ (327,937)</u>	<u>\$ (323,341)</u>	<u>\$ (261,967)</u>

After applying offsetting reimbursements to allowable direct and related indirect enrollment fee waivers costs, the unused portion of offsetting reimbursements totals \$4,596 as follows:

<u>Fiscal Year</u>	<u>Actual Offsets Confirmed by the CCCCO (A)</u>	<u>Offsets Applicable to Review (B)</u>	<u>Unused Portion of Offsets (A – B)</u>
1999-2000	\$ (44,872)	\$ (40,276)	\$ (4,596)
2000-01	(39,532)	(39,532)	—
2001-02	(35,429)	(35,429)	—
2002-03	(37,004)	(37,004)	—
2003-04	(43,210)	(43,210)	—
2004-05	(66,674)	(66,674)	—
2005-06	(61,216)	(61,216)	—
Total	\$ (327,937)	\$ (323,341)	\$ (4,596)

The parameters and guidelines (section VII-Offsetting Savings and Reimbursements) state:

Any offsetting savings the claimant experiences in the same program as a result of the same statutes or executive orders found to contain the mandate shall be deducted from the costs claimed. In addition, reimbursement for this mandate from any source, including, but not limited to services fees collected, federal funds, and other state funds, shall be identified and deducted from this claim.

Enrollment Fee Collection Program:

The cost of the Enrollment Fee Collection program are subject to an offset of two percent (2%) of the revenue from enrollment fees (Ed. Code, 76000, subd.(c))

Enrollment Fee Waiver Program:

The costs of the Enrollment Fee Waiver program are subject to the following offsets:

July 1, 1999 to July 4, 2000:

- For low income students² or recipients of public assistance³, or dependents or surviving spouses of National Guard soldiers killed in the line of duty⁴ as defined:
 - an offset identified in Education Code section 76300, subdivision (m), that requires the community college Board of Governors, from funds in the annual budget act, to allocated to community college two percent (2%) of the fees waived, under subdivision (g) [low income students, as defined, or specified recipient of public assistance] and (h) [dependents or surviving spouses of California National Guard soldiers killed in the line of duty, as defined] of section 76300; and

- For determination of financial need and delivery of student financial aid services, on the basis of the number of low income students (as defined) or recipients of public assistance (as defined), or dependents or surviving spouses of National Guard soldiers killed in the line of duty, for whom fees are waived:
 - from funds provided in the annual State Budget Act, the board of governors shall allocate to community college districts, pursuant to this subdivision, an amount equal to seven (7%) of the fee waivers provided, pursuant to subdivisions (g) [low income students, as defined, or specified recipients of public assistance] and 9h0 [dependents or surviving spouses of California National Guard soldiers killed in the line of duty, as defined].⁵

Beginning July 5, 2000:

- For low-income students (as defined), or recipient of public assistance (as defined) or dependent or surviving spouses of National Guard soldiers killed in the line of duty, for whom fees are waived (as defined):
 - an offset identified in Education Code section 76300, subdivision (m), that requires the Community College Board of Governors, from funds in the annual budget act, to allocate to community colleges two (2%) of the fees waived, under subdivisions (g) [low income students, as defined, or specified recipients of public assistance] and (h) [dependents of California National Guard soldiers killed in the line of duty as defined] of section 76300;
- For determination of financial need and delivery of student financial aid services, on the basis of the number of low income students (as defined) or recipients of public assistance (as defined) for whom fees are waived:
 - requires the Board of Governors to allocate from funds in the annual State Budget Act ninety-one cents (\$0.91) per credit unit waived pursuant to subdivisions (g) [low income students, as defined, or specified recipient of public assistance] and (h) [dependents or California National Guard soldiers killed in the line of duty as defined].
- Any budget augmentation received under the Board Financial Assistance Program Administrative Allowance, or any other state budget augmentation received for administering the fee waiver program.

Note – Footnotes 2 through 5 are included in the parameters and guidelines to provide additional clarification.

Recommendation

We recommended that the district report the applicable offsetting reimbursements for the Enrollment Fee Collection and Waivers Program on its mandated cost claims based on information provided by the CCCCCO.