

STATE CONTROLLER'S OFFICE
PERSONNEL/PAYROLL SERVICES DIVISION
P.O. Box 942850
Sacramento, CA 94250-5878

DATE: December 21, 2007

CALATERS LETTER # 07-006

TO: All Agencies Participating in the California Automated Travel Expense Reimbursement System

FROM: ELEANOR K. ALVAREZ, Manager
California Automated Travel Expense Reimbursement System (CalATERS)

RE: MILEAGE REIMBURSEMENT RATE FOR USE OF PERSONAL VEHICLE – ALL STATE EMPLOYEES WITH THE EXCEPTION OF BARGAINING UNIT 6

Per the Department of Personnel Administration, Personnel Management Liaison Memo 2007-041, “effective January 1, 2008, all State employees, except those represented by Bargaining Unit 6, may claim mileage reimbursement at the rate of 50.5 cents per mile when using their personal vehicle for authorized State business.”

As a reminder, the current and future personal vehicle mileage reimbursement rate for all employees, except Bargaining Unit 6 represented employees, will be directly tied to the Internal Revenue Services published mileage reimbursement rate. The chart below reflects prior and current mileage reimbursement rates for the employees. The mileage reimbursement rate for Bargaining Unit 6 represented employees is \$0.34 per mile.

Incurred Travel Dates	Mileage Rate
Through June 30, 2006	\$0.34
July 1 – December 31, 2006	\$0.445
January 1 – December 31, 2007	\$0.485
Effective January 1, 2008	\$0.505

If you have any questions, please contact the CalATERS Help Desk.

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