
STATE CONTROLLER'S OFFICE
PERSONNEL/PAYROLL SERVICES DIVISION
P.O. Box 942850
Sacramento, CA 94250-5878

DATE: December 2, 2003

CALATERS LETTER # 03-016

TO: All Agencies Participating in the California Automated Travel Expense Reimbursement System

FROM: NATALIE CLOHOSSEY, Project Manager
California Automated Travel Expense Reimbursement System (CalATERS)

RE: CalATERS Maintenance

CalATERS will be unavailable December 8 – 10, 2003 due to system maintenance. Interfaces will not run during this time resulting in payment delays. A broadcast message will appear to all users attempting to log-in to CalATERS effective December 3, 2003 informing them of this activity. In addition, the CalATERS website will contain a similar message.

If you have questions, please contact the SCO CalATERS Help Desk at (916) 324-9991. Thank you.